

RESOLUTION NO. _____

A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE CITY MANAGER PURSUANT TO REQUEST FOR QUALIFICATIONS NO. 2023-009-WG INSURANCE CERTIFICATE COMPLIANCE SYSTEM AND RELATED SERVICES; AUTHORIZING THE ADMINISTRATION TO NEGOTIATE WITH EXIGIS, LLC, AS THE SOLE PROPOSER; AND FURTHER AUTHORIZING THE CITY MANAGER AND CITY CLERK TO EXECUTE AN AGREEMENT UPON THE CONCLUSION OF SUCCESSFUL NEGOTIATIONS BY THE ADMINISTRATION AND PROVIDED THAT THE FUNDING REQUIRED FOR THE SERVICES HAS BEEN PREVIOUSLY APPROVED BY THE CITY COMMISSION.

WHEREAS, on February 1, 2023, the Mayor and City Commission approved the issuance of the Request for Qualifications (RFQ) No. 2023-009-WG for Insurance Certificate Compliance System and Related Services; and

WHEREAS, Request for Qualifications No. 2023-009-WG (the "RFQ") was released on February 2, 2023; and

WHEREAS, a voluntary pre-proposal meeting was held on February 17, 2023; and

WHEREAS, on March 29, 2023, the City received a sole proposal from Exigis, LLC; and

WHEREAS, on June 1, 2023, the Evaluation Committee appointed by the City Manager convened to review and score the proposal received. The Committee was comprised of Theresa Buigas, Administrative Services Manager, Procurement Department; Marc Chevalier, Risk Manager, Human Resources Department; Stephany Gonzales, Administrative Services Manager, Fleet and Facilities Management Department; and

WHEREAS, the Evaluation Committee received an overview of the project, information relative to the City's Cone of Silence Ordinance and the Government Sunshine Law, general information on the scope of services, and a copy of the proposal; and

WHEREAS, the Evaluation Committee was instructed to score and rank the sole proposal pursuant to the evaluation criteria established in the RFQ; and

WHEREAS, after reviewing the submission, the City Manager concurs with the evaluation committee and recommends that the Mayor and City Commission authorize the Administration to enter into negotiations with Exigis, LLC; and further, authorize the

City Manager and City Clerk to execute an agreement upon the conclusion of successful negotiations by the Administration.

NOW, THEREFORE, BE IT DULY RESOLVED BY THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, that the Mayor and City Commission hereby accept the recommendation of the City Manager, pursuant to Request for Qualifications (RFQ) No. 2023-009-WG Insurance Certificate Compliance System and Related Services; authorizing the Administration to enter into negotiations with Exigis LLC, as the sole proposer; and further authorizing the City Manager and City Clerk to execute an agreement, upon conclusion of successful negotiations by the Administration and provided that the funding required for the services has been previously approved by the City Commission.

PASSED AND ADOPTED this _____ day of _____ 2023.

ATTEST:

RAFAEL E. GRANADO, CITY CLERK

DAN GELBER, MAYOR

APPROVED AS TO
FORM & LANGUAGE
& FOR EXECUTION



City Attorney *GH* 7-14-23
Date