



# MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

## COMMISSION MEMORANDUM

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: June 7, 2017

SUBJECT: **A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ADOPTING THE FIFTH AMENDMENT TO THE CAPITAL BUDGET FOR FISCAL YEAR 2016/17.**

### **ADMINISTRATION RECOMMENDATION**

Adopt the Resolution.

### **BACKGROUND**

Planning for capital improvements is an ongoing process; as needs change within the City, capital programs and priorities must be adjusted. The Capital Improvement Plan ("CIP") serves as the primary planning tool for systematically identifying, prioritizing and assigning funds to critical City capital development, improvements and associated needs.

The City's capital improvement plan process begins in the spring when all departments are asked to prepare capital improvement updates and requests on the department's ongoing and proposed capital projects. Individual departments prepare submittals identifying potential funding sources and requesting commitment of funds for their respective projects.

The CIP is updated annually and submitted to the City Commission for adoption. The FY 2016/17 – 2020/21 Capital Improvement Plan and FY 2016/17 Capital Budget was adopted on September 27, 2016 by Resolution No. 2016-29582.

The First Amendment to the FY 2016/17 Capital Budget was approved on November 9, 2016 by Resolution No. 2016-29637.

The Second Amendment to the FY 2016/17 Capital Budget was approved on January 11, 2017 by Resolution No. 2017-29717.

The Third Amendment to the FY 2016/17 Capital Budget was approved on April 26, 2017 by Resolution No. 2017-29829.

The Fourth Amendment to the FY 2016/17 Capital Budget was approved on May 17, 2017 by Resolution No. 2017-29864.

Section 166.241(4)(c.), Florida Statutes, requires that a municipality's budget amendment must be adopted in the same manner as the original budget. Administration recommends adopting the resolution for the fourth amendment to the FY 2016/17 Capital Budget.

#### **FIFTH AMENDMENT TO THE FY 2016/17 CAPITAL BUDGET**

The Fifth Amendment to the FY 2016/17 Capital Budget appropriates \$736,782.74 and re-appropriates \$3,179,564.47 in order to provide additional funding to the following capital projects.

- 1. New Bus Shelter Designs:** In mid-2016, the City Commission approved the issuance of a Request for Qualifications for Architectural and Engineering Design Criteria Professional Services for New Bus Shelters. The City Commission authorized the Administration to enter into negotiations with the top ranked proposer, ACAI Associates, Inc.; and, should negotiations be unsuccessful, enter into negotiations with the second highest ranked proposer, Brooks + Scarpa Architects, Inc. Staff has been engaged in lengthy negotiations with the ACAI team for design services and development of construction documents for four (4) new bus shelter types.

At the May 17, 2017 Commission meeting, Administration presented 3 options for moving forward with the bus shelter design. The Commission selected the option for the ACAI team to develop 100% design plans, specifications and construction cost estimates for construction of new bus shelters, inclusive of come fee concessions and scope reductions at an estimated cost of \$504,251. This budget amendment would allow for the cost of design development and preparation of 100% construction documents, and would be funded by the Transportation Fund – 106.

Prior Years' Appropriations	\$0
June 7, 2017 Budget Amendment	504,251
<b>Proposed Total Appropriations</b>	<b>\$504,251</b>

- 2. 1623 West Avenue Intercept Garage:** The FY 2016/17 Capital Budget included an appropriation of \$4,165,000 for the West Avenue Intercept garage. Of this amount, \$3,000,000 was appropriated from the Resort Tax Fund. This budget amendment would transfer the funding of this portion of the project to the South Beach Parking Impact Fee Fund (South Beach) - 155, which is a more suitable funding source for this project.

Prior Years' Appropriations	\$4,165,000
June 7, 2017 Budget Amendment	0
<b>Proposed Total Appropriations</b>	<b>\$4,165,000</b>

- 3. Lottie Apartments:** This budget amendment would reallocate recaptured Housing Investment Partnership (HOME) grant dollars from the Meridian Place Apartment and London House Apartment projects, both of which have been completed, to the Lottie Apartments project. This property requires a full rehabilitation to address termites, water intrusion from roof and building envelope, mold and lead remediation and major systems replacements. Funds will be appropriated in the HOME Grant Funds - 151 and 182.

Prior Years' Appropriations	\$542,554.00
June 7, 2017 Budget Amendment	128,755.74
<b>Proposed Total Appropriations</b>	<b>\$671,309.74</b>

- 4. Neptune Apartments:** This budget amendment would reallocate recaptured grant dollars from the Food for Life Network, the Boys and Girls Club, and the H.O.P.E. (Fair Housing) Public Service activities to the Neptune Apartments Improvement project. This property requires shower replacements due to improper installation, which has led to water damage on the supporting floor, window and building envelope repair and replacement due to water intrusion within the elevator shaft, among other repairs. Funds will be appropriated in the Community Development Block Grant Funds - 139, 137, 133, as well as \$15,978 from Fund 301 - Capital Projects Not Financed by Bonds.

Prior Years' Appropriations	\$0
June 7, 2017 Budget Amendment	60,028
<b>Proposed Total Appropriations</b>	<b>\$60,028</b>

- 5. 555 Building Mold Remediation:** On May 2, 2017, an indoor mold survey was performed in all three departments currently housed in the city's 555 Building. The site inspection revealed a need for the city to conduct immediate remediation work at this property to include roof work, exterior wall repair, window repair, new flooring, and drywall repair as needed. A trailer will be used temporarily during the remediation to accommodate for Homeless Outreach, mobilizing of the departments. Funding for this amendment would come from a transfer of dollars previously appropriated to the following projects, and well as a new appropriation of \$43,148 from Fund 125 - Capital Renewal & Replacement.

- 555 Building Electrical Upgrade Replacement Switch Gear - \$40,798.28
- 555 Building Installation of Recirculation Fans - \$77,550
- 555 Building Main Electrical Service Replacement - \$41,685
- 555 Building HVAC Upgrade and Replacement - \$10,441.78
- South Shore Community Center Chilled Water Pump Replacement - \$1,045.41

- City Hall Card Access System Replacement - \$8,044

Prior Years' Appropriations	\$0
June 7, 2017 Budget Amendment	222,712.47
<b>Proposed Total Appropriations</b>	<b>\$222,712.47</b>

JLM/TOS