

**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER, PURSUANT TO REQUEST FOR QUALIFICATIONS (RFQ) NO. 2017-037-KB FOR ROOFING CONSULTANT SERVICES; AUTHORIZING THE ADMINISTRATION TO ENTER INTO NEGOTIATIONS WITH THE TOP THREE (3) RANKED PROPOSERS, ROOF MANAGEMENT SOLUTIONS, LLC; INTERTEK-PROFESSIONAL SERVICE INDUSTRIES, INC.; AND WISS, JANNEY, ELSTNER ASSOCIATES, INC., AND FURTHER AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN AGREEMENT WITH EACH OF THE PROPOSERS, UPON CONCLUSION OF SUCCESSFUL NEGOTIATIONS BY THE ADMINISTRATION.**

**WHEREAS**, on November 9, 2016, the Mayor and City Commission approved the issuance of Request for Qualifications (RFQ) 2017-037-KB for Roofing Consultant Services; and

**WHEREAS**, the RFQ was issued on November 10, 2016, with an opening date of December 29, 2016; and

**WHEREAS**, a voluntary pre-proposal meeting was held on November 23, 2016; and

**WHEREAS**, on December 29, 2016, the City received a total of seven (7) proposals; and

**WHEREAS**, the proposal received from Alleguez Architecture, Inc., was deemed non-responsive for failure to meet the minimum requirements of the RFQ; and

**WHEREAS**, on December 29, 2016 the City Manager via Letter to Commission (LTC) No. 006-2017, appointed an Evaluation Committee (the "Committee") consisting of the following individuals:

- Jose Del Risco, Assistant Director, Parks and Recreation Department, City of Miami Beach
- Adrian Morales, Interim Director, Property Management, City of Miami Beach
- Diego Lopez-Medina, Capital Projects Coordinator, CIP, City of Miami Beach

The following individuals were appointed as alternates:

- Jorge Guanchez, Construction Manager, Property Management, City of Miami Beach
- Francisco Garcia, Construction Manager, Property Management, City of Miami Beach
- Ardeshir Mahtabfar, Capital Projects Coordinator, CIP, City of Miami Beach
- Oniel Toledo, Project Coordinator, Parks and Recreation Department, City of Miami Beach

**WHEREAS**, the Committee, comprised of Jose Del Risco, Adrian Morales, and Diego Lopez-Medina, convened to consider the proposals received; and

**WHEREAS**, the Committee was provided an overview of the project, information relative to the City's Code of Silence Ordinance and the Government Sunshine Law, general information

on the scope of services, and a copy of each proposal; and

**WHEREAS**, the Committee was instructed to score and rank each proposal pursuant to the evaluation criteria established in the RFQ; and

**WHEREAS**, the Committee's ranking was as follows: Roof Management Solutions, LLC, as the first-ranked proposer; Intertek-Professional Service Industries, Inc., as the second-ranked proposer; Wiss, Janney, Elstner Associates, Inc., as the third-ranked proposer; Bluefin LLC, as the fourth-ranked proposer; and both RJH Associates, Inc., and ECS Florida, LLC, as tied for fifth-ranked proposer.

**WHEREAS**, after reviewing all the submissions and the results of the evaluation process, the City Manager recommends that the Mayor and City Commission approve the resolution authorizing the Administration to enter into negotiations with the top three (3) ranked proposers, Roof Management Solutions, LLC, the highest-ranked proposer; Intertek-Professional Service Industries, Inc., the second highest-ranked proposer; and Wiss, Janney, Elstner Associates, Inc., the third highest-ranked proposer.

**NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA**, that the Mayor and City Commission hereby accept the recommendation of the City Manager pertaining to the ranking of proposals, pursuant to Request for Qualifications No. 2017-037-KB (the RFQ), Roofing Consultant Services; authorize the Administration to enter into negotiations with the top three (3) ranked proposers, Roof Management Solutions, LLC; Intertek-Professional Service Industries, Inc.; and, Wiss, Janney, Elstner Associates, Inc.; and further authorize the Mayor and City Clerk to execute an agreement with each of the proposers, upon conclusion of successful negotiations by the Administration.

**PASSED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_ 2017.


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Philip Levine, Mayor

**ATTEST:**

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Rafael E. Granado, City Clerk

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**APPROVED AS TO  
FORM & LANGUAGE  
& FOR EXECUTION**

  
\_\_\_\_\_  
City Attorney *RAF*      1-25-17  
Date