

PROCESS STEPS FOR CONVERSION OF ABOVE GROUND UNDERGROUND
ELECTRIC FACILITIES

1. Homeowners Association or neighborhood (HOA) submits a petition to the City with the signatures of a majority of the property owners within the proposed area to be considered for an underground conversion project indicating their support (70-80% required).
2. City Commission adopts a resolution accepting the petition and authorizing the City Staff to proceed with the underground conversion process
3. City forwards petition to FPL, AT&T and Atlantic Broadband (the Utilities), requesting a non-binding ball park estimate of construction costs
4. The Utilities provide ball park estimates and the City meets with the HOA and Utilities to review process and costs
5. The HOA makes a deposit with each utility to complete final design and to obtain a binding cost estimate.
6. HOA works with FPL to locate transformers and other above ground appurtenances in the right of way (ROW)
7. FPL completes design and submits to City for review, City provides FPL design to cable and telephone companies to complete their design.
8. All Utilities' plans and specifications are submitted to City for review and approval
9. Upon Utility plan approval, each Utility submits binding estimate to City (180 day time limit).
10. City uses binding estimates to prepare resolution for Commission approval initiating the establishment of a second special assessment district pursuant to Chapter 170, Florida Statutes
11. During 30 day Assessment notice process, a vote is conducted for all affected properties in Assessment area.
12. Upon successful property owner vote, City approves final assessment after a public hearing, and completes assessment process.
13. Financing is obtained by the City to fund the Special Assessment project.
14. City executes any required agreements with Utilities for placement of facilities on City ROW and to authorize construction.
15. Construction commences