

Attachment A
Renewal

ITEM # 1

<u>Agreement No.</u> RFP-2019-067-WG	<u>Title</u> Routine and Emergency Waterway Cleanup and Debris Removal			
<u>Contractor</u> Adventure Environmental, Inc. (Primary)	<u>Initial Award</u> (Past) 7/26/2019 - 7/25/2021	<u>1st Renewal</u> (Past) 7/26/2021 - 7/25/2022	<u>2nd Renewal</u> (Past) 7/26/2022 - 7/25/2023	<u>Requested Renewal Term</u> (This item) 7/26/2023 - 7/25/2024
Aquatic Control Group, Inc. (Secondary)	7/19/2019 - 7/18/2021	7/19/2021 - 7/18/2022	7/19/2022 - 7/18/2023	7/19/2023 - 7/18/2024
<u>Brief Scope:</u> The purpose of these Agreements is to provide routine and emergency waterway cleanup and debris removal for the Environmental and Sustainability Department. These Agreements established a primary and secondary contractor.				
<u>Request</u> This item seeks approval from the City Commission to exercise the last renewal option pursuant to Section 3, “Term” of the Agreement.				
<u>Estimated Fiscal Impact:</u> The FY22 expenditures were approximately \$153,912.00. However, the renewal does not have a fiscal impact beyond normal contract expenditures. Expenditures are subject to funds availability approved through the City’s budgeting process.				
<u>Justification:</u> During the current term of these Agreements, Adventure Environmental, Inc., the primary Contractor, has provided services for removing and disposing of submerged, floating, and shoreline debris along the City’s waterways. The secondary Contractor has yet to receive any work during the current term. According to the Environment and Sustainability Department, the renewal of these Agreements is critical to maintaining the cleanliness of the waterways, which is vital to improve water quality, protecting aquatic habitats, and maintaining the residents’ and visitors’ quality of life. The Environmental and Sustainability Department has provided a positive performance evaluation and recommended renewing these Agreements. In addition, CPI-U for the Miami-Fort Lauderdale-West Palm Beach area increased by 9.9% from December 2021 through December 2022, while rates under the Agreement remained constant. Therefore, it is in the City’s best interest to renew these Agreements for an additional one (1) year.				

Renewal with Price Adjustment

ITEM # 2

<u>Agreement No.</u> 20-144-01	<u>Title</u> Medical Services for Pre and Post-Employment Services	
<u>Contractor</u> Mount Sinai Medical Center of Florida, Inc.	<u>Current Term</u> 6/1/2021 – 5/31/2023	<u>Requested Renewal Term</u> (This item) 6/1/2023 – 5/31/2024
<u>Brief Scope:</u> The purpose of this Agreement is to provide medical services for pre and post-employment services to city employees, as managed by the Human Resources Department.		
<u>Request:</u> This item seeks approval from the Mayor and City Commission to exercise the first renewal with a 2% price adjustment, pursuant to Section 3.2, “Option to Renew with Price Adjustment” of the Agreement, as requested by the provider (see Exhibit B).		
<u>Estimated Fiscal Impact of Rate Increase:</u> \$29,000.00 based on historical expenditures (see Attachment B). Account # 540-1791-000343-13-421-592-00-00-00-		
<u>Justification:</u> On September 16, 2020, the City and Mount Sinai Medical Center of Florida, Inc. (“Contractor”) executed an Agreement for medical services for pre and post-employment services. The initial term is valid through May 2023. The Agreement allows term extensions of three one-year renewals and allows the provider to request a rate increase at the time of renewal. The Administration would like to renew the Agreement for the first one-year option through May 2024. The provider has requested a rate increase of 2% due to recent inflationary pressures. The Administration recommends the proposed rate increase of 2% for all line items, representing an estimated annual impact of \$29,000.00 provided by the user department based on the line items awarded.		

April 28, 2023

Change Order/Contract Amendments – Assignment of Contract

ITEM # 3

<u>Agreement No.</u> RFQ 2020-096-ND	<u>Title</u> Professional Architectural and Engineering Services in Specialized Categories
<u>Contractor</u> Douglas Wood Associates, Inc. assigned to O'Donnell & Naccarato, Inc.	<u>Current Term</u> 6/14/21 - 6/13/24
<u>Brief Scope:</u> The purpose of this Agreement is to establish a prequalified pool of architectural and engineering firms for each respective category to provide services on an as-needed basis. Douglas Wood Associates is one of the awarded firms.	
<u>Request:</u> This item seeks approval from the Mayor and City Commission for the assignment of the Agreement from Douglas Wood Associates, Inc. ("Assignor") to O'Donnell & Naccarato, Inc ("Assignee"), pursuant to Section 18.8, "Assignment" of the Agreement.	
<u>Estimated Fiscal Impact:</u> N/A. The assignment has no fiscal impact. Costs are determined on a per-project basis pursuant to the contract hourly rates. The Assignee has agreed to perform all future work at the contract rates.	
<u>Justification:</u> On January 13, 2021, the City Commission approved the award and execution of an Agreement with Douglas Wood Associates, Inc. for the structural engineering discipline pursuant to the Request for Qualifications (RFQ) 2020-096-ND ("the Agreement"). On January 6, 2023, Douglas Wood Associates, Inc. notified the City that it had assigned all rights, liabilities, and obligations to O'Donnell & Naccarato, Inc. Pursuant to Section 18.8 of the Agreement, any assignment requires the written consent of the City Commission. The Procurement Department reviewed the documentation submitted by both firms and convened a panel comprised of staff from the Capital Improvement Projects Department (CIP), Public Works, and the Facilities and Fleet Management Departments to review the Assignee's qualifications and experience. The panel determined that O'Donnell & Naccarato, Inc. complies with all the RFQ requirements and has comparable experience and qualifications in the structural discipline as Douglas Wood Associates, Inc. Therefore, staff recommends the assignment of this Agreement.	

ITEM # 4

<u>Agreement No.</u> RFQ 2020-096-ND	<u>Title</u> Professional Architectural and Engineering Services in Specialized Categories
<u>Contractor</u> A & P Consulting Transportation Engineers, Corp. (A & P Consulting) assigned to CHA Consulting, Inc.	<u>Current Term</u> 6/14/21 - 6/13/24
<u>Brief Scope:</u> The purpose of this Agreement is to establish a prequalified pool of architectural and engineering firms for each respective category to provide services on an as-needed basis. A & P Consulting is one of the awarded firms.	
<u>Request:</u> This item seeks approval from the Mayor and City Commission for the assignment of the Agreement from A & P Consulting ("Assignor") to CHA Consulting, Inc. ("Assignee"), pursuant to Section 18.8, "Assignment" of the Agreement.	
<u>Estimated Fiscal Impact:</u> N/A. The assignment has no fiscal impact. Costs are determined on a per-project basis pursuant to the contract hourly rates. The Assignee has agreed to perform all future work at the contract rates.	
<u>Justification:</u> On January 13, 2021, the City Commission approved the award and execution of an Agreement with A & P Consulting pursuant to Request for Qualifications (RFQ) No. 2020-096-ND ("the Agreement"). On October 19, 2022, A & P Consulting notified the City that it had assigned all rights, liabilities, and obligations to CHA Consulting, Inc. Pursuant to Section 18.8 of the Agreement, any assignment of the Agreements requires the written consent of the City Commission. The Procurement Department reviewed the documentation submitted by both firms and convened a panel comprised of staff from the Capital Improvement Projects Department (CIP), Public Works, and the Facilities and Fleet Management Departments to review the Assignee's qualifications and experience. The panel determined that CHA Consulting, Inc. complies with all the RFQ requirements and has comparable experience and qualifications in the structural discipline as A & P Consulting. Therefore, staff recommends the assignment of this Agreement.	

City Commissioner Memorandum – REQUEST FOR APPROVAL TO EXERCISE TERM RENEWAL OPTIONS ON SERVICE/TASK ORDER AND CHANGE ORDERS FOR CITY-AWARDED CONTRACTS.

April 28, 2023

ITEM # 5

Agreement No. RFQ 2022-122-ND	Title Engineering Services for Water and Wastewater System Projects
Contractor A & P Consulting Transportation Engineers Corp. (A & P Consulting) assigned to CHA Consulting, Inc.	Current Term 2/8/23 - 2/7/26
Brief Scope: The purpose of this Agreement is to establish consultants for specific tasks relating to water and wastewater projects on an as-needed basis for the Public Works Department. A & P Consulting is one of the awarded firms.	
Request: This item seeks approval from the Mayor and City Commission for the assignment of the Agreement from A & P Consulting (“Assignor”) to CHA Consulting, Inc. (“Assignee”), pursuant to Section 18.8, “Assignment” of the Agreement.	
Estimated Fiscal Impact: N/A. The assignment has no fiscal impact. Costs are determined on a per-project basis pursuant to the contract hourly rates. The Assignee has agreed to perform all future work at the contract rates.	
Justification: On March 25, 2022, pursuant to Request for Qualifications (RFQ) No. 2022-122-ND, A & P Consulting, a wholly owned subsidiary of CHA Consulting, Inc., submitted a proposal for the RFQ. At that time, A & P Consulting had been purchased by CHA Consulting, Inc., but the corporate mergers had not been completed. On June 22, 2022, the City Commission approved the award and execution of an Agreement with A & P Consulting/ CHA Consulting, Inc. pursuant to Request for Qualifications (RFQ) No. 2022-122-ND for engineering services required for water and wastewater projects. On October 19, 2022, A & P Consulting notified the City that the corporate mergers had been completed and, going forward, it would operate as CHA Consulting, Inc. Staff has confirmed that the parties that submitted the proposal pursuant to the RFQ will continue to service the City and the name change from A & P Consulting to CHA Consulting, Inc. will have no impact on services. CHA Consulting, Inc. is an experienced firm established in 1952 with over 1,300 employees. As A & P Consulting was a wholly owned subsidiary of CHA Consulting, Inc. at the time it submitted its proposal in response to the RFQ, this item is, in essence, a name change. Staff has determined that the Assignee meets the material requirements of the RFQ, as the same team that submitted the proposal that was awarded will continue to serve the City. Therefore, staff recommends the assignment of this Agreement. Pursuant to Section 18.8 of the Agreement, any assignment of the Agreements requires the written consent of the City Commission.	

ITEM # 6

Agreement No. RFQ 2022-168-ND	Title Construction Engineering and Inspection (CEI) Services on an as-needed basis
Contractor A & P Consulting Transportation Engineers Corp. (A & P Consulting) assigned to CHA Consulting, Inc.	Current Term 2/13/23 - 2/12/26
Brief Scope: The purpose of this Agreement is to establish a pool of prequalified Consultants for specific tasks relating to construction engineering and inspection (CEI) services on an as-needed basis.	
Request: This item seeks approval from the Mayor and City Commission for the assignment of the Agreement from A & P Consulting (“Assignor”) to CHA Consulting, Inc. (“Assignee”), pursuant to Section 18.8, “Assignment” of the Agreement.	
Estimated Fiscal Impact: N/A. The assignment has no fiscal impact. The Assignee has agreed to perform all future work at the contract rates.	
Justification: On June 24, 2022, pursuant to Request for Qualifications (RFQ) No. 2022-168-ND, A & P Consulting, a wholly owned subsidiary of CHA Consulting, Inc., submitted a proposal for the RFQ. At that time, A & P Consulting had been purchased by CHA Consulting, Inc., but the corporate mergers had not been completed. On September 14, 2022, the City Commission approved the award and execution of an Agreement with A & P Consulting/ CHA Consulting, Inc. pursuant to Request for Qualifications (RFQ) No. 2022-168-ND for specific tasks relating to construction engineering and inspection (CEI) services on an as-needed basis. On October 19, 2022, A & P Consulting notified the City that the corporate mergers had occurred and, going forward, it would operate as CHA Consulting, Inc. Staff has confirmed that the parties that submitted the proposal pursuant to the RFQ will continue to service the	

City and the name change from A & P Consulting to CHA Consulting, Inc. will have no impact on services. CHA Consulting, Inc. is an experienced firm established in 1952 with over 1,300 employees. As A & P Consulting was a wholly owned subsidiary of CHA Consulting, Inc. at the time it submitted its proposal in response to the RFQ, it is not necessary to convene another panel to review qualifications. In essence, the assignment is a name change only. Therefore, staff has determined that the Assignee meets the material requirements of the RFQ and recommends the assignment of this Agreement.

Pursuant to Section 18.8 of the Agreement, any assignment of the Agreements requires the written consent of the City Commission.

Contract Extension

ITEM # 7

<u>Agreement No.</u> ITB 2014-154-SR	<u>Title</u> Turn-Key Trolley Operations and Maintenance Services	
<u>Contractor</u> Limousines of South Florida, Inc. (LSF)	<u>Current Term</u> 5/9/2014 – 8/19/2023	<u>Month-to-Month (This Item)</u> Until a replacement Agreement has been executed and all services have been transitioned.

Brief Scope:

The purpose of this Agreement is to provide turn-key trolley operations and maintenance services.

Request:

This item seeks approval from the Mayor and City Commission to extend the Agreement on a month-to-month basis, pursuant to Section 32, “Contract Extension” of the ITB and the directives given by the Commissioners at the March 27, 2023 Commission meeting, Item C2 F Request for Approval to Issue an Invitation to Negotiate (ITN) 2023-198-ND for Municipal Circulator Services.

Estimated Fiscal Impact:

Monthly expenditures are estimated to be \$772,572. Expenditures are subject to funds availability approved through the City’s budgeting process.

Justification:

On May 8, 2014, the City and Limousines of South Florida, Inc. (“Contractor”) executed the Agreement pursuant to ITB 2014-154-SR for turn-key trolley operations and maintenance services. During the current term of the Agreement, the Contractor has provided trolley services and completed repairs as needed. The Agreement had an initial term of five (5) years and two (2) additional, one-year renewal terms. The Agreement has no renewal terms left and is scheduled to expire on August 19, 2023.

On March 27, 2023, the Administration presented Commission Item C2 F requesting the issuance of an Invitation to Negotiate (ITN) 2023-198-ND for municipal circulators. However, the City Commission directed the City Administration to issue a Request for Information (RFI) prior to the issuance of the solicitation. In addition, the Commission also directed the Administration to extend the current Agreement on a month-to-month basis until such time as a replacement Agreement has been executed and all services have been transitioned.

Therefore, this item requests the City Commission’s approval, pursuant to Section 32 of the ITB and March 27, 2023, Commission Item C2 F, to extend the Agreement on a month-to-month basis until a replacement Agreement has been executed and all services have been transitioned as these services are critical to the City.

Contract Extension

ITEM # 8

<u>Agreement No.</u> ITB 2018-014- AG		<u>Title</u> For Pick Up and Delivery of Unleaded and Diesel Fuel	
<u>Contractor</u> Mansfield Oil Company of Gainesville, Inc. Orion Oil, LLC		<u>Current Term</u> 6/20/22-6/19/23	<u>120-day Extension (This Item)</u> Through 10/19/23
<u>Brief Scope:</u> The purpose of these Agreements is to provide unleaded gasoline and diesel fuel (delivery and pick-up) for City vehicles and equipment. These Agreements established primary and secondary by line items.			
<u>Request:</u> This item seeks approval from the Mayor and City Commission to extend the Agreement for 120 days until October 19, 2023, pursuant to Section 32, "Contract Extension" of the Solicitation.			
<u>Estimated Fiscal Impact:</u> Monthly expenditures under the agreement are estimated to be \$200,000. Expenditures are subject to funds availability approved through the City's budgeting process.			
<u>Justification:</u> On June 20, 2018, the City and Mansfield Oil Company of Gainesville, Inc. and Orion Oil, LLC ("Contractors") executed the Agreement pursuant to ITB 2018-014- AG for pick up and delivery of unleaded and diesel fuel. During the current term of the Agreement, the Contractors have provided gasoline for all City vehicles and equipment at various facilities citywide. Under the agreement, pricing is based on the OPIS rate plus the contractor's mark-up. OPIS (Oil Price Information Services, A Dow Jones Company) is the energy industries wholesale price benchmark. When invoicing the City, contractors utilize the OPIS rate on the day of delivery plus the agreed to mark-up. OPIS is the rate that most government agencies pay. The Agreement had an initial term of years (2) years and three (3) additional, one-year renewal terms. The Agreement has no renewal terms. Before issuing the replacement ITB, the Procurement and Fleet Departments are analyzing cooperatively solicited options to determine if it would be in the City's best interest to join other units of government or issue its own solicitation. It is anticipated that an award of a replacement contract can be completed by October 2023. Therefore, City is seeking an extension of these Agreements for 120 days, as these services are critical to the City.			

Change Order

ITEM # 9

<u>Agreement No.</u> RFQ- 2019-242-ND		<u>Title</u> Architectural and Design Services for Renovations to Miami Beach Police Department Headquarters (GOB #48)	
<u>Consultant</u> Leo A. Daly Company			
<u>Brief Scope:</u> On March 27, 2020, the Mayor and City Commission authorized the execution of an Agreement between the City and Leo A. Daly Company ("Consultant") pursuant to RFQ No. 2019-242-ND for architectural and design services for renovations to the Miami Beach Police Department Headquarters (the "Agreement"). The Agreement is part of General Obligation Bond (GOB) Project No. 48. The Agreement was negotiated for a total amount of \$1,083,387, plus a reimbursable allowance of \$13,961, for a total Agreement value of \$1,097,348. Due to a number of necessary change orders, the current value of the Agreement is \$1,562,549.			
<u>Request</u> This item seeks approval from the City Commission to approve Consultant Service Order No. 5 pursuant to Section 3.6.3 of the Agreement.			
<u>Estimated Impact of Change Order:</u> \$181,402 Account # 392-1720-000312-00-401-595-00-00-67419			

City Commissioner Memorandum – REQUEST FOR APPROVAL TO EXERCISE TERM RENEWAL OPTIONS ON SERVICE/TASK ORDER AND CHANGE ORDERS FOR CITY-AWARDED CONTRACTS.

April 28, 2023

Justification:

The Facilities and Fleet Management Department require additional design services to extract approximately 5,492 square feet from the current drawing package's fourth floor, which includes the proposed Real Time Crime Center (RTCC), to be re-issued as its own separate package in order to expedite its completion. The total cost for the additional design services required is \$181,402, based on pre-negotiated hourly rates. Below is a breakdown of the Agreement and CSOs:

Original Agreement Amount	\$1,097,348
Change Order No. 1 (previous)	\$19,500
Change Order No. 2 (previous)	\$90,050
Change Order No. 3 (previous)	\$176,530
Change Order No. 4 (previous)	\$179,121
Change Order No. 5 (this item)	\$181,402
New Agreement Total Amount	\$1,743,951

The approval of the Mayor and City Commission for this change order No. 5 is required. Based on the justification stated herein and pursuant to Section 3.7.4 of the Agreement, this item seeks approval from the Mayor and City Commission for the Consultant Service Order No. 5 for the required additional design services in the amount of \$181,402.