

Special Events - Signature Survey Form

Special events occurring in the City of Miami Beach require the notice and sign-off from residents and/or business, beachfront concessionaires and/or up land owners affected by the event. The survey is used by the Office of Film & Event Production Management to evaluate business/neighborhood support for the proposed special event. Please note that depending on the nature and scope of the event, additional notifications may be required as determined by the Office of Film & Event Production Management. Please see the attached site plan.

Event name: FAENA FORUM PROCESSION & FORUM OPENING Production Company: FAENA ART
Event date(s) from: NOVEMBER. 27th, 2016 to: DECEMBER 4th, 2016
Event times from: 10 am a.m./p.m. to: 11 pm a.m/p.m.
Load-in/out date(s) from: NOV 20th, 2016 to: Dec. 4th, 2016= Dec. 6th, 2016
Load-in/out times from: 8 am - 6 pm a.m./p.m. to: 5 pm- 11pm a.m/p.m.
Description of Event: Faena Art is producing the Grand Opening of the Faena District with a procession & community festival. The Procession, our Grand Opening of the Forum & A Geodesic Dome on the beach will create an amazing week.

Specific Request (street closure, meter bagging, event behind/affecting property, etc): Please see attached

We as the producers are applying for all necessary permits and maintain all legally required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all City special event-permitting rules and any specific guidelines applicable to your neighborhood. We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you, in advance, for your hospitality and cooperation.

Event producer on-site contact name and number: Jerry Torres 305-877-3509 Erin Stacey - 917-880-3403

To be filled and signed by the affected property or business representative

☐ I APPROVE

☐ I DO NOT APPROVE to the event's request. Reasons: _____

I, as manager of the above building, if applicable **have notified** all of the tenants and know of no substantial objection to the proposed special event.

Signature

Print Name

Property Name/ Address

Phone/ Email

MIAMIBEACH

Tourism and Cultural Development
Office of Film & Event Production Management
1700 Convention Center Drive Miami Beach, Florida 33139
Ph: 305.673.7577 – Fax: 786.394.4558
www.eventsmiamibeach.com / www.miamibeachfl.gov

Special Events - Notification Form

Special events occurring in the City of Miami Beach require the notice residents and/or business, beachfront concessionaires and/or up land owners affected by the event. The survey is used by the Office of Film & Event Production Management to evaluate business/neighborhood support for the proposed special event. Please note that depending on the nature and scope of the event, additional notifications may be required as determined by the Office of Film & Event Production Management.

To whom it may concern,

The following event, Faena Art Procession, produced by Faena Art,
(event name) (company name)

is being proposed to take place on such date(s): Nov. 27th, 2016

from: 03:00 p.m. to: 06:00 p.m.

Description of Event: Faena Art is producing the Grand Opening of the Faena District with a procession & community festival. The Procession, our Grand Opening of the Forum & A Geodesic Dome on the beach will create an amazing week

Specific Request (street closure, meter bagging, event behind/affecting property, etc.): Please see attached specific street closures.

We are applying for all necessary permits and maintain all legally required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all City special event-permitting rules and any specific guidelines applicable to your neighborhood. We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you, in advance, for your hospitality and cooperation.

We will make every effort not to disrupt you and treat your neighborhood with respect it deserves. Thank you, in advance for your hospitality and cooperation while we are filming in your area.

If you have any questions or concerns regarding the event, please contact us at the number below.

Production Company's contact name and number: Jerry Torres - 305-877-3509 / Erin Stacey 917-880-3403

On site contact (Mobile): Jerry Torres - 305-877-3509 / Erin Stacey 917-880-3403

Kevin CUNARD 305-934-6666



MIAMI BEACH

CITY OF MIAMI BEACH
Tourism and Cultural Development
Office of Film & Event Production Management
1700 Convention Center Drive Miami Beach, Florida 33139
Telephone 305-673-7577 -Facsimile 305-673-7063
www.miamibeachfl.gov



FAENA DISTRICT ROAD CLOSURES

TIDE BY SIDE | FORUM OPENING | ART BASEL

ROAD CLOSED	CLOSURE DATES TIMES				ACTIVITY	NOTES
	DATE	TIME	DATE	TIME		
35TH ST FROM INDIAN CREEK DR TO COLLINS AVE	NOVEMBER 14TH	6:00 AM	NOVEMBER 14TH	9:00 PM	FORUM OPENING LOAD IN	SET LOAD IN FOR FORUM OPENING EVENTS
35TH ST FROM COLLINS AVE TO BOARDWALK	NOVEMBER 25TH	9:00 AM	NOVEMBER 28TH	9:00 PM	PROCESSION BACK OF HOUSE	SET UP BACK STAGE AREA FOR PROCESSIONAL PERFORMANCE .
33RD ST BETWEEN COLLINS AVE AND INDIAN CREEK DR	NOVEMBER 25TH	12:00 PM	NOVEMBER 28TH	12:00 PM	PROCESSIONAL PERFORMANCE	MERCEDES BENZ LOUNGE TENT BUILD OUT STARTS 11/25 (NOT BLOCKING BUILDING ACCESS)
34TH ST FROM INDIAN CR TO COLLINS AVE	NOVEMBER 26TH	9:00 AM	DECEMBER 5TH	9:00 PM	PROCESSIONAL PERFORMANCE / MADONNA ARRIVALS	PROCESSIONAL PEROFMANCE STAGE / MADONNA ARRIVALS
32ND ST BETWEEN COLLINS AVE AND INDIAN CREEK DR	NOVEMBER 27TH	12:00 PM	DECEMBER 5TH	9:00 PM	PROCESSIONAL PERFORMANCE DOME ACTIVATION LOAD IN / ENTRANCE	PROCESSIONAL PERFORMANCE STAGING AREA FAENA ART BASEL EVENTS LOAD IN / ENTRANCE
COLLINS AVE FROM 32ND - 36TH	NOVEMBER 27TH	12:00 PM	NOVEMBER 27TH	8:00 PM	PROCESSIONAL PERFORMANCE	PROCESSIONAL PERFORMANCE ROUTE 2 WEST LANES ON COLLINS CLOSED , EAST LANE OPEN FOR TRAFFIC AT ALL TIMES .
INDIAN CREEK FROM 32ND - 36TH ST	NOVEMBER 27TH	2:00 PM	NOVEMBER 27TH	6:00 PM	PROCESSIONAL PERFORMANCE	PROCESSIONAL PERFORMANCE ROUTE / STAGING EAST LANE CLOSED , WEST LANE OPEN TO TRAFFIC AT ALL TIMES