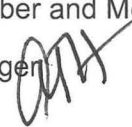


# MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

## COMMISSION MEMORANDUM

TO: Honorable Mayor Dan Gelber and Members of the City Commission

FROM: Alina T. Hudak, City Manager 

DATE: February 1, 2023

SUBJECT: **A RESOLUTION OF THE A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, APPROVING THE PURCHASE OF CISCO NETWORK SERVER FROM CDW GOVERNMENT LLC, PURSUANT TO CONTRACT 2021-060-DF, IN THE TOTAL AMOUNT OF \$209,947.50.**

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### **BACKGROUND**

On December 8, 2021, the Mayor and City Commission adopted Resolution No. 2021-31938, accepting the recommendation of the City Manager pursuant to Invitation to Bid (ITB) 2021-060-DF to establish a pool of prequalified suppliers to be used to solicit future Cisco product purchases. Additionally, the Resolution required that any purchases in an amount greater than \$100,000 be subject to prior approval of the City Commission.

The City utilizes various Cisco Networking Equipment (Cisco) products in its information technology infrastructure. On July 26, 2021 the City was awarded \$264,836.00 in grant funding by the U.S. Department of Homeland Security through the Urban Area Security Initiative (UASI) Grant Program. In December 2022, the Project scope was modified to include the purchase of networking equipment. Funding for this grant is set to expire on February 28, 2023.

### **ANALYSIS**

The Facilities and Fleet Management Department (the Department) is seeking to purchase a new Cisco Network Server as part of the grant-funded Project. Consequently, the Department issued Invitation to Quote (ITQ) 2023-040-JH to the prequalified vendors for network equipment established by City contract ITB 2021-060-DF. There are only two (2) vendors in the prequalified pool: CDW Government LLC (CDW) and Sentinel Technologies, Inc. (Sentinel). Each vendor was invited to submit statements of work and costs based on the ITQ (Exhibit A).

CDW was the sole responsive bidder providing a proposal for the Cisco Network Server is the amount of \$209,947.50. Sentinel was deemed non-responsive to the ITQ. The Department has reviewed the proposal submitted and determined that such price is fair and reasonable.

Pursuant to Resolution No. 2021-31938, the total cost exceeds the \$100,000 established by the City's contract and thus requires City Commission approval. The Department seeks to issue

purchase order to CDW Government LLC, for the Cisco Network Server in the amount of \$209,947.50 for the UASI grant-funded Project.

**Conclusion**

Based on the foregoing, it is the recommendation of the City Manager that the Mayor and City Commission of the City of Miami Beach, approve the purchase of a Cisco Network Server from CDW Government LLC, pursuant to the City Contract 2021-060-DF, in the amount of \$209,947.50.