



City of Miami Beach, 1700 Convention Center Drive, Miami Beach, FL 33139, www.miamibeachfl.gov
HUMAN RESOURCES DEPARTMENT Tel: 305-673-7524 Fax: 305-673-7529

TRANSIT SUBSIDY PROGRAM EMPLOYEE ENROLLMENT FORM

Name: _____ Department/Division: _____
Employee ID: _____ Email: _____
Phone: _____ Supervisor Name/ Phone: _____

PROGRAM OBJECTIVE:

The City of Miami Beach has initiated a transit subsidy in order to become less car-centric, decrease congestion on our roadways and offer employees an alternative mode of transportation. The City will pay 100% of the cost of the transit passes each month from February 2019 to September 2019; there will be no cost to the employee for the monthly transit pass (Corporate EASY Card). The employee must agree to the following terms to enroll and receive the monthly transit subsidy.

TERMS:

- I agree to use Miami-Dade Transit (Metro Bus and Metrorail) to commute to work.
- I agree that I will not drive my personal vehicle to work or park in City-operated garages and/or lots during my working hours. The City has the right to cancel or restrict parking for program participants. Employees receiving a take home vehicle or car allowance are not eligible to participate in the CMB Transit Subsidy Program.
(Parking exceptions will be made on an as-needed basis due to emergencies or pre-scheduled circumstances.)
- I will receive a transit pass, known as the Corporate EASY card, which will be reloaded every month for use on Metro Buses and/or the Metrorail.
- I understand that I can find information on transit routes and plan my commute trip by using the following link:
<https://www.miamidade.gov/transit/rider-guide.asp>
- I agree to notify the Human Resources Department (HR) by the 14th of the month should I wish to continue or cancel my participation in the Transit Subsidy Program; I agree to notify HR if I become ineligible for the program for any reason.
- I agree to notify the Human Resources Department **immediately** if I lose my Corporate EASY card.
- I agree to the Corporate EASY card terms and conditions which are available on the following link:
<https://transitstore.miamidade.gov/home/termsandconditions>

ACKNOWLEDGEMENT:

I understand that the City of Miami Beach will pay for the monthly cost of my transit pass from February 2019 through September 2019. The continuation of the transit subsidy program beyond September 2019 is contingent on City Commission approval.

I have read and agree to the terms of participation set forth in this Agreement. I hereby certify that I will use the transit pass (Corporate EASY card), paid by the City of Miami Beach on my behalf, primarily for the purpose of commuting to and from work at the City of Miami Beach. I certify that I will not transfer the transit pass to anyone else.

Employee Signature: _____ Date: _____

To Be Completed by Human Resources

Employee Signature: _____ Date: _____