

RESOLUTION NO. 2020-31441

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE WRITTEN RECOMMENDATION OF THE CITY MANAGER (AS SET FORTH IN THE CITY COMMISSION MEMORANDUM ACCOMPANYING THIS RESOLUTION) AND WAIVING, BY A 5/7THS VOTE, THE FORMAL COMPETITIVE BIDDING REQUIREMENT, FINDING SUCH WAIVER TO BE IN THE CITY'S BEST INTEREST; AND APPROVING AND AUTHORIZING THE CITY'S PARKS AND RECREATION DEPARTMENT (DEPARTMENT) TO USE THE VENDORS LISTED IN EXHIBIT D, ATTACHED TO THIS RESOLUTION, FOR THE PURCHASE OF FOOD AND SNACKS, RIDES AND INFLATABLES AND OTHER PROGRAM EXPENSES FOR THE PARTICIPANTS IN THE DEPARTMENT'S PROGRAMS; SAID WAIVER SHALL BE AUTHORIZED FOR A PERIOD OF THREE (3) YEARS, ON A YEAR-TO-YEAR BASIS, CONTINGENT UPON CITY COMMISSION APPROVAL OF THE DEPARTMENT'S RELATED BUDGET ALLOCATION(S) DURING THE ADOPTION OF THE CITY'S ANNUAL BUDGET, IN AN ANNUAL AMOUNT NOT TO EXCEED \$450,000.

WHEREAS, on April 17, 2013, the Mayor and City Commission adopted Resolution No. 2013-28180, waiving, by a 5/7th vote, the formal competitive bidding requirement, finding such waiver to be in the City's best interest, and authorizing the City's Parks and Recreation Department (Department) to purchase food and snacks from Publix, Costco, Gordon Foods, and BJ's Wholesale for: a) the participants in the Department's After-School program, summer camps, special events and other programmed activities (collectively, the Department Programs), and b) other departments and offices citywide, as approved in their respective annual budgets for a period of three (3) years; and

WHEREAS, on May 11, 2016, the Mayor and City Commission adopted Resolution No. 2016-29388, waiving, by a 5/7th vote, of the formal competitive bidding requirements, finding such waiver to be in the City's best interest, and authorizing the purchase of food and snacks, rides, inflatables and program expenses from certain specified vendors for participants of the Department's Programs, for a period of three (3) years, in an annual amount not-to-exceed \$270,000, contingent upon City Commission approval of the Department's related budget allocation(s); and

WHEREAS, on September 13, 2017, the Mayor and City Commission adopted Resolution No. 2017-29976, amending Resolution 2016-29388, increasing the annual not-to-exceed amount for program expenses from \$270,000 to \$435,000; and

WHEREAS, as part of the After-School Program, No School Days and Summer Camp curriculum, the Department provides free snacks to all participants and these are purchased on a bi-weekly to a monthly basis by the Department staff at local grocery or wholesale stores; and

WHEREAS, food and miscellaneous program expenses are regularly purchased for athletics, seniors, teens and toddler programs and activities such as Thanksgiving, Holiday, Valentine's Day, New Years and the end of season parties; and

WHEREAS, additionally, the Department also provides food to "Guild for the Blind" and to the special needs population programs; and

WHEREAS, the Parks and Recreation Department holds multiple events for thousands of residents throughout the year that require the rental of rides and inflatables such as:

- Back to School Bash
- Hispanic Heritage Festival
- Safe Night of Fright
- Halloween Happenings
- Winter Wonderland
- Cupid's Carnival
- Leprechaun's Carnival
- Spring Eggstravaganza
- Fall Fest
- Spring Fling
- Black History
- Art Gallery Night
- Pride Events
- Family Night
- Kid Zones
- Senior Events
- Playground Revue
- Misc. Cultural Events; and

WHEREAS, in the past, City staff has found it very difficult to acquire identical quotes from inflatable and ride vendors as not all companies have the same products to offer; and

WHEREAS, since the authorization under the current Resolutions has expired, the City Manager recommends that the Mayor and City Commission waive, by a 5/7th's vote, the formal competitive bidding requirement, as permitted under Section 52-367(e) of the City Code, as being in the best interest of the City, so that the Department may continue to provide these programs deliverables efficiently, contingent upon City Commission approval of the Department's related budget allocation(s).

NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission hereby accept the written recommendation of the City Manager (as set forth in the City Commission Memorandum accompanying this Resolution) and waive, by a 5/7ths vote, the formal competitive bidding requirement, finding such waiver to be in the City's best interest; and approve and authorize the City's Parks and Recreation Department (the Department) to use the vendors listed in Exhibit D, attached to this Resolution, for the purchase of food and snacks, rides and inflatables and other program expenses for the participants in the Department's programs; said waiver shall be authorized for a period of three (3) years, on a year-to-year basis, contingent upon City Commission approval of the Department's related budget allocation(s) during the adoption of the City's annual budget, in an annual amount not to exceed \$450,000.

PASSED AND ADOPTED this 14th day of October 2020.



Dan Gelber, Mayor

ATTEST:

 10/28/2020
 Rafael E. Granado, City Clerk



APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION


 City Attorney

10/5/2020
 Date

Exhibit D

List of Vendors

Food and Snacks

BJ's Wholesale Club	Dominoes
Costco Wholesale	Papa Johns
Publix Supermarkets	Whole Foods
Walmart	Coca-Cola
Pizza Fiore	Las Vinas
Gordon Food Service Distribution and Food Service	Winn-Dixie
Jetro/Restaurant Depot	Little Cesar's
Aldi	
Pizza Hut	

Rides and Inflatables

Red Balloon	Power Party Events
Allstar Events	Mega Party Events
The Event Depot	Games on the Go

Program Expenses

Party City	Home Depot	Shin Digz
Oriental Trading/Fun Express	Michael's	Home Depot
Target	Joann Fabrics	Walmart
Miami Premier	FL Ice Manufacturing	IKEA
S&S Worldwide	Ayers	Apple
BSN	Boun Tree	Office Depot
Amazon.com	Crown Trophy	Swago
ID Wholesaler	Spirt Halloween	Christmas Palace
Fun Carnival	Fiesta Carousel	Big Los
Marshalls	Ross	TJ Maxx
Hobby Lobby	Dollar General	Dollar Tree

Staff can use, but are not limited to, the list of vendors for the above expenses

MIAMI BEACH

COMMISSION MEMORANDUM

TO: Honorable Mayor and Members of the City Commission
FROM: Jimmy L. Morales, City Manager
DATE: October 14, 2020

SUBJECT: A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE WRITTEN RECOMMENDATION OF THE CITY MANAGER (AS SET FORTH IN THE CITY COMMISSION MEMORANDUM ACCOMPANYING THIS RESOLUTION) AND WAIVING, BY A 5/7TH VOTE, THE FORMAL COMPETITIVE BIDDING REQUIREMENT, FINDING SUCH WAIVER TO BE IN THE CITY'S BEST INTEREST; AND APPROVING AND AUTHORIZING THE CITY'S PARKS AND RECREATION DEPARTMENT (DEPARTMENT) TO USE THE VENDORS LISTED IN EXHIBIT D, ATTACHED TO THIS RESOLUTION, FOR THE PURCHASE OF FOOD AND SNACKS, RIDES AND INFLATABLES AND OTHER PROGRAM EXPENSES FOR THE PARTICIPANTS IN THE DEPARTMENT'S PROGRAMS; SAID WAIVER SHALL BE AUTHORIZED FOR A PERIOD OF THREE (3) YEARS, ON A YEAR-TO-YEAR BASIS, CONTINGENT UPON CITY COMMISSION APPROVAL OF THE DEPARTMENT'S RELATED BUDGET ALLOCATION(S) DURING THE ADOPTION OF THE CITY'S ANNUAL BUDGET, IN AN ANNUAL AMOUNT NOT TO EXCEED \$450,000.

RECOMMENDATION

CITY MANAGER'S RECOMMENDATION

The City Manager recommends that the Mayor and City Commission waive the formal competitive bidding requirement, by a 5/7th's vote, as permitted under Section 52-367(e) of the City Code, as being in the best interest of the City.

BACKGROUND/HISTORY

At the April 17, 2013 City Commission meeting, Resolution No. 2013-28180 (Exhibit A) was passed approving the waiving, by a 5/7th vote, the formal competitive bidding requirements, finding such waiver to be in the City's best interest, and authorizing the purchase of food and snacks from Publix, Costco, Gordon Foods, and BJ's Wholesale to be consumed by: a) the City's Parks and Recreation Department's participants in their After-School program, summer camps, special events and other programmed activities, and b) other departments and offices citywide, as approved in their respective annual budgets for a period of three (3) years.

At the May 11, 2016 City Commission meeting, Resolution No. 2016-29388 (Exhibit B) was adopted approving the waiver, by a 5/7th vote, of the formal competitive bidding requirements, finding such waiver to be in the City's best interest, and authorizing the purchase of food and snacks, rides, inflatables and program expenses from certain specified vendors, to be used and consumed by participants of the City's Parks and Recreation Department's after-school programs, summer camps, special events and other programmed activities; and providing for said waiver for a period of three (3) years, on a year-to-year basis, in an annual amount not-to-exceed \$270,000, contingent upon City Commission approval of the department's related budget allocation(s) during the adoption of the City's annual budget.

However, at the September 13, 2017 City Commission meeting, Resolution No. 2017-29976 (Exhibit C) was passed amending Resolution 2016-29388 increasing the annual not-to-exceed amount for program expenses from \$270,000 to \$435,000 and with this resolution expiring, the Parks and Recreation Department is seeking another bid waiver.

To date, the Department continues to hold various programs and events throughout the year that require the purchase of food, snacks, rides, inflatables and other necessary program expenses. The funds for these items are allocated annually through the department's approved budget.

Snacks and Food/Program Expenses

As part of the After-School Program, No School Days and Summer Camp curriculum, the Department provides free snacks to all participants (estimated average daily attendance of 1,000 children). These snacks are purchased on a bi-weekly to a monthly basis by the park staff at local grocery or wholesale stores. Aside from the daily programming, food and miscellaneous program expenses are regularly purchased for athletics, seniors, teens and toddler programs and activities such as Thanksgiving, Holiday, Valentine's Day, New Years and the end of season parties. Additionally, the Department also provides food to Guild for the Blind and to the special needs population programs.

The Department has procedures in place to properly safeguard the delivery and safekeeping of these items. All programmed sites have proper refrigeration as mandated by the Department of Health. The managers at each site are tasked with assuring proper inventory controls and distribution to the children during regular After-School and summer programming along with maintaining the same safeguards and procedures during the other planned events and activities.

Rides and Inflatables

The Parks and Recreation Department holds multiple events for thousands of residents throughout the year that require the rental of rides and inflatables such as:

- Back to School Bash
- Hispanic Heritage Festival
- Safe Night of Fright
- Halloween Happenings
- Winter Wonderland
- Cupid's Carnival
- Leprechaun's Carnival
- Spring Eggstravaganza

- Fall Fest
- Spring Fling
- Black History
- Art Gallery Night
- Pride Events
- Family Night
- Kid Zones
- Senior Events
- Playground Revue
- Misc. Cultural Events

In the past, staff has found it very difficult to acquire identical quotes from inflatable and ride vendors as not all companies have the same products to offer. These special events are a very important staple in the City and the department would like to offer a variety of inflatable and rides from different local vendors throughout the year (Exhibit D).

The department will work with the respective departments to stay in compliance with the City's established budgetary, procurement and administrative procedures.

ANALYSIS

FINANCIAL INFORMATION

For FY 2020/2021, Exhibit E shows the approved budget not to exceed \$450,000.

Amount(s)/Account(s):

Amounts vary from year to year between accounts:

011-0950-000343-28-406-545-00-00-00-
 011-0950-000323-28-406-545-00-00-00-
 011-0950-000355-28-406-545-00-00-00-

CONCLUSION

With the expiration of Resolution No. 2017-29976, the Administration recommends the adoption of the Resolution approving the waiver, by a 5/7th's vote, of the formal competitive bidding requirements, finding such waiver to be in the City's best interest, and authorizing the purchase of food and snacks, rides and inflatables and program expenses to include the vendors listed in Exhibit A to be used and consumed by the City's Parks and Recreation Departments' participants in their after-school programs, summer camps, special events and other programmed activities; said waiver shall be authorized for a period of three (3) years, on a year-to-year basis, contingent upon City Commission approval of the department's related budget allocation(s) during the adoption of the City's annual budget, in an annual amount not to exceed \$450,000.

Applicable Area

Not Applicable

Is this a "Residents Right

Does this item utilize G.O.

**to Know" item, pursuant to
City Code Section 2-14?**

No

Bond Funds?

No

Legislative Tracking
Parks and Recreation

ATTACHMENTS:

Description

- ▢ Exhibit A - Resolution No. 2013-28180
- ▢ Exhibit B - Resolution 2016-29388
- ▢ Exhibit C - Resolution No. 2017-29976
- ▢ Exhibit D - List of Vendors
- ▢ Exhibit E - Details of FY 2020 Project Account
- ▢ Resolution

RESOLUTION NO.**2013-28180**

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, WAIVING, BY A 5/7THS VOTE, THE FORMAL COMPETITIVE BIDDING REQUIREMENTS, FINDING SUCH WAIVER TO BE IN THE CITY'S BEST INTEREST, AND AUTHORIZING THE PURCHASE OF FOOD AND SNACKS FROM PUBLIX, COSTCO, GORDON FOODS, AND BJ's WHOLESALE TO BE CONSUMED BY: A) THE CITY'S PARKS AND RECREATION DEPARTMENT'S PARTICIPANTS IN THEIR AFTER-SCHOOL PROGRAMS, SUMMER CAMPS, SPECIAL EVENTS AND OTHER PROGRAMMED ACTIVITIES, AND B) OTHER DEPARTMENTS AND OFFICES CITYWIDE, AS APPROVED IN THEIR RESPECTIVE ANNUAL BUDGETS; SAID WAIVER SHALL BE AUTHORIZED FOR A PERIOD OF THREE (3) YEARS, ON A YEAR-TO-YEAR BASIS, CONTINGENT UPON CITY COMMISSION APPROVAL OF THE DEPARTMENTS' RELATED BUDGET ALLOCATION(S) DURING THE ADOPTION OF THE CITY'S ANNUAL BUDGET.

WHEREAS, the Parks and Recreation Department is charged with the goal of providing safe, educational, and fun-filled programming for all ages; and

WHEREAS, as a component of the after-school curriculum and during non-school days, the Recreation Division provides free snacks to all after-school participants; and

WHEREAS, on non-school days, the programmed recreational sites may also supply lunches, entertain the children with parties, and ensure that the children have healthy snacks prior to sending them home; and

WHEREAS, the Recreation Division also hosts in-house activities recognizing "special days" for the after-school participants; examples of these activities include, but are not limited to, Thanksgiving, Valentine's Day, New Year's Eve, and the End of the School Year parties; and

WHEREAS, the Department also produces numerous neighborhood and special events in order to provide residents with fun-filled and enjoyable activities throughout the year, which include:

- Hispanic Heritage Festival
- Safe Night of Fright
- Halloween Happenings
- Winter Wonderland
- Black History Night
- Cupid's Carnival
- Spring Eggstravaganza
- Playground Revue
- Movie in the Parks (various sites); and

WHEREAS, the Recreation Division also supplies food and snacks to seniors during their programmed events, provides food to the Guild for the Blind and to our special needs population programs at their many events, which include Special Olympics, Thanksgiving, Seasonal Holiday Party, Valentine's Day, and the End of School Year Party; and

WHEREAS, there are additional City Departments and offices that also purchase food and snacks from the vendors on the approved list; and


WHEREAS, for example, the Office of the Mayor and Commission purchase food monthly for City Commission meetings and City Commission workshops; and

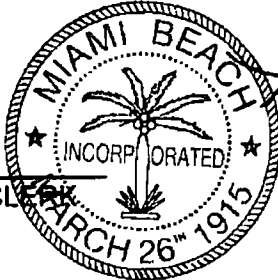
WHEREAS, the Office of Community Services purchases approximately \$3,600 of food annually for their Service Partnership Program, Youth Development Program, and Emergency Food & Shelter Program (EFSP).


NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission hereby waive, by a 5/7th vote, the formal competitive bidding requirements, finding such waiver to be in the City's best interest, and authorize the purchase of food and snacks from Publix, Costco, Gordon Foods, and BJ's Wholesale, to be consumed by: a) the City's Parks and Recreation Department's participants in their after-school programs, summer camps, special events, and other programmed activities, and b) other departments and offices Citywide, as approved in their respective annual budgets; said waiver shall be authorized for a period of three (3) years on a year-to-year basis, contingent upon City Commission approval of the Departments' related budget allocation(s) during the adoption of the City's annual budget.

PASSED and ADOPTED this 17 day of April, 2013.

ATTEST:

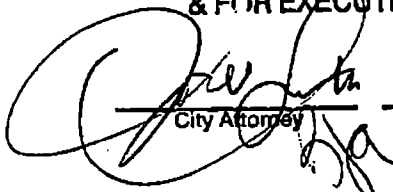

RAFAEL GRANADO, CITY CLERK




MATTI HERRERA BOWER
MAYOR

T:\AGENDA\2013\April 17\Reso. - Waiver of Competitive Bid- Food - Snacks All Departments.doc

APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION


City Attorney

4/4/13
Date

RESOLUTION NO. 2016-29388

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER (AS SET FORTH IN THE CITY COMMISSION MEMORANDUM ACCOMPANYING THIS RESOLUTION) AND WAIVING, BY A 5/7THS VOTE, THE FORMAL COMPETITIVE BIDDING REQUIREMENT, FINDING SUCH WAIVER TO BE IN THE CITY'S BEST INTEREST; AND APPROVING THE VENDORS LISTED IN EXHIBIT A TO THIS RESOLUTION FOR THE PURCHASE OF FOOD AND SNACKS, RIDES AND INFLATABLES, AND OTHER PROGRAM EXPENSES TO BE USED BY THE PARTICIPANTS OF THE CITY'S PARKS AND RECREATION DEPARTMENTS' AFTER-SCHOOL PROGRAMS, SUMMER CAMPS, SPECIAL EVENTS AND OTHER PROGRAMMED ACTIVITIES; SAID WAIVER SHALL BE AUTHORIZED FOR A PERIOD OF THREE (3) YEARS, ON A YEAR-TO-YEAR BASIS, CONTINGENT UPON CITY COMMISSION APPROVAL OF THE DEPARTMENT'S RELATED BUDGET ALLOCATION(S) DURING THE ADOPTION OF THE CITY'S ANNUAL BUDGET, IN AN ANNUAL AMOUNT NOT TO EXCEED \$270,000.

WHEREAS, at the April 17, 2013 City Commission Meeting, the Mayor and City Commission adopted Resolution No. 2013-28180, approving the waiver, by a 5/7^{ths} vote, the formal competitive bidding requirement, finding such waiver to be in the City's best interest, and authorizing the purchase of food and snacks from Publix, Costco, Gordon Foods, and BJ's Wholesale to be consumed by: a) the City's Parks and Recreation Department's (the Department) participants in their after-school program, summer camps, special events and other programmed activities, and b) other departments and offices citywide, as approved in their respective annual budgets for a period of three (3) years; and

WHEREAS, the Department holds various programs and events throughout the year that require the purchase of food, snacks, rides, inflatables and other necessary program expenses; and the funds for these items are allocated annually through the department's approved budget; and

WHEREAS, as part of the after-school program, no school days and summer camp curriculum, the Department provides free snacks to all participants (estimated average daily attendance of 1,000 children) and these snacks are purchased on a bi-weekly to a monthly basis by the park staff at local grocery or wholesale stores; and

WHEREAS, food and miscellaneous program expenses are additionally regularly purchased for athletics, seniors, teens and toddler programs and activities such as Thanksgiving, Holiday, Valentine's Day, New Years and the end of season parties as well as for the Guild for the Blind and to the Special Needs Population programs; and

WHEREAS, the Department has procedures in place to properly safeguard the delivery and safekeeping of these items; and

WHEREAS, the Department holds multiple events for thousands of residents throughout the year that require the rental of rides and inflatables such as:

- Back to School Bash
- Hispanic Heritage Festival
- Safe Night of Fright
- Halloween Happenings
- Winter Wonderland
- Cupid's Carnival
- Leprechaun's Carnival
- Spring Eggstravaganza
- Fall Fest; and

WHEREAS, in the past, staff has found it very difficult to acquire identical quotes from inflatable and ride vendors as not all companies have the same products to offer; and

WHEREAS, the Department will work with the respective departments to stay in compliance with the City's established budgetary, procurement and administrative procedures; and

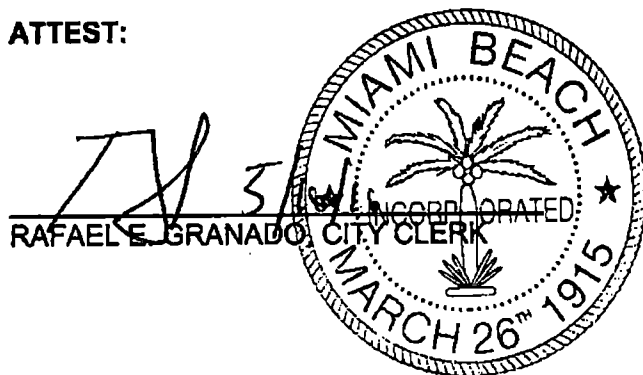
WHEREAS, Resolution No. 2013-28180 will expire in April of 2016 and the City Manager recommends waiving, by a 5/7ths vote, the formal competitive bidding requirement, as being in the best interest of the City; and

WHEREAS, the Administration recommends the approval of the vendors for food and program expenses as more particularly set forth in Exhibit A hereto.

NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission hereby accept the recommendation of the City Manager (as set forth in the City Commission Memorandum accompanying this Resolution) and waive, by a 5/7ths vote, the formal competitive bidding requirement, finding such waiver to be in the City's best interest; and approve the vendors listed in Exhibit A to this Resolution for the purchase of food and snacks, rides and inflatables, and other program expenses to be used by the Participants of the City's Parks and Recreation Departments' after-school programs, summer camps, special events and other programmed activities; said waiver shall be authorized for a period of three (3) years, on a year-to-year basis, contingent upon City Commission approval of the Department's related budget allocation(s) during the adoption of the City's annual budget, in an amount not to exceed \$270,000.

PASSED and ADOPTED this 11th day of May, 2016.

ATTEST:



RAFAEL E. GRANADO, CITY CLERK

PHILLIP LEVINE, MAYOR

APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION

[Signature]
City Attorney

5-3-2016
Date

Exhibit A

List of Vendors

Food and Snacks

BJ's Wholesale Club	Dominoes
Costco Wholesale	Papa Johns
Publix Supermarkets	Whole Foods
Walmart	Coca-Cola
Gordon Food Service Distribution and Food Service	

Rides and Inflatables

Red Balloon	Power Party Events
Allstar Events	Mega Party Events
The Event Depot	Games on the Go

Program Expenses

Party City	Home Depot	Shin Digz
Oriental Trading/Fun Express	Michael's	Home Depot
Target	Joann Fabrics	Walmart
Miami Premier	FL Ice Manufacturing	IKEA
S&S Worldwide	Ayers	Apple
BSN	Boun Tree	Office Depot
Amazon.com	Crown Trophy	Swago
ID Wholesaler		

*****Staff can use, but are not limited to, the list of vendors for the above expenses*****

MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

COMMISSION MEMORANDUM

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: May 11, 2016

SUBJECT: **A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER (AS SET FORTH IN THE CITY COMMISSION MEMORANDUM ACCOMPANYING THIS RESOLUTION) AND WAIVING, BY A 5/7THS VOTE, THE FORMAL COMPETITIVE BIDDING REQUIREMENT, FINDING SUCH WAIVER TO BE IN THE CITY'S BEST INTEREST; AND APPROVING AND AUTHORIZING THE VENDORS LISTED IN EXHIBIT A TO THIS RESOLUTION FOR THE PURCHASE OF FOOD AND SNACKS, RIDES AND INFLATABLES AND OTHER PROGRAM EXPENSES FOR THE CITY'S PARKS AND RECREATION DEPARTMENTS' PARTICIPANTS IN THEIR AFTER-SCHOOL PROGRAMS, SUMMER CAMPS, SPECIAL EVENTS AND OTHER PROGRAMMED ACTIVITIES; SAID WAIVER SHALL BE AUTHORIZED FOR A PERIOD OF THREE (3) YEARS, ON A YEAR-TO-YEAR BASIS, CONTINGENT UPON CITY COMMISSION APPROVAL OF THE DEPARTMENT'S RELATED BUDGET ALLOCATION(S) DURING THE ADOPTION OF THE CITY'S ANNUAL BUDGET, IN AN ANNUAL AMOUNT NOT TO EXCEED \$270,000.**

BACKGROUND

At the April 17, 2013 City Commission Meeting, Resolution No. 2013-28180 (Exhibit B) was passed approving the waiving, by a 5/7th vote, the formal competitive bidding requirements, finding such waiver to be in the City's best interest, and authorizing the purchase of food and snacks from Publix, Costco, Gordon Foods, and BJ's Wholesale to be consumed by: a) the City's Parks and Recreation Department's (the Department) participants in their After-School program, summer camps, special events and other programmed activities, and b) other departments and offices citywide, as approved in their respective annual budgets for a period of three (3) years.

The Department holds various programs and events throughout the year that require the purchase of food, snacks, rides, inflatables and other necessary program expenses. The funds for these items are allocated annually through the department's approved budget.

Snacks and Food/Program Expenses

As part of the After-School Program, No School Days and Summer Camp curriculum, the Department provides free snacks to all participants (estimated average daily attendance of 1,000 children). These snacks are purchased on a bi-weekly to a monthly basis by the park staff at local grocery or wholesale stores. Aside from the daily programming, food and miscellaneous program expenses are regularly purchased for athletics, seniors, teens and toddler programs and activities such as Thanksgiving, Holiday, Valentine's Day, New Years and the end of season parties. Additionally, the Department also provides food to Guild for the Blind and to the special needs population

programs.

The Department has procedures in place to properly safeguard the delivery and safekeeping of these items. All programmed sites have proper refrigeration as mandated by the Department of Health. The managers at each site are tasked with assuring proper inventory controls and distribution to the children during regular After-School and summer programming along with maintaining the same safeguards and procedures during the other planned events and activities.

Rides and Inflatables

The Parks and Recreation Department holds multiple events for thousands of residents throughout the year that require the rental of rides and inflatables such as:

- Back to School Bash
- Hispanic Heritage Festival
- Safe Night of Fright
- Halloween Happenings
- Winter Wonderland
- Cupid's Carnival
- Leprechaun's Carnival
- Spring Eggstravaganza
- Fall Fest

In the past, staff has found it very difficult to acquire identical quotes from inflatable and ride vendors as not all companies have the same products to offer. These special events are a very important staple in the City and the department would like to offer a variety of inflatable and rides from different local vendors throughout the year.

The department will work with the respective departments to stay in compliance with the City's established budgetary, procurement and administrative procedures.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends that the Mayor and City Commission waive the formal competitive bidding requirement, by a 5/7th's vote, as permitted under Section 52-367(e) of the City Code, as being in the best interest of the City.

CONCLUSION

With the expiration of Resolution No. 2013-28228 in April 2016, the Administration recommends the adoption of the Resolution approving the waiver, by a 5/7th's vote, of the formal competitive bidding requirements, finding such waiver to be in the City's best interest, and authorizing the purchase of food and snacks, rides and inflatables and program expenses to include the vendors listed in Exhibit A to be used and consumed by the City's Parks and Recreation Departments' participants in their after-school programs, summer camps, special events and other programmed activities; said waiver shall be authorized for a period of three (3) years, on a year-to-year basis, contingent upon City Commission approval of the department's related budget allocation(s) during the adoption of the City's annual budget, in an annual amount not to exceed \$270,000.

Attachment

Exhibit A – List of Vendors

Exhibit B - Resolution No. 2013-28180

JLM/EC/JR


EXHIBIT B

Resolution No. 2013-28180

RESOLUTION NO. 2013-28180

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, WAIVING, BY A 5/7THS VOTE, THE FORMAL COMPETITIVE BIDDING REQUIREMENTS, FINDING SUCH WAIVER TO BE IN THE CITY'S BEST INTEREST, AND AUTHORIZING THE PURCHASE OF FOOD AND SNACKS FROM PUBLIX, COSTCO, GORDON FOODS, AND BJ's WHOLESALE TO BE CONSUMED BY: A) THE CITY'S PARKS AND RECREATION DEPARTMENT'S PARTICIPANTS IN THEIR AFTER-SCHOOL PROGRAMS, SUMMER CAMPS, SPECIAL EVENTS AND OTHER PROGRAMMED ACTIVITIES, AND B) OTHER DEPARTMENTS AND OFFICES CITYWIDE, AS APPROVED IN THEIR RESPECTIVE ANNUAL BUDGETS; SAID WAIVER SHALL BE AUTHORIZED FOR A PERIOD OF THREE (3) YEARS, ON A YEAR-TO-YEAR BASIS, CONTINGENT UPON CITY COMMISSION APPROVAL OF THE DEPARTMENTS' RELATED BUDGET ALLOCATION(S) DURING THE ADOPTION OF THE CITY'S ANNUAL BUDGET.

WHEREAS, the Parks and Recreation Department is charged with the goal of providing safe, educational, and fun-filled programming for all ages; and

WHEREAS, as a component of the after-school curriculum and during non-school days, the Recreation Division provides free snacks to all after-school participants; and

WHEREAS, on non-school days, the programmed recreational sites may also supply lunches, entertain the children with parties, and ensure that the children have healthy snacks prior to sending them home; and

WHEREAS, the Recreation Division also hosts in-house activities recognizing "special days" for the after-school participants; examples of these activities include, but are not limited to, Thanksgiving, Valentine's Day, New Year's Eve, and the End of the School Year parties; and

WHEREAS, the Department also produces numerous neighborhood and special events in order to provide residents with fun-filled and enjoyable activities throughout the year, which include:

- o Hispanic Heritage Festival
- o Safe Night of Fright
- o Halloween Happenings
- o Winter Wonderland
- o Black History Night
- o Cupid's Carnival
- o Spring Eggstravaganza
- o Playground Revue
- o Movie in the Parks (various sites); and

WHEREAS, the Recreation Division also supplies food and snacks to seniors during their programmed events, provides food to the Guild for the Blind and to our special needs population programs at their many events, which include Special Olympics, Thanksgiving, Seasonal Holiday Party, Valentine's Day, and the End of School Year Party; and

WHEREAS, there are additional City Departments and offices that also purchase food and snacks from the vendors on the approved list; and


WHEREAS, for example, the Office of the Mayor and Commission purchase food monthly for City Commission meetings and City Commission workshops; and

WHEREAS, the Office of Community Services purchases approximately \$3,600 of food annually for their Service Partnership Program, Youth Development Program, and Emergency Food & Shelter Program (EFSP).

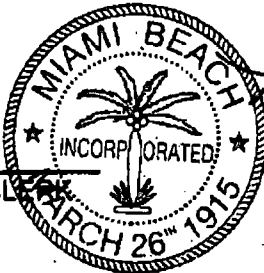
NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission hereby waive, by a 5/7th vote, the formal competitive bidding requirements, finding such waiver to be in the City's best interest, and authorize the purchase of food and snacks from Publix, Costco, Gordon Foods, and BJ's Wholesale, to be consumed by: a) the City's Parks and Recreation Department's participants in their after-school programs, summer camps, special events, and other programmed activities, and b) other departments and offices Citywide, as approved in their respective annual budgets; said waiver shall be authorized for a period of three (3) years on a year-to-year basis, contingent upon City Commission approval of the Departments' related budget allocation(s) during the adoption of the City's annual budget.

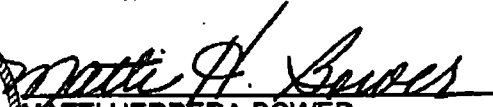
PASSED and ADOPTED this 17 day of April, 2013.

ATTEST:



RAFAEL GRANADO, CITY CLERK






MATTI HERRERA BOWER
MAYOR

T:\AGENDA\2013\April 17\Reso. - Waiver of Competitive Bid- Food - Snacks All Departments.doc

APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION



City Attorney

4/4/13
Date

RESOLUTION NO. 2017-29976

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, AMENDING RESOLUTION NO. 2016-29388 FOR THE SOLE PURPOSE OF INCREASING THE ANNUAL NOT-TO-EXCEED AMOUNT WITH RESPECT TO THE CITY'S PURCHASES FROM SPECIFIED VENDORS OF FOOD AND SNACKS, RIDES, INFLATABLES AND OTHER PROGRAM EXPENSES FOR THE BENEFIT OF PARTICIPANTS IN THE PARKS AND RECREATION DEPARTMENT'S AFTER-SCHOOL PROGRAMS, SUMMER CAMPS, SPECIAL EVENTS AND OTHER PROGRAMMED ACTIVITIES FOR A PERIOD OF THREE (3) YEARS; AND APPROVING AN INCREASE OF THE ANNUAL NOT-TO-EXCEED AMOUNT FOR PROGRAM EXPENSES FROM \$270,000 TO \$435,000, WITH THE FINAL AMOUNTS ALLOCATED FOR EACH YEAR SUBJECT TO CITY COMMISSION APPROVAL OF THE PARKS DEPARTMENT'S BUDGET, AS PART OF THE CITY'S ANNUAL BUDGET PROCESS.

WHEREAS, the City's Parks and Recreation Department holds various programs and events each year that require the purchase of food, snacks, rides, inflatables and other necessary program expenses; with the funds for these items allocated annually through the Parks Department's approved budget; and

WHEREAS, as part of the after-school program, no school days and summer camp curriculum, the Department provides free snacks to all participants (estimated average daily attendance of 1,000 children) and these snacks are purchased on a bi-weekly to a monthly basis by the park staff at local grocery or wholesale stores; and

WHEREAS, food and miscellaneous program expenses are additionally regularly purchased for athletics, seniors, teens and toddler programs and activities such as Thanksgiving, Holiday, Valentine's Day, New Years and the end of season parties as well as for the Guild for the Blind and to the Special Needs Population programs; and

WHEREAS, the Department holds multiple events for thousands of residents throughout the year that require the rental of rides and inflatables such as:

- Hispanic Heritage Festival
- Safe Night of Fright
- Halloween Happenings
- Winter Wonderland
- Cupid's Carnival
- Leprechaun's Carnival
- Spring Eggstravaganza
- Fall Fest
- July Parks and Recreation Month Events; and

WHEREAS, at the May 11, 2016 City Commission meeting, the Mayor and City Commission adopted Resolution No. 2016-29388, approving the waiver, by a 5/7th vote, of the formal competitive bidding requirements, finding such waiver to be in the City's best interest, and authorizing the purchase of food and snacks, rides, inflatables and program expenses from certain specified vendors, to be used and consumed by participants of the City's Parks and

Recreation Department's after-school programs, summer camps, special events and other programmed activities; and providing for said waiver for a period of three (3) years, on a year-to-year basis, in an annual amount not-to-exceed \$270,000, contingent upon City Commission approval of the department's related budget allocation(s) during the adoption of the City's annual budget; and

WHEREAS, the list of vendors approved through Resolution No. 2016-29388 is attached as Exhibit A to the Commission Memorandum accompanying this Resolution; and

WHEREAS, through the FY 2017/2018 budget process, a revised annual budget for program expenses of \$435,000 has been identified, which covers all expenses related to the purchase of food and snacks, rides and inflatables and program expenses (Exhibit B); and

WHEREAS, in view of the foregoing increase in the annual budget for program expenses, the Administration recommends amending Resolution No. 2016-29388, for the sole purpose of increasing the annual not-to-exceed amount for program expenses from \$270,000 to \$435,000, with the final amounts allocated for each year subject to City Commission approval of the Parks Department's budget, as part of the City's budget process.

NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF Miami Beach, Florida, that the Mayor and City Commission hereby amending Resolution No. 2016-29388, for the sole purpose of increasing the annual not-to-exceed amount with respect to the City's purchases from specified vendors of food and snacks, rides, inflatables and other program expenses for the benefit of participants in the Parks and Recreation Department's after-school programs, summer camps, special events and other programmed activities for a period of three (3) years; and approve an increase of the annual not-to-exceed amount for program expenses from \$270,000 to \$435,000, with the final amounts allocated for each year subject to City Commission approval of the Parks Department's budget, as part of the City's annual budget process.

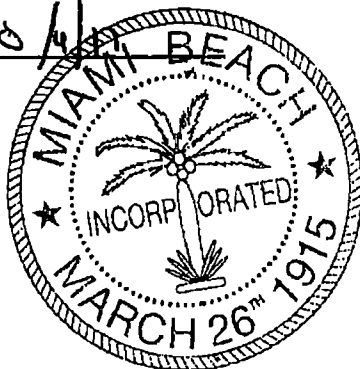
PASSED and ADOPTED this 25 day of September, 2017.

ATTEST:

PHILIP LEVINE
MAYOR

10/4/17

RAFAEL E. GRANADO
CITY CLERK



APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION

City Attorney RAP Date 8-16-17

MIAMI BEACH

COMMISSION MEMORANDUM

TO: Honorable Mayor and Members of the City Commission
FROM: Jimmy L. Morales, City Manager
DATE: September 13, 2017

SUBJECT: A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, AMENDING RESOLUTION NO. 2016-29388 FOR THE SOLE PURPOSE OF INCREASING THE ANNUAL NOT-TO-EXCEED AMOUNT WITH RESPECT TO THE CITY'S PURCHASES FROM SPECIFIED VENDORS OF FOOD AND SNACKS, RIDES, INFLATABLES AND OTHER PROGRAM EXPENSES FOR THE BENEFIT OF PARTICIPANTS IN THE PARKS AND RECREATION DEPARTMENT'S AFTER-SCHOOL PROGRAMS, SUMMER CAMPS, SPECIAL EVENTS AND OTHER PROGRAMMED ACTIVITIES FOR A PERIOD OF THREE (3) YEARS; AND APPROVING AN INCREASE OF THE ANNUAL NOT-TO-EXCEED AMOUNT FOR PROGRAM EXPENSES FROM \$270,000 TO \$435,000, WITH THE FINAL AMOUNTS ALLOCATED FOR EACH YEAR SUBJECT TO CITY COMMISSION APPROVAL OF THE PARKS DEPARTMENT'S BUDGET, AS PART OF THE CITY'S ANNUAL BUDGET PROCESS.

RECOMMENDATION

The Administration recommends that the Mayor and City Commission hereby amending Resolution No. 2016-29388, for the sole purpose of increasing the annual not-to-exceed amount with respect to the City's purchases from specified vendors of food and snacks, rides, inflatables and other program expenses for the benefit of participants in the Parks and Recreation Department's after-school programs, summer camps, special events and other programmed activities for a period of three (3) years; and approve an increase of the annual not-to-exceed amount for program expenses from \$270,000 to \$435,000, with the final amounts allocated for each year subject to City Commission approval of the Parks Department's budget, as part of the City's annual budget process.

ANALYSIS

At the May 11, 2016 City Commission Meeting, Resolution No. 2016-29388 (Exhibit B) was passed approving the waiving, by a 5/7th vote, the formal competitive bidding requirements, finding such waiver to be in the City's best interest, and authorizing the purchase of food and snacks, rides and inflatables and program expenses to include the vendors listed in Exhibit A to be used and consumed by the City's Parks and Recreation Departments' participants in their after-school programs, summer camps, special events and other programmed activities; said waiver shall be authorized for a period of three (3) years, on a year-to-year basis, contingent upon City Commission approval of the department's related budget allocation(s) during the adoption of the City's annual budget, in an annual amount not to exceed \$270,000.

Through the FY 2017/2018 budget process, a revised annual budget of \$435,000 has been identified, which covers all expenses related to the purchase of food and snacks, rides and inflatables and program expenses (Exhibit C).

The Department holds various programs and events throughout the year that require the purchase of food, snacks, rides, inflatables and other necessary program expenses. The funds for these items are allocated annually through the department's approved budget.

Snacks and Food/Program Expenses

As part of the After-School Program, No School Days and Summer Camp curriculum, the Department provides free snacks to all participants (estimated average daily attendance of 1,000 children). These snacks are purchased on a bi-weekly to a monthly basis by the park staff at local grocery or wholesale stores. Aside from the daily programming, food and miscellaneous program expenses are regularly purchased for athletics, seniors, teens and toddler programs and activities such as Thanksgiving, Holiday, Valentine's Day, New Years and the end of season parties. Additionally, the Department also provides food to Guild for the Blind and to the special needs population programs.

The Department has procedures in place to properly safeguard the delivery and safekeeping of these items. All programmed sites have proper refrigeration as mandated by the Department of Health. The managers at each site are tasked with assuring proper inventory controls and distribution to the children during regular After-School and summer programming along with maintaining the same safeguards and procedures during the other planned events and activities.

Rides and Inflatables

The Parks and Recreation Department holds multiple events for thousands of residents throughout the year that require the rental of rides and inflatables such as:

- Hispanic Heritage Festival
- Safe Night of Fright
- Halloween Happenings
- Winter Wonderland
- Cupid's Carnival
- Leprechaun's Carnival
- Spring Eggstravaganza
- Fall Fest
- July Parks and Recreation Month Events

In the past, staff has found it very difficult to acquire identical quotes from inflatable and ride vendors as not all companies have the same products to offer. These special events are a very important staple in the City and the department would like to offer a variety of inflatable and rides from different local vendors throughout the year.

The department will work with the respective departments to stay in compliance with the City's established budgetary, procurement and administrative procedures.

FINANCIAL INFORMATION

These funds can be found in the Parks and Recreation Department's FY 18 Operating Budget.

Amount 1 \$69,000.00 **Account 1** 011-0950-000323

Amount 2 \$269,475.00 **Account 2** 011-0950-000343

Amount 3 \$91,025.00 **Account 3** 011-0950-000355

Total \$429,500.00
 (Rounded to
 \$435,000.00)

Legislative Tracking

Parks and Recreation

ATTACHMENTS:

Description

- ▣ Exhibit A – List of Vendors
- ▣ Exhibit B - Resolution No. 2016-29388
- ▣ Exhibit C – Details of FY 2017/2018 Budget for Proposed Amended Resolution
- ▣ Form Approved Resolution
- ▣ FY18 Budget Line Items

Exhibit A

List of Vendors

Food and Snacks

BJ's Wholesale Club	Dominoes
Costco Wholesale	Papa Johns
Publix Supermarkets	Whole Foods
Walmart	Coca-Cola
Gordon Food Service Distribution and Food Service	

Rides and Inflatables

Red Balloon	Power Party Events
Allstar Events	Mega Party Events
The Event Depot	Games on the Go

Program Expenses

Party City	Home Depot	Shin Digz
Oriental Trading/Fun Express	Michael's	Home Depot
Target	Joann Fabrics	Walmart
Miami Premier	FL Ice Manufacturing	IKEA
S&S Worldwide	Ayers	Apple
BSN	Boun Tree	Office Depot
Amazon.com	Crown Trophy	Swago
ID Wholesaler		

*****Staff can use, but are not limited to, the list of vendors for the above expenses*****

RESOLUTION NO. 2016-29388

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER (AS SET FORTH IN THE CITY COMMISSION MEMORANDUM ACCOMPANYING THIS RESOLUTION) AND WAIVING, BY A 5/7THS VOTE, THE FORMAL COMPETITIVE BIDDING REQUIREMENT, FINDING SUCH WAIVER TO BE IN THE CITY'S BEST INTEREST; AND APPROVING THE VENDORS LISTED IN EXHIBIT A TO THIS RESOLUTION FOR THE PURCHASE OF FOOD AND SNACKS, RIDES AND INFLATABLES, AND OTHER PROGRAM EXPENSES TO BE USED BY THE PARTICIPANTS OF THE CITY'S PARKS AND RECREATION DEPARTMENTS' AFTER-SCHOOL PROGRAMS, SUMMER CAMPS, SPECIAL EVENTS AND OTHER PROGRAMMED ACTIVITIES; SAID WAIVER SHALL BE AUTHORIZED FOR A PERIOD OF THREE (3) YEARS, ON A YEAR-TO-YEAR BASIS, CONTINGENT UPON CITY COMMISSION APPROVAL OF THE DEPARTMENT'S RELATED BUDGET ALLOCATION(S) DURING THE ADOPTION OF THE CITY'S ANNUAL BUDGET, IN AN ANNUAL AMOUNT NOT TO EXCEED \$270,000.

WHEREAS, at the April 17, 2013 City Commission Meeting, the Mayor and City Commission adopted Resolution No. 2013-28180, approving the waiver, by a 5/7ths vote, the formal competitive bidding requirement, finding such waiver to be in the City's best interest, and authorizing the purchase of food and snacks from Publix, Costco, Gordon Foods, and BJ's Wholesale to be consumed by: a) the City's Parks and Recreation Department's (the Department) participants in their after-school program, summer camps, special events and other programmed activities, and b) other departments and offices citywide, as approved in their respective annual budgets for a period of three (3) years; and

WHEREAS, the Department holds various programs and events throughout the year that require the purchase of food, snacks, rides, inflatables and other necessary program expenses; and the funds for these items are allocated annually through the department's approved budget; and

WHEREAS, as part of the after-school program, no school days and summer camp curriculum, the Department provides free snacks to all participants (estimated average daily attendance of 1,000 children) and these snacks are purchased on a bi-weekly to a monthly basis by the park staff at local grocery or wholesale stores; and

WHEREAS, food and miscellaneous program expenses are additionally regularly purchased for athletics, seniors, teens and toddler programs and activities such as Thanksgiving, Holiday, Valentine's Day, New Years and the end of season parties as well as for the Guild for the Blind and to the Special Needs Population programs; and

WHEREAS, the Department has procedures in place to properly safeguard the delivery and safekeeping of these items; and

WHEREAS, the Department holds multiple events for thousands of residents throughout the year that require the rental of rides and inflatables such as:

- Back to School Bash
- Hispanic Heritage Festival
- Safe Night of Fright
- Halloween Happenings
- Winter Wonderland
- Cupid's Carnival
- Leprechaun's Carnival
- Spring Eggstravaganza
- Fall Fest; and

WHEREAS, in the past, staff has found it very difficult to acquire identical quotes from inflatable and ride vendors as not all companies have the same products to offer; and

WHEREAS, the Department will work with the respective departments to stay in compliance with the City's established budgetary, procurement and administrative procedures; and

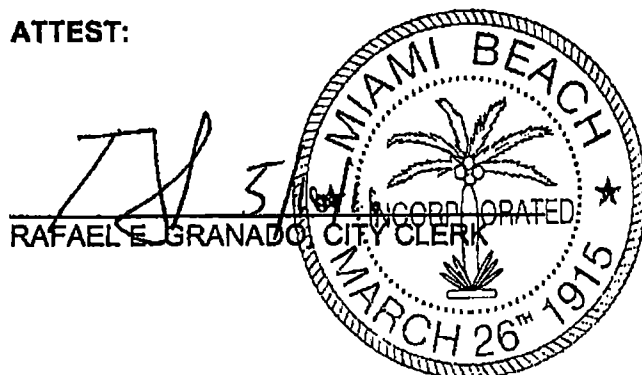
WHEREAS, Resolution No. 2013-28180 will expire in April of 2016 and the City Manager recommends waiving, by a 5/7th vote, the formal competitive bidding requirement, as being in the best interest of the City; and


WHEREAS, the Administration recommends the approval of the vendors for food and program expenses as more particularly set forth in Exhibit A hereto.

NOW THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission hereby accept the recommendation of the City Manager (as set forth in the City Commission Memorandum accompanying this Resolution) and waive, by a 5/7th vote, the formal competitive bidding requirement, finding such waiver to be in the City's best interest; and approve the vendors listed in Exhibit A to this Resolution for the purchase of food and snacks, rides and inflatables, and other program expenses to be used by the Participants of the City's Parks and Recreation Departments' after-school programs, summer camps, special events and other programmed activities; said waiver shall be authorized for a period of three (3) years, on a year-to-year basis, contingent upon City Commission approval of the Department's related budget allocation(s) during the adoption of the City's annual budget, in an amount not to exceed \$270,000.

PASSED and ADOPTED this 11th day of May, 2016.

ATTEST:




PHILLIP LEVINE, MAYOR

APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION

Exhibit A

List of Vendors

Food and Snacks

BJ's Wholesale Club	Dominoes
Costco Wholesale	Papa Johns
Publix Supermarkets	Whole Foods
Walmart	Coca-Cola
Gordon Food Service Distribution and Food Service	

Rides and Inflatables

Red Balloon	Power Party Events
Allstar Events	Mega Party Events
The Event Depot	Games on the Go

Program Expenses

Party City	Home Depot	Shin Digz
Oriental Trading/Fun Express	Michael's	Home Depot
Target	Joann Fabrics	Walmart
Miami Premier	FL Ice Manufacturing	IKEA
S&S Worldwide	Ayers	Apple
BSN	Boun Tree	Office Depot
Amazon.com	Crown Trophy	Swago
ID Wholesaler		

*****Staff can use, but are not limited to, the list of vendors for the above expenses*****

MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

COMMISSION MEMORANDUM

TO: Mayor Philip Levine and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: May 11, 2016

SUBJECT: **A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER (AS SET FORTH IN THE CITY COMMISSION MEMORANDUM ACCOMPANYING THIS RESOLUTION) AND WAIVING, BY A 5/7THS VOTE, THE FORMAL COMPETITIVE BIDDING REQUIREMENT, FINDING SUCH WAIVER TO BE IN THE CITY'S BEST INTEREST; AND APPROVING AND AUTHORIZING THE VENDORS LISTED IN EXHIBIT A TO THIS RESOLUTION FOR THE PURCHASE OF FOOD AND SNACKS, RIDES AND INFLATABLES AND OTHER PROGRAM EXPENSES FOR THE CITY'S PARKS AND RECREATION DEPARTMENTS' PARTICIPANTS IN THEIR AFTER-SCHOOL PROGRAMS, SUMMER CAMPS, SPECIAL EVENTS AND OTHER PROGRAMMED ACTIVITIES; SAID WAIVER SHALL BE AUTHORIZED FOR A PERIOD OF THREE (3) YEARS, ON A YEAR-TO-YEAR BASIS, CONTINGENT UPON CITY COMMISSION APPROVAL OF THE DEPARTMENT'S RELATED BUDGET ALLOCATION(S) DURING THE ADOPTION OF THE CITY'S ANNUAL BUDGET, IN AN ANNUAL AMOUNT NOT TO EXCEED \$270,000.**

BACKGROUND

At the April 17, 2013 City Commission Meeting, Resolution No. 2013-28180 (Exhibit B) was passed approving the waiving, by a 5/7th vote, the formal competitive bidding requirements, finding such waiver to be in the City's best interest, and authorizing the purchase of food and snacks from Publix, Costco, Gordon Foods, and BJ's Wholesale to be consumed by: a) the City's Parks and Recreation Department's (the Department) participants in their After-School program, summer camps, special events and other programmed activities, and b) other departments and offices citywide, as approved in their respective annual budgets for a period of three (3) years.

The Department holds various programs and events throughout the year that require the purchase of food, snacks, rides, inflatables and other necessary program expenses. The funds for these items are allocated annually through the department's approved budget.

Snacks and Food/Program Expenses

As part of the After-School Program, No School Days and Summer Camp curriculum, the Department provides free snacks to all participants (estimated average daily attendance of 1,000 children). These snacks are purchased on a bi-weekly to a monthly basis by the park staff at local grocery or wholesale stores. Aside from the daily programming, food and miscellaneous program expenses are regularly purchased for athletics, seniors, teens and toddler programs and activities such as Thanksgiving, Holiday, Valentine's Day, New Years and the end of season parties. Additionally, the Department also provides food to Guild for the Blind and to the special needs population.

programs.

The Department has procedures in place to properly safeguard the delivery and safekeeping of these items. All programmed sites have proper refrigeration as mandated by the Department of Health. The managers at each site are tasked with assuring proper inventory controls and distribution to the children during regular After-School and summer programming along with maintaining the same safeguards and procedures during the other planned events and activities.

Rides and Inflatables

The Parks and Recreation Department holds multiple events for thousands of residents throughout the year that require the rental of rides and inflatables such as:

- Back to School Bash
- Hispanic Heritage Festival
- Safe Night of Fright
- Halloween Happenings
- Winter Wonderland
- Cupid's Carnival
- Leprechaun's Carnival
- Spring Eggstravaganza
- Fall Fest

In the past, staff has found it very difficult to acquire identical quotes from inflatable and ride vendors as not all companies have the same products to offer. These special events are a very important staple in the City and the department would like to offer a variety of inflatable and rides from different local vendors throughout the year.

The department will work with the respective departments to stay in compliance with the City's established budgetary, procurement and administrative procedures.

CITY MANAGER'S RECOMMENDATION

The City Manager recommends that the Mayor and City Commission waive the formal competitive bidding requirement, by a 5/7th's vote, as permitted under Section 52-367(e) of the City Code, as being in the best interest of the City.

CONCLUSION

With the expiration of Resolution No. 2013-28228 in April 2016, the Administration recommends the adoption of the Resolution approving the waiver, by a 5/7th's vote, of the formal competitive bidding requirements, finding such waiver to be in the City's best interest, and authorizing the purchase of food and snacks, rides and inflatables and program expenses to include the vendors listed in Exhibit A to be used and consumed by the City's Parks and Recreation Departments' participants in their after-school programs, summer camps, special events and other programmed activities; said waiver shall be authorized for a period of three (3) years, on a year-to-year basis, contingent upon City Commission approval of the department's related budget allocation(s) during the adoption of the City's annual budget, in an annual amount not to exceed \$270,000.

Attachment

Exhibit A – List of Vendors

Exhibit B - Resolution No. 2013-28180


JLM/ECJ


EXHIBIT B

Resolution No. 2013-28180

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, WAIVING, BY A 5/7THS VOTE, THE FORMAL COMPETITIVE BIDDING REQUIREMENTS, FINDING SUCH WAIVER TO BE IN THE CITY'S BEST INTEREST, AND AUTHORIZING THE PURCHASE OF FOOD AND SNACKS FROM PUBLIX, COSTCO, GORDON FOODS, AND BJ'S WHOLESALE TO BE CONSUMED BY: A) THE CITY'S PARKS AND RECREATION DEPARTMENT'S PARTICIPANTS IN THEIR AFTER-SCHOOL PROGRAMS, SUMMER CAMPS, SPECIAL EVENTS AND OTHER PROGRAMMED ACTIVITIES, AND B) OTHER DEPARTMENTS AND OFFICES CITYWIDE, AS APPROVED IN THEIR RESPECTIVE ANNUAL BUDGETS; SAID WAIVER SHALL BE AUTHORIZED FOR A PERIOD OF THREE (3) YEARS, ON A YEAR-TO-YEAR BASIS, CONTINGENT UPON CITY COMMISSION APPROVAL OF THE DEPARTMENTS' RELATED BUDGET ALLOCATION(S) DURING THE ADOPTION OF THE CITY'S ANNUAL BUDGET.

WHEREAS, the Parks and Recreation Department is charged with the goal of providing safe, educational, and fun-filled programming for all ages; and

WHEREAS, as a component of the after-school curriculum and during non-school days, the Recreation Division provides free snacks to all after-school participants; and

WHEREAS, on non-school days, the programmed recreational sites may also supply lunches, entertain the children with parties, and ensure that the children have healthy snacks prior to sending them home; and

WHEREAS, the Recreation Division also hosts in-house activities recognizing "special days" for the after-school participants; examples of these activities include, but are not limited to, Thanksgiving, Valentine's Day, New Year's Eve, and the End of the School Year parties; and

WHEREAS, the Department also produces numerous neighborhood and special events in order to provide residents with fun-filled and enjoyable activities throughout the year, which include:

- o Hispanic Heritage Festival
- o Safe Night of Fright
- o Halloween Happenings
- o Winter Wonderland
- o Black History Night
- o Cupid's Carnival
- o Spring Eggstravaganza
- o Playground Revue
- o Movie in the Parks (various sites); and

WHEREAS, the Recreation Division also supplies food and snacks to seniors during their programmed events, provides food to the Guild for the Blind and to our special needs population programs at their many events, which include Special Olympics, Thanksgiving, Seasonal Holiday Party, Valentine's Day, and the End of School Year Party; and

WHEREAS, there are additional City Departments and offices that also purchase food and snacks from the vendors on the approved list; and


WHEREAS, for example, the Office of the Mayor and Commission purchase food monthly for City Commission meetings and City Commission workshops; and

WHEREAS, the Office of Community Services purchases approximately \$3,600 of food annually for their Service Partnership Program, Youth Development Program; and Emergency Food & Shelter Program (EFSP).

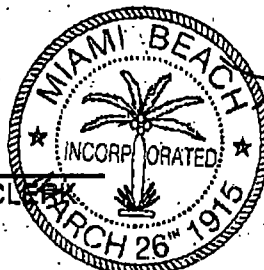
NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission hereby waive, by a 5/7th vote, the formal competitive bidding requirements, finding such waiver to be in the City's best interest, and authorize the purchase of food and snacks from Publix, Costco, Gordon Foods, and BJ's Wholesale, to be consumed by: a) the City's Parks and Recreation Department's participants in their after-school programs, summer camps, special events, and other programmed activities, and b) other departments and offices Citywide, as approved in their respective annual budgets; said waiver shall be authorized for a period of three (3) years on a year-to-year basis, contingent upon City Commission approval of the Departments' related budget allocation(s) during the adoption of the City's annual budget.

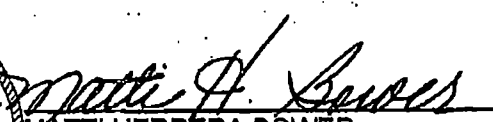
PASSED and ADOPTED this 17 day of April, 2013.

ATTEST:



RAFAEL GRANADO, CITY CLERK

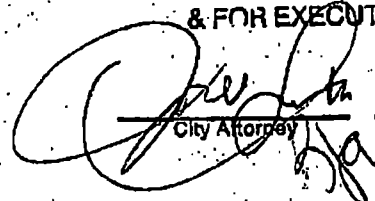




MATTI HERRERA BOWER
MAYOR

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APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION



City Attorney

4/4/13
Date

Exhibit C – Details of FY 2017/2018 Budget for Proposed Amended Resolution

011-0950-000323	RIDES & INFLATABLES	
Line Item Description		Budget Amount
Special Event Rental Needs	\$	69,000.00
TOTAL	\$	69,000.00

011-0950-000343	PROGRAM EXPENSES	
Line Item Description		Budget Amount
Social Club	\$	6,000.00
Senior Scenes	\$	31,000.00
Year-Round Recreation Programs/Activities and		
Special Event Supplies	\$	102,675.00
Winter Wonderland Ice	\$	15,000.00
Playtime Program	\$	16,000.00
Water Sports & Fishing Supplies	\$	3,500.00
Costumes & Supplies for Special Events and Shows	\$	9,500.00
Field Trips	\$	55,500.00
Awards	\$	5,300.00
Year-Round Youth Programming	\$	25,000.00
TOTAL	\$	269,475.00

011-0950-000355	FOOD & SNACKS	
Line Item Description		Budget Amount
Youth & Seniors Programming Food & Snacks	\$	47,125.00
Special Events/Activities Food & Refreshments	\$	15,000.00
Athletics Snacks & Concession Purchases	\$	6,500.00
Teens Programming Food & Snacks	\$	22,400.00
TOTAL	\$	91,025.00
TOTAL for Amended Resolution	\$	429,500.00
ROUNDED TOTAL for Amended Resolution	\$	435,000.00

Exhibit D

List of Vendors

Food and Snacks

BJ's Wholesale Club	Dominoes
Costco Wholesale	Papa Johns
Publix Supermarkets	Whole Foods
Walmart	Coca-Cola
Pizza Fiore	Las Vinas
Gordon Food Service Distribution and Food Service	Winn-Dixie
Jetto/Restaurant Depot	Little Cesar's
Aldi	
Pizza Hut	

Rides and Inflatables

Red Balloon	Power Party Events
Allstar Events	Mega Party Events
The Event Depot	Games on the Go

Program Expenses

Party City	Home Depot	Shin Digz
Oriental Trading/Fun Express	Michael's	Home Depot
Target	Joann Fabrics	Walmart
Miami Premier	FL Ice Manufacturing	IKEA
S&S Worldwide	Ayers	Apple
BSN	Boun Tree	Office Depot
Amazon.com	Crown Trophy	Swago
ID Wholesaler	Spirit Halloween	Christmas Palace
Fun Carnival	Fiesta Carousel	Big Los
Marshalls	Ross	TJ Maxx

Hobby Lobby

Dollar General

Dollar Tree

*****Staff can use, but are not limited to, the list of vendors for the above expenses*****

EXHIBIT E
Budget Details of FY 2020/2021

011-0950-000323

RIDES & INFLATABLES

Line Item Description	Budget Amount
Special Event Rental Needs	\$ 75,500.00
TOTAL	\$ 75,500.00

011-0950-000343

PROGRAM EXPENSES

Line Item Description	Budget Amount
Youth & Senior Programming Operating Expenses	\$ 180,320.00
Athletics Operating Expenses	\$ 2,600.00
Teen Programming Operating Expenses	\$ 19,500.00
Special Events Operating Expenses	\$ 68,000.00
TOTAL	\$ 270,420.00

011-0950-000355

FOOD & SNACKS

Line Item Description	Budget Amount
Youth & Seniors Programming Food & Snacks	\$ 68,550.00
Special Events/Activities Food & Refreshments	\$ 12,000.00
Athletics Snacks & Concession Purchases	\$ 1,500.00
Teens Programming Food & Snacks	\$ 6,400.00
TOTAL	\$ 88,450.00

TOTAL for FY 20/21	\$ 434,370.00
ROUNDING FOR RESOLUTION:	\$ 450,000.00