

## 5000 Role Models of Excellence Scholarship Event Costs - January 21, 2019

8:30 AM-10:30 AM		Hourly Wage/ Unit Cost	Shift Hours/ # of Units	Total Staff/ # of Units	Total Staff Hours/ Total # of Units	Whole Actual \$	
Event Services	Setup Crew/Cleaning (Load-In)	\$16.00	8.00	8.00	64.00	\$1,024.00	
	Setup Crew/Cleaning (Event)	\$16.00	4.00	8.00	32.00	\$512.00	
	Setup Crew/Cleaning (Post Event)	\$16.00	6.00	8.00	48.00	\$768.00	2,304.00
AV	Equipment: Mics, Screens, Speakers	\$12,000.00	1.00	1	1.00	\$12,000.00	
	Labor	\$10,000.00	1.00	1	1.00	\$10,000.00	22,000.00
Fire Rescue	Crew	\$75.00	4.00	1	4.00	\$300.00	
	Vehicle	\$200.00	1.00	1	1.00	\$200.00	500.00
F&B (Centerplate)	Food	\$28.00	1.00	2,000	2,000	\$56,000.00	
	Labor	\$165.00	1.00	60	60.00	\$9,900.00	
	Tax					\$5,931.00	71,831.00

TOTAL Event Costs

\$96,635.00

### ASSUMPTIONS:

1 Day Load-In=1-20-19

1 Event Day=1-21-19

Event Time: 8:30 AM-10:30 AM

Expected Attendance: 2,000

Area(s) Used=Grand Ballroom and PreFunction Space

Load Out will take place immediately after the event

This estimate includes the following:

- Basic AV Equipment and Labor (Mics, Projection Screens, Sound and Labor)
- Podium, Main Stage, Camera Riser, Round Tables, 8' Tables & chairs
- Breakfast for 2,000
- Free Wifi in Grand Ballroom & PreFunction Space