

**NEIGHBORHOOD/COMMUNITY AFFAIRS COMMITTEE MEETING  
SEPTEMBER 26, 2018 – DRAFT MINUTES**

**DISCUSSION REGARDING UNDERGROUNDING FOR NORTH BAY ROAD AND ALTON ROAD (May 16, 2018 - R7 O)**  
Public Works

**ACTION**

Jay Fink, Public Works Assistant Director, introduced the item stating that undergrounding is typically generated by the Home Owners Association ("HOA"). Instead of waiting for that process to take place, the City took a proactive approach and reached out to different neighborhoods to find out who is in favor of undergrounding. On September 6, the City mailed out a petition to North Bay residents between Alton Road and La Gorce Drive/ Pine Tree Circle. The petitions are due by October 8, 2018. As of right now, there is nothing to report regarding the petition.

Commissioner Alemán stated making these types of upfront steps were traditionally the responsibility of the HOA but making it a part of the standard methodology is the responsibility of the City. Having specific tasks early enough to have a definitive answer as to whether each neighborhood is committed to undergrounding before proceeding with a neighborhood improvement project. Commissioner Alemán suggested staff come up with specific steps to the methodology that can be taken off the HOA and making it an official step in the City's methodology for neighborhood improvement projects.

Commissioner Samuelian stated he is supportive of the idea and liked the fact the City is being more proactive. Commissioner Samuelian believes underground is good for the neighborhood and the City. This will help alleviate the risk of going down a path with the project and then have undergrounding resurface.

Commissioner Góngora is also supportive. Commissioner Góngora requested more information on changing the methodology for other neighborhoods in the future.

**VOTE BY ACCLAMATION:** Come back next month with the results of the petition and changing the methodology for other neighborhoods.