

RESOLUTION NO. \_\_\_\_\_

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, APPROVING AND AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE, SUBSTANTIALLY IN THE FORM ATTACHED TO THIS RESOLUTION, AMENDMENT NO. 1 TO THE AGREEMENT, DATED FEBRUARY 24, 2014, BETWEEN THE CITY AND UNITED SERVICES, INC. FOR JANITORIAL SERVICES, CITY-WIDE; SAID AMENDMENT, IN MATERIAL PART, RETROACTIVELY APPROVING THE ADDITION OF CERTAIN SITES AND SERVICES, INCLUDING THE PAYMENT OF OUTSTANDING INVOICES, IN THE AMOUNT OF \$37,325.62; ADDING NEW SITES AND SERVICES; CLARIFYING THAT THE CITY MANAGER MAY AMEND THE AGREEMENT, INCLUDING THE REDUCTION OR ADDITION OF SITES OR SERVICES COVERED BY THE AGREEMENT; AND INCREASING THE CONTRACT AMOUNT, BY AN AMOUNT NOT TO EXCEED \$544,163.20.**

**WHEREAS**, on February 12, 2014, the Mayor and City Commission approved the award of Invitation to Bid ("ITB") No. 269-2013-ME for Janitorial Services, City-wide, to United Services, Inc. ("Contractor") in an estimated annual amount of \$1,879,139, and

**WHEREAS**, on February 24, 2014, the City and Contractor executed an agreement with respect to Invitation to Bid No. 269-2013-ME for an initial term of three (3) years with two (2) one-year renewal options, at the City's discretion (the "Agreement"); and

**WHEREAS**, the City has exercised the first renewal option, for one year, extending the term to February 23, 2018; and

**WHEREAS**, the City is currently in the process of going out to bid for a new agreement for these janitorial services and anticipates having a new agreement in place prior to the end of the current term; and

**WHEREAS**, in order to improve and maintain sanitary conditions in the City, per the request of the Administration, additional facilities needed to be added, and janitorial personnel, and service days and hours needed to be increased; and

**WHEREAS**, pursuant to Section 1.11 "ADDITIONS/DELETIONS OF FACILITIES OR LOCATIONS", of Section 1.0 "SPECIAL CONDITIONS" of the Agreement was amended by the execution of two (2) City Manager approvals on July 16, 2014 and August 13, 2014 (collectively, the "City Manager Approvals", in order to address the need for additional services; and

**WHEREAS**, Section 1.11 "ADDITIONS/DELETIONS OF FACILITIES OR LOCATIONS", of Section 1.0 "SPECIAL CONDITIONS" of the Agreement does not specifically allow for the amendment of the Agreement or the addition of facilities by the City Manager; and

**WHEREAS**, the additional facilities, and increase in personnel and service days and hours resulted in improved sanitary conditions and increased customer satisfaction; and

**WHEREAS**, the Department of Property Management is seeking not only to maintain these changes to the janitorial services, but to further increase the number of facilities and hours of service; and

**WHEREAS**, the Administration recommends that the Mayor and City Commission approve, in substantial form, Amendment No. 1 to the Agreement, incorporated herein by referenced and attached hereto as Exhibit "1"; said amendment retroactively approving the City Manager Approvals, including the payment of outstanding invoices, in the total amount of \$37,325.62, dating from October 1, 2016 to May 31<sup>st</sup>, 2017; approving the increase in facilities and level of service through the end of the current term; and further clarifying that the City Manager will have authority to modify the level of service, as may be needed.

**NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND THE CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA**, that the Mayor and City Commission hereby approve and authorize the Mayor and City Clerk to execute, substantially in the form attached to this Resolution, Amendment No. 1 to the Agreement, dated February 24, 2014, between the City and United Services, Inc. for janitorial services, city-wide; said amendment, in material part, retroactively approving the addition of certain sites and services, including the payment of outstanding invoices, in the amount of \$37,325.62; adding new sites and services; clarifying that the City Manager may amend the Agreement, including the reduction or addition of sites or services covered by the Agreement; and increasing the contract amount, by an amount not to exceed \$544,163.20.

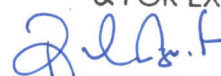
**PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_ 2017.**

ATTEST:

\_\_\_\_\_  
Rafael E. Granado, City Clerk

\_\_\_\_\_  
Philip Levine, Mayor

APPROVED AS TO  
FORM & LANGUAGE  
& FOR EXECUTION



\_\_\_\_\_  
City Attorney

6-5-17

\_\_\_\_\_  
Date

**AMENDMENT NO. 1 TO THE AGREEMENT  
BETWEEN THE CITY OF MIAMI BEACH, FLORIDA  
AND  
UNITED SERVICES, INC.**

This Amendment No. 1 (Amendment) to the Agreement, dated February 24, 2014, by and between the City of Miami Beach, Florida, a municipal corporation organized and existing under the laws of the State of Florida, having its principal place of business at 1700 Convention Center Drive, Miami Beach, Florida 33139 (the "City"), and United Services, Inc., a domestic corporation, having its principal place of business at 462 Forest Street, Kearny, NJ 07032 (the "Contractor"), is entered into this \_\_\_\_ day of June, 2017.

**RECITALS**

**WHEREAS**, on February 12, 2014, the Mayor and City Commission approved the award of Invitation to Bid ("ITB") No. 269-2013-ME for Janitorial Services, City-wide to United Services, Inc. ("Contractor") in an estimated annual amount of \$1,879,139, and

**WHEREAS**, on February 24, 2014, the City and Contractor executed an agreement with respect to ITB No. 269-2013-ME for an initial term of three (3) years, with two (2) one-year renewal options, at the City's discretion (the "Agreement"); and

**WHEREAS**, the City has exercised the first one-year renewal option, extending the term of the Agreement to February 23, 2018; and

**WHEREAS**, in order to improve and maintain sanitary conditions in the City, per the request of the Administration, additional facilities needed to be added, and janitorial personnel, and service days and hours needed to be increased; and

**WHEREAS**, pursuant to Section 1.11 "ADDITIONS/DELETIONS OF FACILITIES OR LOCATIONS", of Section 1.0 "SPECIAL CONDITIONS" of the Agreement was amended by the execution of two (2) City Manager approvals on July 16, 2014 and August 13, 2014 (collectively, the "City Manager Approvals"); and

**WHEREAS**, Section 1.11 "ADDITIONS/DELETIONS OF FACILITIES OR LOCATIONS", of Section 1.0 "SPECIAL CONDITIONS" of the Agreement does not specifically allow for the amendment of the Agreement or the addition of facilities by the City Manager; and

**WHEREAS**, the additional facilities, and increase in personnel and service days and hours resulted in improved sanitary conditions and increased customer satisfaction; and

**WHEREAS**, the Department of Property Management, pursuant to this Amendment, is seeking not only to maintain these changes to the janitorial services, but to further increase the number of facilities and hours of service; and

**EXHIBIT 1**

**WHEREAS**, on June 7, 2017, the Mayor and City Commission approved and authorized the execution of this Amendment, retroactively approving the addition of certain sites and services, including the payment of outstanding invoices, in the amount of \$37,325.62, and adding new sites and services, collectively for a total additional contract amount not to exceed \$544,163.20; and further clarifying that the City Manager may amend the Agreement, including the reduction or addition of sites or services covered by the Agreement.

**NOW THEREFORE**, in consideration of the mutual promises and conditions contained herein, and other good and valuable consideration, the sufficiency of which is hereby acknowledged, the City and Contractor hereby agree to amend the Agreement as follows:

**1. ABOVE RECITALS.**

The above recitals are true and correct and are incorporated as part of this Amendment.

**2. MODIFICATIONS.**

The Agreement is hereby modified (deleted items ~~struck through~~ and inserted items underlined) as follows:

- (a) The City Manager Approvals are hereby retroactively approved as of the date of their execution; to wit: July 16, 2014 and August 13, 2014, respectively, and incorporated herein by reference as if more fully set forth herein. Additionally, the pending invoices, in the total sum not to exceed \$37,325.62 are hereby approved for payment.
- (b) Section 1.11 "ADDITIONS/DELETIONS OF FACILITIES OR LOCATIONS", of Section 1.0 "SPECIAL CONDITIONS", of the Agreement is hereby deleted in its entirety and replaced with the following:

1.11 ADDITIONS/DELETIONS OF FACILITIES OR LOCATIONS;  
ADDITIONS/DELETIONS OF SERVICES BY THE CITY.

- **DELETION OF SITES AND/OR REDUCTION OF SERVICES BY THE CITY:** The City Manager reserves the right to temporarily or permanently delete existing sites and/or services at existing sites (collectively, "Reduction of Services"). The payment adjustment in connection with a Reduction of Services shall be calculated based on the per service rate set forth in the Cost Proposal, attached hereto as Appendix C, or the proration of said rate, as applicable. The City's Project Manager shall initiate any requests for a Reduction of Services, in writing, to the Contractor no later than 10 days before effectiveness, with a copy to the Procurement Director. The Reduction of Services shall be memorialized in writing, in the form of an amendment to the Agreement, executed by the City Manager, on behalf of the City, and the Contractor
- **ADDITION OF SITES AND/OR SERVICES BY THE CITY:** The City Manager reserves the right to add new sites and/or services to a site (collectively, "Addition of Services"), subject to securing budgetary approvals. The Addition of Services shall

be evaluated by both the City and the Contractor for the mutual determination of a fair unit cost, to be based upon similar site receiving similar service and/or similar services rendered at a similar site. Sites and/or services deleted and later re-added shall be re-added at the original service rate, plus any approved index adjustment. Except in time of constraints, the Project Manager shall use reasonable efforts to request the Addition of Services, in writing, to the Contractor, with a copy to the Procurement Director. The Addition of Services shall be memorialized in writing, in the form of an amendment to the Agreement, executed by the City Manager, on behalf of the City, and the Contractor.

- (c) Numbers 1, 4, 6, 30, 34, 36 through 38, and 40 through 43, of Section 2.0 "LOCATIONS & HOURS OF OPERATION", of Appendix B "JANITORIAL PROGRAM REQUIREMENTS" of the Agreement are hereby deleted in their entirety and replaced with the following:

1. CITY HALL

Hours of Operation: Monday – Friday 8:00 a.m. - 6:00 p.m.

Occupancy load: 1,500 per day

1700 Convention Center Drive

99,000 sq. ft.; 4-story Professional/Government Office Building

Restrooms: 24

Elevators: 4

Stairwells: 4

Water Fountains: 14

Level of Service:

SPECIAL REQUIREMENT:

One (1) Porter 8:30 a.m. - 5:00 p.m.; Monday – Friday

All areas, including restrooms, on a Monday – Friday cleaning cycle.

Daily Service: public bathrooms, common areas (hallways & lobby areas), Mayors suite of offices, City Manager's Suite of offices, City Attorney's suite of offices, Chamber, All other areas on a Tuesday and Friday schedule.

City Departments are located on the following floors:

1<sup>st</sup> Floor (14,000 sq. ft.)

City Clerk

Central Services

Cashier / Licensing

Pension

Employee Lounge / Outside Patio

1<sup>st</sup> Floor Conference Room

Security / Building Engineer

Commissioner (Dade County)

Exterior Breezeway / Handicap Ramps

Elevator Landings

Loading Dock

2nd Floor (22,000 sq. ft.)

Building

Planning & Zoning

3<sup>rd</sup> Floor (28,500 sq. ft.)

Commission Chamber / Exterior Covered Patio Area

Finance

Management & Budget

Procurement

Human Resources

Building

4<sup>th</sup> Floor (35,000 sq. ft.)

Mayor & Commissioners City Manager

City Attorney

Public Works Administration

Labor Relations

4. 555 BUILDING

Hours of Operation:

Homeless Outreach - 7:30 a.m. to 3:30 p.m. Monday - Friday

Children's Affairs - 8:30 a.m. to 5:00 p.m. Monday - Friday

Code Compliance – 6:00 a.m. - 1:00 p.m. Sunday – Wednesday, 6:00 a.m. - 3:00 a.m. on Thursdays, and 24 hours Friday – Saturday

Occupancy Load: 200

555 17<sup>th</sup> St.

10,725 sq. ft.; 1-story Commercial Office Building

Restrooms: 5

The building is divided into two separate access areas and contains open floor space with work stations, private offices, kitchens and conference rooms and an I.T. server room. The Code Compliance Office and the Homeless Outreach Office both have public access information counters. A continuous covered concrete tile terrace runs the length of the building on the south side.

Level of Service: All areas on a Tuesday/Friday cleaning cycle. Public lobbies and bathrooms cleaned daily. Additional Saturday/Sunday cleaning cycle for Code Compliance Office. Additional Monday, Wednesday, Thursday cleaning cycle for Homeless Outreach.

Building is utilized by the following city departments:

Homeless Outreach

Children's Affairs

Code Compliance

6. POLICE STATION & PARKING GARAGE

Hours of Operation: 24 hours a day; 7 days a week

Occupancy Load: 1,200 per day

1100 Washington Avenue

100,000 sq. ft.; 5-story Police Facility & Administrative Office Building

Restrooms: 31

Elevators: 3

Stairwells: 5

Locker Rooms: 2  
Water Fountains: 13

This is a high use 24-hour daily building consisting of professional office space, including conference rooms, kitchens, employee lounge, secure property & evidence areas, secure prisoner area, jail cells, gun range, gunsmith cleaning & repair, and parking garage. Additionally there are telephone and communications rooms, trash room, public and private restrooms, gym, locker room and showers. Many Divisions have large open floor spaces that consist of semi-private work stations (cubicles) while other Divisions have numerous private offices.

Level of Service: All areas on a Monday - Friday (7:30am-3:30pm) cleaning cycle. Lobbies, Jails (1<sup>st</sup> floor & holding cells C.I.D.) and bathrooms cleaned daily.

Police Divisions and Sections are located on the following floors:

1<sup>st</sup> Floor (24,000 sq. ft.)

Lobby & Public Restrooms

RCC (Secure Lobby Reception Office)

Community Room (Conference Room)

Property & Evidence Unit

Records Unit

Juvenile Processing Area

Roll Call Room

Jail

Elevator Landings

Crime Scene Unit

Restrooms

Garage

2nd Floor (24,000 sq. ft.)

Patrol Division

Gym

Restrooms / Locker Rooms & Showers

Garage

3<sup>rd</sup> Floor (24,000 sq. ft.)

Services Division

Criminal Investigations Unit

Financial Management Unit

Support Services Division

Restrooms

Garage

4<sup>th</sup> Floor (24,000 sq. ft.)

Chief's Office

Public Safety Communications Unit (P.S.C.U. / 911)

Information Technology Department (including Server Room)

Technical Service Division

Restrooms

Garage

5<sup>th</sup> Floor (4,000 sq. ft.)

Gun Range

Gunsmith Repair

Range Admin Office  
Restroom  
Heliport (5<sup>th</sup> Floor Roof)

30. PUBLIC WORKS OPERATIONS BUILDING

Hours of Operation: 7:30 a.m. - 4:00 p.m. Monday – Friday and a 24 hour Control Room

Occupancy Load: 250

451 Dade Boulevard

19,900 sq. ft.; 2-story Building

Restrooms: 4

Stairways: 2

Building is utilized as an Operations Center for the Public Works Department, complete with a large parts warehouse, valve repair shop, administrative offices, locker rooms and showers, restrooms, utility rooms, loading dock and 24 hr. per day staffed Control Room. Facility is equipped with a long continuous elevated concrete apron running the length of one side of the building that forms a large loading dock. Office and restroom/locker rooms account for approximately 2,500 square feet of area.

Level of Service: All areas on a Tuesday/Friday and Saturday/Sunday cleaning cycle, bathrooms to be cleaned daily.

34. FIRE STATION TWO Support Services/E.O.C.

Building houses fire support services and recruitment on the second floor. E.O.C. resides on the 3<sup>rd</sup> floor.

Hours of Operation: 7:00 a.m. to 4:00 a.m. Monday – Friday

Occupancy load is 50

2310 Pine Tree Drive

3,400 s.f. (3-story garage/office building).

Restrooms: 3

Elevator: 1

Stairwells: 1

Level of Service: All areas, including restrooms, on a Monday – Friday cleaning cycle. E.O.C. to be cleaned on Friday.

36. FLEET MANAGEMENT

Hours of operation: 8:00am – 5pm Monday – Friday

140 Macarthur Causeway

14,000 sf

Restrooms: 2

Administrative offices, storeroom and garage bays.

Level of Service: All areas, including bathrooms, on a Monday – Friday cleaning cycle.

37. SANITATION

Hours of operation: 8:00a.m. – 4:30p.m. Monday – Friday and 5:00 a.m. – 3:00 p.m. Saturday – Sunday

140 Macarthur Causeway

20,000 sf

Two story



20,000 sf

Restroom: two

Administrative offices, storeroom, lounge and garage bays.

Level of Service: All areas on a Tuesday/Friday and Saturday/Sunday cleaning cycle. Bathrooms cleaned daily.

38. SOUTH POINTE PARK RESTROOM

Hours of Operation: 7:00 a.m. – 8:00 p.m. Monday – Friday and 8:00 a.m. – Midnight Saturday – Sunday

One Ocean Drive

800 sf.

Male/Female

Level of Service: 7:00 a.m. – 8:00 p.m.; Monday – Friday at one hour intervals; 8:00 am – Midnight; Saturday – Sunday (16 hour shift).

40. 6<sup>th</sup> STREET RESTROOM

Hours of Operation: 7:00 a.m.-10:00 p.m. Monday – Friday and 8:00 a.m. – Midnight Saturday - Sunday

1,000 sf

Male/Female

Level of Service: 7:00 a.m.-10:00 p.m.; Monday – Friday at one hour intervals; 8:00 a.m. – Midnight; Saturday – Sunday (16 hour shift).

41. 10<sup>th</sup> STREET RESTROOM

Hours of Operation: 7:00 a.m.-10:00 p.m. Monday – Friday and 8:00 a.m. – Midnight Saturday – Sunday

10<sup>TH</sup> & Ocean

Male/Female

520 sf

Level of Service: 7:00 a.m.-10:00 p.m.; Monday – Friday at one hour intervals; 8:00 a.m. – Midnight; Saturday – Sunday (16 hour shift).

42. 14<sup>th</sup> STREET RESTROOM

Hours of Operation: 7:00 a.m.-10:00 p.m. Monday – Friday and 8:00 a.m. – Midnight Saturday – Sunday

14<sup>th</sup> & Ocean

1,500 sf

Male/Female

Level of Service: 7:00 a.m.-10:00 p.m.; Monday – Friday at one hour intervals; 8:00 a.m. – Midnight; Saturday – Sunday (16 hour shift).

43. 21<sup>st</sup> STREET RESTROOM

Hours of Operation: 7:00 a.m. - 8:00 p.m. Monday – Friday and 8:00 a.m. – Midnight Saturday – Sunday

21<sup>st</sup> Street & Collins Ave.

864 sf

Male/Female

Level of Service: 7:00 a.m. - 8:00 p.m.; Monday – Friday at one hour intervals; 8:00 a.m. – Midnight; Saturday – Sunday (16 hour shift).

- (d) ITB No. 269-2013-ME, Appendix B, Janitorial Program Requirements, Section 2.0 Locations & Hours of Operation, of the Agreement is hereby modified to include:

58. 1833 BAY ROAD – PROPERTY MANAGEMENT

Hours of Operation: 7:00 a.m. - 5:00 p.m. Monday – Friday

Occupancy Load: 30

1833 Bay Road

23,525 sq. ft.; 2-story

Restrooms: 4

Elevators: 1

Stairwells: 2

Warehouse Bays: 6

Level of Service: 5:00 p.m. - 9:00 p.m.; Monday/Wednesday/Friday

59. FLAMINGO PARK (P.A.L.) POLICE ATHLETIC LEAGUE BUILDING

Hours of Operation: 8:00 a.m. - 8:00 p.m. Monday – Friday

Occupancy Load: 250

999 11<sup>th</sup> Street

13,367 sq. ft.; 2-story

Restrooms: 4

Elevators: 1

Stairwells: 2

Water Fountains: 5

Level of Service: 5:00 p.m. - 5:30 p.m.; Monday – Friday

60. HISTORIC OLD CITY HALL

Hours of Operation: 8:00 a.m. - 5:00 p.m. Monday – Friday

Occupancy Load: 500

1130 Washington Ave.

34,880 sq. ft.; 3 story

Restrooms: 16

Elevators: 2

Stairwells: 2

Water Fountains: 7

Level of Service: 6:00 p.m. - 10:00 p.m.; Monday – Friday; lobby, 7<sup>th</sup> and 8<sup>th</sup> floor only.

City Departments are located on the following floors: 7<sup>th</sup> and 8<sup>th</sup> floor

61. LOG CABIN

Hours of Operation: 6:30 a.m. - 3:00 p.m. Monday – Friday

Occupancy Load: 19

8129 Collins Avenue

4,000 sq. ft.; 1-story

Restrooms: 2

Level of Service: Monday through Friday cleaning cycle (any time after 8:00 am and before Noon).

62. NORTH BEACH BUILDING DEPARTMENT

Hours of Operation: 7:30 a.m. - 4:30 p.m. Monday – Friday

Occupancy Load:

962 Normandy Drive  
1,655 sq. ft.; 1-story  
Restrooms: 1  
Level of Service: 4:00 p.m. – 4:30 p.m.; Monday/Wednesday/Thursday;  
4:00 p.m. – 6:00 p.m.; Tuesday/Friday

**63. NORTH SHORE OPEN SPACE PARK**

Hours of Operation: 7:00 a.m. - 8:00 p.m. Monday – Sunday  
Occupancy Load: 500  
501 72<sup>nd</sup> Street  
32,000 sq. ft.; 2-story  
Restrooms: 7  
SPECIAL REQUIREMENT:  
One (1) Porter 8:30 a.m. - 5:00 p.m.; Monday – Friday  
One (1) Porter 2:00 p.m. - 9:00 p.m.; Monday – Friday  
10:00 a.m. - 6:30 p.m.; Saturday  
9:00 a.m. - 4:00 p.m.; Sunday

**64. PARK RANGER FACILITY**

Hours of Operation: 7:00 a.m. - 10:30 p.m. Monday – Sunday  
Occupancy Load:  
225 Washington Ave.  
500 sq. ft.; 1-story  
Restrooms: 2  
Water Fountains: 1  
Level of Service: Tuesday/Friday half hour each day.

**65. PARKING METER SHOP NORTH BEACH**

Hours of Operation: 6:00 a.m. - 2:30 p.m. Monday – Sunday  
Occupancy Load:  
8300 Collins Avenue  
1,600 sq. ft.; 1-story  
Restrooms: 2  
Level of Service: 12:00 p.m. – 12:20 a.m.; Monday - Friday

**66. UNIDAD BUILDING PUBLIC RESTROOMS**

Hours of Operation: 8:00 am – 8:00pm (Monday through Friday)  
7:00am – 8:00pm (Weekends)  
7275 Collins Avenue 555 sq. ft.  
Restrooms: 1 men / 1 women  
Water Fountains: 1  
Level of Service: 8:00am – 8:00pm (Monday through Friday) (Roving service)  
7:00am – 8:00pm (Weekends) (1 dedicated porter)

- (e) Section 2.1 “HOLIDAY & SPECIAL EVENTS EXTENDED SCHEDULE FOR BEACHFRONT RESTROOMS”, of Appendix B “JANITORIAL PROGRAM REQUIREMENTS”, of the Agreement is hereby deleted in its entirety and replaced with the following:

**2.1 HOLIDAY & SPECIAL EVENTS EXTENDED SCHEDULE FOR BEACHFRONT RESTROOMS.** In addition to the regular hours noted in Section 2.0, the City Beachfront Restrooms (3<sup>rd</sup> Street, 6<sup>th</sup> Street, 10<sup>th</sup> Street, 14<sup>th</sup> Street, and 21<sup>st</sup> Street, and South Pointe Park Restroom), will be open as follows:

<b><u>Special Event</u></b>	<b><u>Extended Schedule*</u></b>
<u>4<sup>th</sup> of July</u>	<u>8:00 a.m. – Midnight on a sixteen (16) hour shift.</u>
<u>Memorial Day Weekend</u>	
<u>Art Basel Week</u>	
<u>Art Deco Weekend</u>	
<u>Food and Wine Festival</u>	
<u>Gay/Lesbian Pride</u>	
<u>Polo on the Beach</u>	
<u>Sleepless Nights</u>	
<u>Martin Luther King Weekend</u>	
<u>Veteran's Day Weekend</u>	
<u>Spring Break</u>	<u>8:00 a.m. – 3:00 a.m. on a nineteen (19) hour shift</u>
<u>New Year's Eve</u>	

\*Schedule may be adjusted per 1.0 Special Conditions, 1.11 Additional or Decreased Compensation.

During the above events, contractor will be expected to provide staffing levels suitable for the demands to upkeep these facilities. At a minimum, contractor will be required to provide a porter at each City Beachfront Restroom and a supervisor, responsible for all locations, during the above events.

Changes to the schedule stipulated above will be implemented per Section 1.11, Additional or Decreased Compensation at an hourly rate of \$21.67 per hour.

- (f) Section 3.1.2 "SUPERVISION", of Appendix B "JANITORIAL PROGRAM REQUIREMENTS", of the Agreement is hereby modified to read as follows:

The Contractor will ensure that all work required by this contract be satisfactorily supervised. The Contractor shall provide sufficient onsite supervision as is essential to carry out all the terms and conditions of this contract. At a minimum, per Section 2.0 "LOCATIONS & HOURS OF OPERATION", Contractor will be required to provide a supervisor, responsible for all City Beachfront Restrooms, during the specified events. The Contractor shall provide the City's Contract Coordinator with the name, location, and telephone number of the supervisor(s) specifically designated for this contract. The supervisor(s) shall be available at all times while contract work is in progress to receive notices, reports, or requests from either the Contract Coordinator or the designated Contract Coordinator's Representative. The project manager and supervisory employees must be able to read, write, and speak English. No City employee is authorized to exercise either direct or indirect supervision over the Contractor's employees.

- (g) Section 3.1.5 "SERVICE CALLS", of Section 3.0 "TECHNICAL SPECIFICATION", of Appendix B "JANITORIAL PROGRAM REQUIREMENTS", of the Agreement is hereby modified to read as follows:

A. A service call is a report by building occupants, City personnel, or other interested parties, of a custodial problem and the Contractor's subsequent response to, and correction of the problem. Service calls include any needed maintenance requiring three (3) hours or less of labor.

B. The Contractor shall develop and implement a system to receive, respond to, and track all service calls, trouble calls, or other operational problems, and shall maintain a service call log containing, at a minimum, the following information:

- Name and telephone number of the requester.
- A description and location of the problem.
- Time and date call was received.
- Description of the action taken to resolve the problem, the time, date and method (in person, e-mail, telephone) of corrective actions that were reported to the requestor.

C. The Contractor shall maintain the service call log and shall have an updated copy (within the proceeding 8 days) of the service call log located at the building site and be available for inspection by the Contract Coordinator at all times.

D. For regular, non-emergency service calls, the Contractor shall respond promptly (within 1 hour) to requests for service. If the service call cannot be resolved within one (1) hour due to circumstances beyond the Contractor's control, the Contractor shall immediately notify the Contract Coordinator of the problem and of the estimated time and date that corrective action will be completed.

E. Emergency service calls are defined as those service calls required when the work consists of correcting failures, which constitute an immediate danger to personnel or property, or when the work consists of correcting failures, which have interrupted or adversely impacted either City operations or building occupant operations. The Contractor shall provide response, including qualified personnel at the emergency site, within thirty (30) minutes during normal operating hours and within 1 hour after normal building operating hours and on weekends and holidays.

F. Contractor will be compensated for service calls at a rate of \$21.67 per hour.

- (h) Section 3.1.11 "SUPPORT SERVICES", of Section 3.0 "TECHNICAL SPECIFICATION", of Appendix B "Janitorial Program Requirements" of the Agreement is hereby modified to read as follows:

**Support Services ~~(To be ordered under Additional Services)~~**

- The Contractor shall furnish the man-hours per day to perform City-requested support services.
- The man-hours shall be furnished to the location specified by the Contract Coordinator.
- The Contract Coordinator shall specify the requirements for support services.



- The Contractor will furnish all equipment, supplies, and materials.
- The work shall include, but is not limited to, the following activities:
  1. Servicing complaints and performing special cleaning required by vacating of space by occupants; alterations, special conferences; cleanup work made necessary by toilet floods, rain and similar occurrences.
  2. Provide all cleaning and servicing required by the Contract Coordinator.
- Support services recommendations by the Contract Coordinator must be reviewed and approved by the Property Management Director, or designee, prior to notifying the Contractor.
- Contractor will be compensated for support services at a rate of \$21.67 per hour.

(i) Appendix C "COST PROPOSAL" of the Agreement is hereby modified to read as follows:

GROUP 1					
Bid Options. Bidder is not required to bid on every group to be considered. However, bidder must bid on every site within each group to be considered. Failure to bid on one or more sites within any group will disqualify the bidder's bid for the entire group. As deemed to be in its best interest, the City reserves the right to: make an award by Group or Location to one or more bidders; make an award entirely to a single bidder; or reject all bids received. Bidders should carefully consider this condition and bid accordingly. NO CHANGES TO THIS FORM ARE ALLOWED.					
Item	Location	Quantity	U / M	Unit Cost	Total Cost
1	City Hall	12	Month	\$8,487.14	\$101,845.68
2	City Hall Garage Offices	12	Month	\$15,999.41	\$191,992.88
3	Historic Old City Hall	12	Month	\$5,673.81	\$68,085.72
3 4	777 Building	12	Month	\$5,177.07	\$62,124.84
4 5	555 Building	12	Month	\$1,605.09	\$19,261.08
5 6	Fleet Management	12	Month	\$933.19	\$11,198.28
6 7	Sanitation Building	12	Month	\$2,247.84	\$26,974.04
7 8	Police Athletic League and Rec Center	12	Month	\$399.11	\$4,789.32
8 9	Police Station and Parking Garage	12	Month	\$544.24	\$6,530.88
9 10	Fire Station #2 Administration	12	Month	\$1,295.47	\$15,545.60
10 11	Fire Station 2 Support Services / EOC	12	Month	\$1,723.25	\$20,679.00
11 12	North Beach Police Substation	12	Month	\$10,773.34	\$129,280.08
12 13	Property Mgmt Office & Maintenance	12	Month	\$14,529.47	\$174,353.68
13 14	North Beach Building	12	Month	\$261.29	\$3,135.48
14 15	1833 Bay Road – Property Management	12	Month	\$447.93	\$5,375.16
15 16	Public Works Operations Building	12	Month	\$682.69	\$8,192.26
16 17	Marine Patrol Office and Public Restroom	12	Month	\$216.50	\$2,598.00
17 18	Police Internal Affairs (225 Washington)	12	Month	\$394.91	\$4,738.92
18 19	S. Pointe Park Beach Public Restroom	12	Month	\$516.47	\$6,197.64
19 20	3rd Street Beach Front Public Restroom	12	Month	\$1,040.16	\$12,481.92
20 21		12	Month	\$336.67	\$4,040.04
21 22		12	Month	\$1,087.90	\$13,054.76
22 23		12	Month	\$262.01	\$3,144.12
23 24		12	Month	\$217.70	\$2,612.40
24 25		12	Month	\$1,333.79	\$16,005.48
25 26		12	Month	\$1,333.79	\$16,005.48

18 19	6th Street Beach Front Public Restroom	12	Month	\$1,333.79	\$16,005.48
19 20	10th Street Beach Front Public Restroom	12	Month	\$1,333.79	\$16,005.48
20 21	14th Street Beach Front Public Restroom	12	Month	\$1,333.79	\$16,005.48
21 22	21st Street Beach Front Public Restroom	12	Month	\$1,333.79	\$16,005.48
22 23	35th Street Beach Front Public Restroom	12	Month	\$1,333.79	\$16,005.48
23 24	46th Street Beach Front Public Restroom	12	Month	\$1,333.79	\$16,005.48
24 25	53rd Street Beach Front Public Restroom	12	Month	\$1,333.79	\$16,005.48
25 26	64th Street Restrooms	12	Month	\$1,333.79	\$16,005.48
26 27	Unidad Senior Ctr Public Restrooms	12	Month	\$1,333.79	\$16,005.48
28	Unidad Building	12	Month	\$19,344.09	\$232,129.08
27 29	7th Street Parking Garage	12	Month	\$6,286.78	\$75,441.36
28 30	City Hall Parking Garage	12	Month	\$6,288.28	\$75,459.36
29 31	Pennsylvania Parking Garage	12	Month	\$8,384.00	\$100,608.00
30 32	Sunset Harbor Parking Garage	12	Month	\$1,834.00	\$22,008.00
34 33	Parking Department Operations Building	12	Month	\$261.29	\$3,135.48
34	Log Cabin	12	Month	\$328.66	\$3,943.92
35	Parking Meter Shop North Beach	12	Month	\$140.85	\$1,690.20
<b>TOTAL ANNUAL COSTS GROUP 1</b>					\$840,026.64
					\$1,588,707.40
Proposer		Signature of Authorized Representative		Name and Title of Authorized Representative	

#### ADDITIONAL SERVICES GROUP 1

Bid Options. Bidder is not required to bid on every group to be considered. However, bidder must bid on every site within each group to be considered. Failure to bid on one or more sites within any group will disqualify the bidder's bid for the entire group.

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Item	Location	Quantity	U / M	Unit Cost	Total Cost
1	General Office / Room Cleaning	100,000	Square Feet	\$0.01	\$500.00
2	General Meeting Area Cleaning	4,800	Square Feet	\$0.01	\$33.60
3	Entrances, Lobbies & Corridors	4,000	Square Feet	\$0.01	\$28.00
4	Stairways General Building	4,700	Square Feet	\$0.01	\$32.90
5	Elevators	1,400	Square Feet	\$0.01	\$7.00
6	VCT Tile Cleaning	15,000	Square Feet	\$0.01	\$90.00
7	Carpet Shampoo	65,000	Square Feet	\$0.03	\$1,950.00
8	Food Service Areas	2,000	Square Feet	\$0.01	\$18.00
9	Outside Areas	10,000	Square Feet	\$0.00	\$40.00
10	Pressure Cleaning Garage Ramps	70,000	Square Feet	\$0.05	\$3,500.00

11	Pressure Clean Garage Stairs	4,000	Square Feet	\$0.05	\$200.00
12	Glass & Window Cleaning 1 <sup>st</sup> Floor	2,000	Square Feet	\$0.02	\$40.00
13	Glass & Window Cleaning Floors 2+	1,000	Square Feet	\$0.05	\$50.00
14	Hosing of Ramps @ Parking Garages	70,000	Square Feet	\$0.00	\$280.00
15	Hand Sanitizers (including refills as needed)	50	Month Rate Per Unit	\$50.00	\$2,500.00
Proposer		Signature of Authorized Representative		Name and Title of Authorized Representative	

#### GROUP 2

Bid Options. Bidder is not required to bid on every group to be considered. However, bidder must bid on every site within each group to be considered. Failure to bid on one or more sites within any group will disqualify the bidder's bid for the entire group. As deemed to be in its best interest, the City reserves the right to: make an award by Group or Location to one or more bidders; make an award entirely to a single bidder; or reject all bids received. Bidders should carefully consider this condition and bid accordingly. NO CHANGES TO THIS FORM ARE ALLOWED.

Item	Location	Quantity	U / M	Unit Cost	Total Cost
1	South Pointe Park Ocean Rescue Facilities & Activity Room	12	Month	\$298.62	\$3,583.44
2	Scott Rakow Youth Center Complex	12	Month	\$4,338.63	\$52,063.56
3	Scott Rakow Youth Center Ice Rink	12	Month	\$1,441.42	\$17,297.04
4	South Shore Community Center	12	Month	\$3,603.56	\$43,242.72
5	21 <sup>st</sup> Street Recreation Center	12	Month	\$895.86	\$10,750.32
6	North Shore Rec & Tennis Center	12	Month	\$6,265.80	\$75,189.60
7	Normandy Shores Park	12	Month	\$328.39	\$3,940.68
8	Normandy Shores Guardhouse	12	Month	\$90.92	\$1,091.04
9	Normandy Isle Park & Pool	12	Month	\$812.56	\$9,750.72
10	Parks Maintenance Facility	12	Month	\$251.31	\$3,015.72
11	Ocean Front Auditorium	12	Month	\$410.60	\$4,927.20
12	Beach Patrol Office	12	Month	\$180.00	\$2,160.00
13	Flamingo Park Pool	12	Month	\$400.00	\$4,800.00
14	Flamingo Park Office	12	Month	\$234.76	\$2,817.12
14	Flamingo Tennis Center and Restrooms	12	Month	\$485.98	\$5,831.76
15	Flamingo Park Baseball, Football Stadium & Softball Field Restrooms	12	Month	\$787.00	\$9,444.00
	North Shore Open Space Park	12	Month	\$10,517.17	\$126,206.04
16	North Shore Open Space Offices	12	Month	\$155.00	\$1,860.00
17	Muss Park Pavilion & Restroom	12	Month	\$267.42	\$3,209.04
18	Crespi Park Center & Restroom	12	Month	\$311.10	\$3,733.20
19	Tatum Park Center & Restroom	12	Month	\$213.94	\$2,567.28
20	Stillwater Park Center & Restroom	12	Month	\$276.54	\$3,318.48
21	Fairway Park Center & Restroom	12	Month	\$345.67	\$4,148.04
22	12 <sup>th</sup> Street Parking Garage	12	Month	\$1,834.08	\$22,008.96
23	16 <sup>th</sup> Street Parking Garage	12	Month	\$6,288.28	\$75,459.36
24	17 <sup>th</sup> Street Parking Garage	12	Month	\$8,500.00	\$102,000.00



25	42 <sup>nd</sup> Street Parking Garage	12	Month	\$2,620.12	\$31,441.44
26	13 <sup>th</sup> Street Parking Garage	12	Month	\$1,834.08	\$22,008.96
	Park Ranger Facility	12	Month	\$46.95	\$563.40
<b>TOTAL ANNUAL COSTS GROUP 2</b>					\$518,842.56
					\$648,429.12
Proposer		Signature of Authorized Representative		Name and Title of Authorized Representative	

<b>ADDITIONAL SERVICES GROUP 2</b>					
<p>Bid-Options: Bidder is not required to bid on every group to be considered. However, bidder must bid on every site within each group to be considered. Failure to bid on one or more sites within any group will disqualify the bidder's bid for the entire group. As deemed to be in its best interest, the City reserves the right to: make an award by Group or Location to one or more bidders; make an award entirely to a single bidder; or reject all bids received. Bidders should carefully consider this condition and bid accordingly. NO CHANGES TO THIS FORM ARE ALLOWED.</p>					
Item	Location	Quantity	U / M	Unit Cost	Total Cost
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3	Entrances, Lobbies & Corridors	4,000	Square Feet	\$0.01	\$28.00
4	Stairways General Building	4,700	Square Feet	\$0.01	\$32.90
5	Elevators	1,400	Square Feet	\$0.01	\$7.00
6	VCT Tile Cleaning	15,000	Square Feet	\$0.01	\$90.00
7	Carpet Shampoo	65,000	Square Feet	\$0.03	\$1,950.00
8	Food Service Areas	2,000	Square Feet	\$0.01	\$18.00
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10	Pressure Cleaning Garage Ramps	70,000	Square Feet	\$0.05	\$3,500.00
11	Pressure Clean Garage Stairs	4,000	Square Feet	\$0.05	\$200.00
12	Glass & Window Cleaning 1st Floor	2,000	Square Feet	\$0.02	\$40.00
13	Glass & Window Cleaning Floors 2+	1,000	Square Feet	\$0.05	\$50.00
14	Hosing of Ramps @ Parking Garages	70,000	Square Feet	\$0.00	\$280.00
15	Hand Sanitizers (including refills as needed)	50	Month Rate Per Unit	\$50.00	\$2,500.00
16	North Shore Bandshell	12	per service event	\$36.27	\$435.24
-	-	-	-	-	-
Proposer		Signature of Authorized Representative		Name and Title of Authorized Representative	

### 3. RATIFICATION.

Except as amended herein, all other terms and conditions of the Agreement shall remain unchanged and in full force and effect. In the event there is a conflict between the provisions of this Amendment and the Agreement, the provisions of this Amendment shall govern.

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**IN WITNESS WHEREOF**, the parties hereto have caused this Amendment to be executed by their appropriate officials, as of the date first entered above.

**FOR CITY:**

**CITY OF MIAMI BEACH, FLORIDA**

**ATTEST:**

By:

\_\_\_\_\_  
**Rafael E. Granado, City Clerk**

\_\_\_\_\_  
**Philip Levine, Mayor**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

**FOR CONSULTANT:**

**UNITED SERVICES, INC.**

**ATTEST:**

By:

\_\_\_\_\_  
**Secretary**

\_\_\_\_\_  
**President**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date