

EXHIBIT 1

Number of Permit Applications Processed, Issued, and Finalized

Calendar Year	Number of Building Permit Applications Received
2022	14,013
2023 through August 31, 2023	9,319

Calendar Year	Number of Building Permits Issued
2022	11,393
2023 through August 31, 2023	7,562

Calendar Year	Number of Building Permits Finaled
2022	3,576
2023 through August 31, 2023	841

Does not include revisions, shop drawings, or sub-permits, as these have Building final inspections on the master which is captured.

Turn Around Times Summary

Date Range: January 1, 2023 - August 31, 2023

Average number of days from applicant submission of new documents/file to plan review start date = 2-3 days. Once an applicant submits files, a task is created for staff (known as Review Coordinator) and placed in queue for permit clerks to review the documents submitted and determine if documents are complete and ready for plan review.

Average number of days for plan review = 3-4 days. Plan reviews for all disciplines/departments in the permit process are concurrent reviews.

Average number of days for the closure of the review cycle = 1-2 days. This is a clerical task that is required at the end of every review cycle.

Total average days from applicant submission of new documents/files to plan review completion = 7- 9 days. Each cycle takes on average 7-9 business days. Once a cycle is complete, if there are corrections required, the applicants or design professional must work on the corrections and must resubmit.

The chart below represents the total number of reviews across all trades and departments involved in the reviews for the permit type listed below. The Average Turn Around Time (Avg TAT) is the average time it takes for all trades and departments to complete reviews per cycle for the corresponding permit type. The chart also shows the average turnaround time from the time the City reviewers complete their reviews and provide written notice to the customer of the corrections required to the time the customer addresses the comments and resubmits to the City.

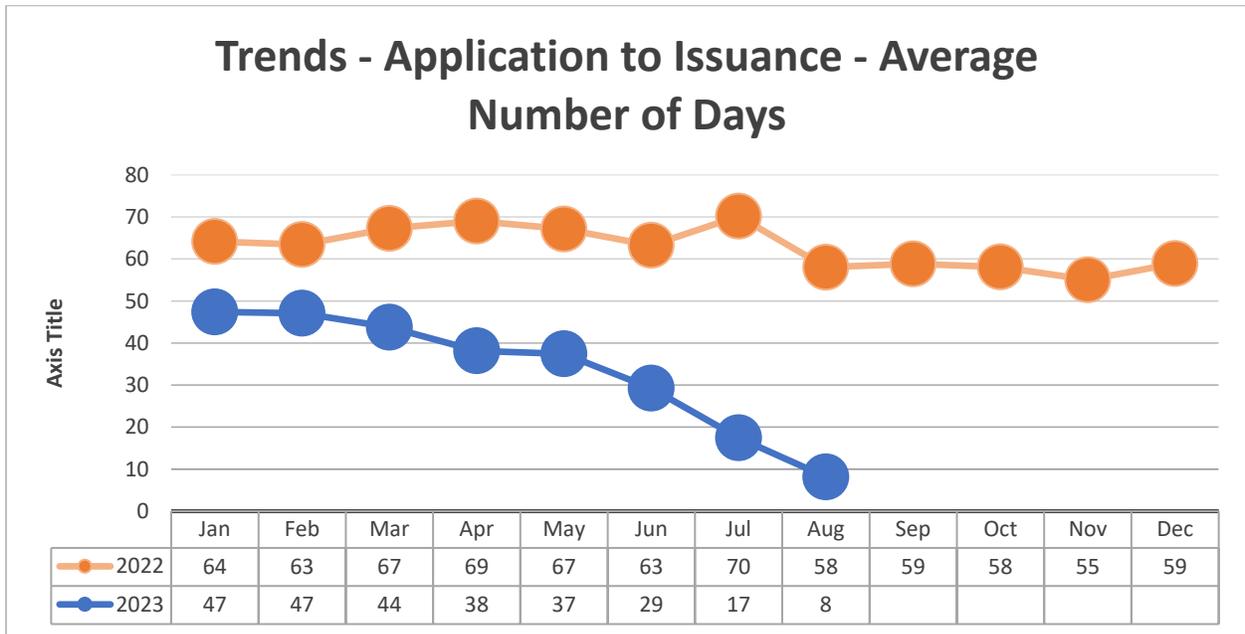
Completed Plan Reviews By Permit Type

***Report excludes status "Not Required"**

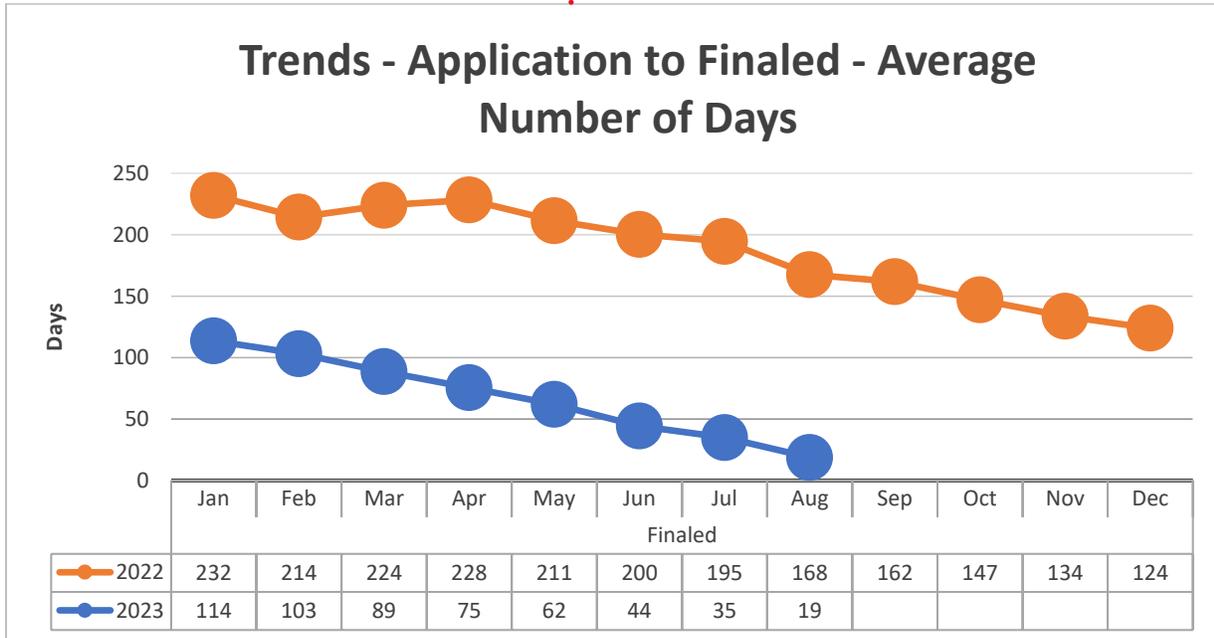
Reviews Completed for all trades and departments January 1 - August 31, 2023					
Permit Type	Total Reviews Completed	Pass %	Fail %	Avg TAT City	Avg TAT Customer
Commercial/Condo Permit Type	23,459	60%	40%	4	17
Building - Phased Permit Type	16	31%	69%	6	24
Residential- Permit Type	10,538	54%	46%	3	19
Building 40yr Recertification - Permit Type	977	27%	73%	2	39
Building Special Event (Temp Structure) - Permit Type	174	65%	35%	1	6
Existing Building Recertification - Permit Type	361	38%	62%	2	21
Fire - Permit Type	1,162	73%	27%	2	11
Revision - Permit Type	11,755	79%	21%	4	13
Shop Drawing	170	76%	24%	2	6

AVG TAT is Average Turnaround Time

The trend graph below compares calendar year 2022 and 2023, by month, the number of days on average from the date the application was submitted (application date) to the time the permit was issued (Issuance). For example, the data point of June represents applications submitted in June and the number of days on average it took for those applications to be Issued. It is important to note that there are factors outside the City’s control that determine the Issuance date. The downward trend in the number of days seen in 2023 can be attributed to improved communications with applicants, increased awareness on requirements, mandatory 3-time review meetings, enforced re-application requirement for no activity in 180 days.



The trend graph below compares calendar year 2022 and 2023, by month, the number of days on average from the date the application was submitted (application date) to the time the permit was Finaled (construction was completed and passed all inspections). For example, the data point of June represents applications submitted in June and of those applications, how many days on average it took for the project to be completed and pass final inspections. It is important to note that there are factors outside the City's control that determine when the project will be completed. It is also important to know that 2023 numbers are much lower than 2022 because many projects applied for in 2023 have not been completed yet.



The chart below represents the number of checklists and SOPs posted on the City's website that indicate the required documents needed for each department permitting process. Checklists are important and helpful to the applicant so they may prepare a complete package for review.

Department	Building	Fire	Planning	Planning Landscaping	Public Works -ROW	Elevator	Urban Forestry	Environmental	Parking
Number of requirement checklist posted on the City website	174	14	22	22	17	18	Included in Building checklists.	Included in Building checklists.	Included in Building checklists.
SOP on the external website	YES	NO	NO	NO	NO	NO			