



City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

OFFICE OF THE CITY MANAGER

June 6, 2018

Shay Pope
Senior Vice President
CBRE, Inc.
777 Brickell Avenue
Miami, FL 33131

Re: Professional Services Agreement (PSA) between the City of Miami Beach, Florida (City) and CBRE, Inc. (CBRE) for real estate brokerage services, pursuant to RFQ 2016-152-WG

Subject: Notice to Proceed - Suite 2 of the Anchor Shops Retail Space, consisting of approximately 2,957 square feet of ground floor retail space, located at 1560 Collins Avenue, Miami Beach, Florida (Property)

In accordance with Section 2.2. of the above-referenced PSA, the City hereby requests that you commence providing real estate leasing services for the Property identified above, for a period of 12 months, at which point the listing will terminate, and should the City wish to continue listing the property, a new Notice to Proceed will be issued. Notwithstanding, the City shall have the option to terminate the real estate leasing services for the Property at any time upon providing thirty (30) days written notice.

Should you have any questions, please do not hesitate to contact Mark Milisits, Office of Real Estate, at (305) 673-7000 ext. 6443.

Sincerely,

Jimmy Morales
City Manager

cc: Mark Milisits, Division Director

NOTICE TO PROCEED RECEIVED AND ACKNOWLEDGED BY CBRE, INC.:

Signature: _____
Print Name: _____
Title: _____
Date: _____