

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE FINANCE AND ECONOMIC RESILIENCY COMMITTEE, MADE AT ITS OCTOBER 16, 2023 MEETING, AND AUTHORIZING THE CITY ADMINISTRATION TO MOVE FORWARD WITH THE ACTION ITEMS IDENTIFIED IN THE REPORT ATTACHED TO THIS RESOLUTION RELATING TO IMPROVEMENTS TO THE CITY'S PERMITTING AND DEVELOPMENT REVIEW PROCESS.

WHEREAS, City staff has been working to improve the City's regulatory permit and development review process, including the customer experience, by conducting bi-weekly staff meetings with Department heads involved in the permitting process, and working with an external consultant to provide a comprehensive assessment and recommendations on the permitting process; and

WHEREAS, at the October 16, 2023 Finance and Economic Resiliency Committee, staff presented to the Committee a report centered on 5 overarching themes to address the recommendations provided by the external consultant and improve the City's permitting review process, which are:

1. **Governance** – Bi-weekly Policy Control Group meetings that include Deputy City Manager and Department Heads; and a Change Advisory Group made up of subject matter experts that work with the EnerGov permitting system to ensure the City is streamlining and maximizing the use of EnerGov.
2. **Training** – Training staff internally for continuous technological proficiency and provide training to applicants to assist them in understanding the process.
3. **Technology** – Created a permitting landing page for a “one stop shop” of all Miami Beach permit information and guides in Miami Beach; Decision Engine to help direct applicants to the proper information and applications; and Expand the use of the Bluebeam Plan Review software to improve and facilitate the explanation of code requirements on plans.
4. **Customer Service** – As approved in FY 24 budget, creating the Customer Liaison position; Updated over 175 checklists for every building permit type that we handle; Automating instructions on how to work with outside agencies for required permits, such as Miami Dade County.
5. **Process Improvements** – Reviewing manual process; removing unnecessary reviews and inspections; streamlining workflows, standardizing comments for consistency and creating drop down lists for plan reviewers to access and provide to applicants.

WHEREAS, the Committee unanimously accepted the plan and action items and recommended that staff return to the Committee every 4-6 months to provide updates on the related action items.

NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission hereby accept the recommendation of the Finance and Economic Resiliency Committee, made at its October 16, 2023 meeting, and authorize the City Administration to move forward with the action items identified in the report attached to this Resolution relating to improvements to the City's permitting and development review process.

PASSED AND ADOPTED this ____ day of _____, 2023.

ATTEST:

Dan Gelber, Mayor

Rafael E. Granado, City Clerk

(sponsored by Vice-Mayor David Richardson)

APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION

Nick Callegos 10/17/23
for City Attorney Date