

# MIAMI BEACH

City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, [www.miamibeachfl.gov](http://www.miamibeachfl.gov)

Jimmy L. Morales, City Manager  
Tel: 305-673-7010, Fax: 305-673-7782

August 16, 2018

Steve Boucher, Owner  
Boucher Brothers Miami Beach LLC  
1451 Ocean Drive, Suite 205  
Miami Beach, Florida 33139

**Re: Concession Agreement between the City of Miami Beach, Florida (City) and Boucher Brothers Miami Beach LLC (Concessionaire) for Management and Operation of Public Beachfront Concessions, dated February 2, 2012, as amended (Concession Agreement).**

**Subject: Specifications and Photographs for Sand Sifting**

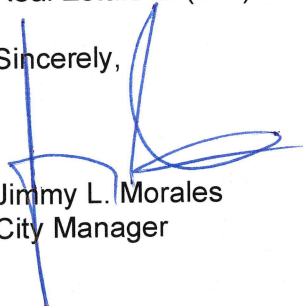
Dear Mr. Boucher,

In accordance with Section 10.1.1 of the above referenced Concession Agreement, Concessionaire must provide photographs and specifications for the sand sifting equipment used in fulfillment of your required maintenance responsibilities. The City has reviewed your request dated August 10, 2018 submitting revised Standard Operating Procedures for Sand Sifting.

Pursuant to my authority under Section 21.14 of the Concession Agreement, the City accepts the revised documentation and incorporates the same as Exhibit 10.1.1. All other terms and conditions of the Concession Agreement shall remain in full force and effect.

Please do not hesitate to direct any questions concerning the foregoing to Mark Milisits, Office of Real Estate at (305) 673-6443.

Sincerely,



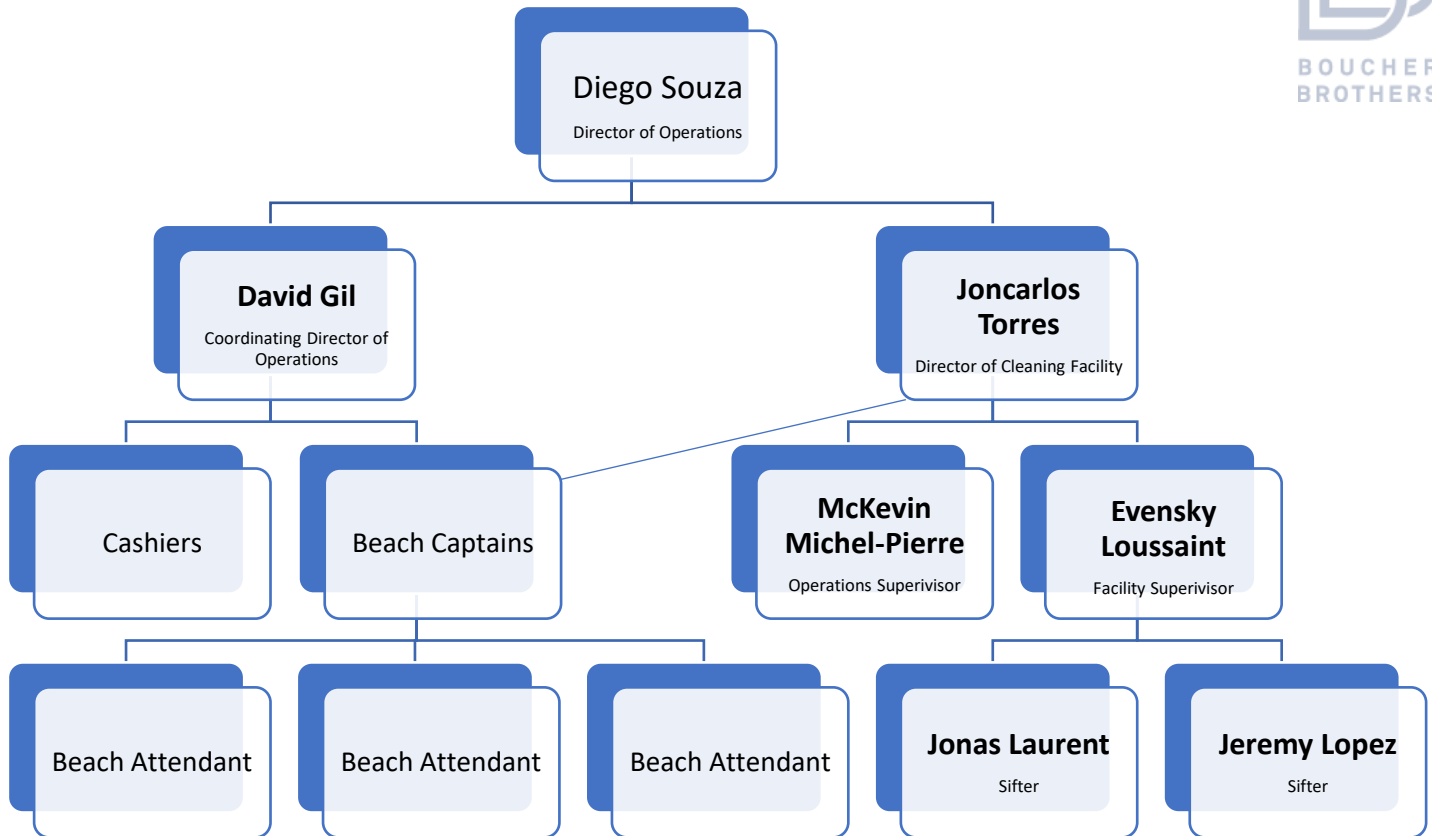
Jimmy L. Morales  
City Manager

cc: Mark M. Milisits, Office of Real Estate Division Director

Attachments

## EXHIBIT 10.1.1

### SOP FOR SIFTING LUMMUS PARK BEACH



#### Operation/Facility Supervisor:

Supervisors have the proper physical capabilities to be able to lift heavy load. Our workers have valid driver's license and have attended driver safety orientation that allows them to drive and operate company vehicles. These professionals must additionally have efficient time management skills to ensure that all team members and specialists are working cohesively during day-to-day operations.

#### Sifting Methodology

We use three primary forms of sifting for collection and removal of debris from the sand which consist of utilizing sifting nets, pickers and rakes.

#### Job Responsibilities

- Personnel is to perform routine and periodic sifting in the Concession area and in the "areas outside of the Concession areas," as further described on the team member sifting schedule.
- Trash disposal is to be performed in a safe and effective manner; ensuring each section they are responsible for remains free of any debris harmful to beach goers.
- Monitor trash can compacity, remove debris and adhere to environment protection guidelines and assist residents with discarding sizable items.
- If sifter notices guests with prohibited items (i.e. glass containers) they are to report this to supervisors or the city Field Monitor.

## EXHIBIT 10.1.1

### SOP FOR SIFTING LUMMUS PARK BEACH



- Prohibited from displacing seaweed.
- Prohibited from sifting around designated (marked) turtle nesting areas.
- At the close of business, sifter shall perform a final sweep of the entire Concession area.

#### Team Member Sifting Schedule:

Cashiers: 11am & 4pm

Captains: 12pm, 2pm & 5pm

Beach Attendants: 10am, 1pm & 3pm

The Boucher Brothers beach team (consists of 22-30 people daily) conducts sifting on the beach every hour as outlined on the scheduled shifts from 10am- 5pm. Additionally, two beach cleaners shall sift the public beach and Concession Area between the hours of 9am-5pm daily.

#### Areas to be sifted daily

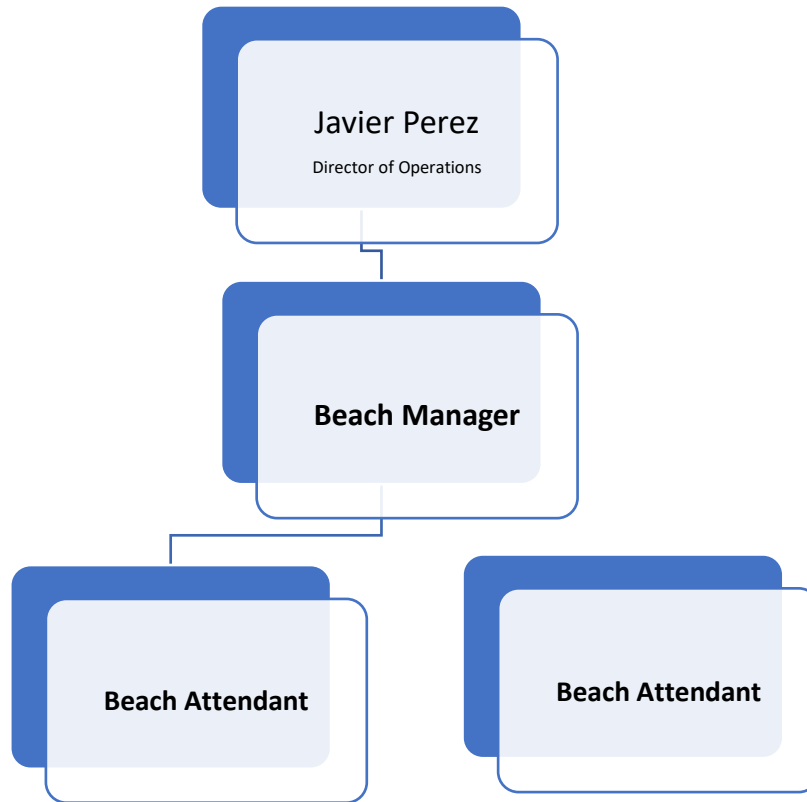
1. Concession Areas
2. Buffer zones
3. Lifeguard facility zone
4. Handicap zone (immediately abutting any portion of the Concession areas)
5. The area within 50 feet of the Concessionaire's storage area located outside of the Concession area
6. The area within 10 feet of any outdoor ashtray provided by Concessionaire
7. Any area within 50 feet of a food and beverage dispensing facility.

#### Lummus Park Sifting Equipment Inventory

Locations	Nets	Rakes	Pickers
5th	3	1	2
6th	3	1	2
7B SOUTH	3	1	2
7D NORTH	3	1	2
8TH	3	1	2
9TH	3	1	2
10TH	3	1	2
11TH	3	1	2
12TH	3	1	2
13TH	3	1	2
14TH	3	1	2

## EXHIBIT 10.1.1

### SOP FOR SIFTING OCEAN TERRACE



#### Operation/Facility Supervisor:

Supervisors have the proper physical capabilities to be able to lift heavy load. Our workers have valid driver's license and have attended driver safety orientation that allows them to drive and operate company vehicles. These professionals must additionally have efficient time management skills to ensure that all team members and specialists are working cohesively during day-to-day operations.

We use three primary forms of sifting for collection and removal of debris from the sand which consist of utilizing sifting nets, pickers and rakes.

#### Sifting Methodology

##### Job Responsibilities

- Personnel is to perform routine and periodic sifting in the Concession area and in the "areas outside of the Concession areas," as further described on the team member sifting schedule.
- Trash disposal is to be performed in a safe and effective manner; ensuring each section they are responsible for remains free of any debris harmful to beach goers.
- Monitor trash can compacity, remove debris and adhere to environment protection guidelines and assist residents with discarding sizable items.
- If sifter notices guests with prohibited items (i.e. glass containers) they are to report this to supervisors or the city Field Monitor.
- Prohibited from displacing seaweed.

## EXHIBIT 10.1.1

### SOP FOR SIFTING OCEAN TERRACE

- Prohibited from sifting around designated (marked) turtle nesting areas.
- At the close of business, sifter shall perform a final sweep of the entire Concession area.



#### Team member Sifting schedule:

Beach Attendants: 10am – 5pm every hour

The Boucher Brothers beach team consists of 3-4 people daily. The beach attendants sift the beach every hour from 10am- 5pm.

#### Areas to be sifted daily

1. Concession Areas
2. Buffer zones
3. Lifeguard facility zone
4. Handicap zone (immediately abutting any portion of the Concession areas)
5. The area within 50 feet of the Concessionaire's storage area located outside of the Concession area
6. The area within 10 feet of any outdoor ashtray provided by Concessionaire
7. Any area within 50 feet of a food and beverage dispensing facility.

This also includes the Watersports Concession Area in the areas immediately abutting.

#### Ocean Terrace Sifting Equipment Inventory

Locations	Nets	Rakes	Pickers
Ocean Terrace	2	1	2

**EXHIBIT 10.1.1**





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