

**Attachment A**  
**Renewal with Rate Increase**

**ITEM # 1**

<b><u>Agreement No.</u></b> ITB 2020-203-WG		<b><u>Title</u></b> Deep Well Cleaning, Drainage Systems Maintenance, and Repairs	
<b><u>Contractor</u></b> Flotech Environmental, LLC (Primary)		<b><u>Initial Award</u></b> (Past) 6/24/2020 – 6/23/2023	<b><u>Requested Renewal Term</u></b> (This item) 6/24/2023 – 6/23/2024
<b><u>Brief Scope of Agreement:</u></b> The purpose of this Agreement is to establish services for deep well cleaning, drainage systems maintenance, and repair services needed by the Public Works Department for stormwater infrastructure.			
<b><u>Request</u></b> This item seeks approval from the Mayor and City Commission to exercise the first renewal option with a 9% price adjustment pursuant to Appendix A, Special Conditions, Section 2.1, "Option to Renew with Price Adjustment," of the ITB.			
<b><u>Estimated Fiscal Amount</u></b> The Department has estimated an annual fiscal impact of \$723,575.00 (inclusive of the requested increase) for these services.		<b><u>GL Account No.</u></b> 427-0427-000325-29-413-517-00-00-00-	
<b><u>Justification:</u></b> On June 24, 2020, the City and Flotech Environmental, LLC executed an Agreement for deep well cleaning, drainage systems maintenance, and repairs of the City's stormwater infrastructure. The Agreement allows the original term to be extended for two one-year renewals and for the Contractor to request a rate increase at the time of renewal. On February 26, the City Manager authorized the extension of the term for the first renewal option. However, on May 1, 2023, the Contractor requested a rate increase of 9% due to recent inflationary pressures, equivalent to the CPI increase since the Agreement's inception. The rate increase requires approval of the City Commission (Attachment B). The Public Works Department has reviewed the requested increase and believes the increase is fair and reasonable due to the reported inflation. The Department has the budget to absorb the rate increase and recommends renewing the Agreement for the first one-year option through June 2024 with the 9% price adjustment effective June 24, 2023.			

**Change Order**

**ITEM # 2**

<b><u>Agreement No.</u></b> RFQ 2020-009-JC		<b><u>Title</u></b> Citywide Security Access System	
<b><u>Consultant</u></b> Integrated Security Systems, Inc.			
<b><u>Brief Scope:</u></b> On October 14, 2020, the Mayor and City Commission approved the award of a pool of prequalified contractors, pursuant to RFQ 2020-009-JC, from whom quotes could be sought when services are needed for security access systems and services throughout City facilities. In order to complete upgrades to the access system at City Hall, on July 5, 2022, the Procurement Department issued an ITQ to the three (3) prequalified contractors for the work. The lowest responsive, responsible quote was received from Integrated Security Systems in the amount of \$308,203.40. On October 26, 2022, City Commission approved the award of the project to Integrated Security Systems, Inc, the lowest bidder responding to the ITQ in the amount of \$308,203.40.  The Facilities and Fleet Department is now requesting Change Order No. 1 to make adjustments necessary to complete the installation of the updated control card access system at City Hall.			
<b><u>Request</u></b> This item seeks approval from the City Commission to approve Change Order No. 1 to the Consultant Service Order issued to Integrated Security Systems.			
<b><u>Impact of Change Order:</u></b> \$43,626.00 – See Attachment C		<b><u>GL Account No.</u></b> 302-1720-000342-00-401-508-00-00-00-64821	

**Justification:**

In order to complete the installation of the control card access system at City Hall, the Contractor has provided a quote in the amount of \$43,626.00, including the required parts and equipment, for Change Order No. 1. The Facilities and Fleet Department has determined the additional cost to be fair and reasonable for the work. Below is a breakdown of the project costs.

Original CSO Amount	\$308,203.40
<b>Change Order No. 1</b>	<b>\$43,626.00</b>
New Total Amount	\$351,829.40

Approval of the Mayor and City Commission is required for Change Order No. 1. Based on the justification stated herein, this item seeks approval from the Mayor and City Commission for Change Order No.1 to the CSO issued to Integrated Security Systems for the required additional work in the amount of \$43,626.00 (See Attachment C).