

Attachment A

<u>Agreement No.</u> 2013-269-ITB-ME	<u>Title</u> Janitorial Services Citywide.		
<u>Contractor</u> United Services Inc. (USI)	<u>Current Term</u> 2/24/2018 – 2/23/2019	<u>Renewal Term</u> Month-to-Month	
<u>Brief Scope:</u> The contractor provides all supervision, labor, subcontractors, supplies and equipment for janitorial services at City facilities.			
<u>Justification:</u> On October 17, 2018, the Mayor and City Commission approved Resolution No. 2018-30535, authorizing the Administration to enter into simultaneous negotiations with the first and second ranked proposers, pursuant to Request for Proposal (RFP) 2017-070-JC for janitorial services, in order to finalize an agreement to replace the agreement referenced above. Staff met with the selected firms, addressed all open issues and requested best and final offers from both firms. The proposals are currently under evaluation and should be finalized shortly. However, following the award and execution of the replacement agreement(s), the awarded bidder(s) will need approximately thirty (30) days to transition the services from the current Contractor. Therefore, the Administration is requesting that the current agreement with USI be extended, on a month to month basis, until all services for all sites are successfully transition to the new contractor(s).			