

February 9, 2021
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Attachment A

Task Orders

<u>Agreement No.</u> ITB 2020-184-DF	<u>Title</u> Prequalification Pool of Authorized Microsoft Surface Resellers														
<u>Contractor</u> HPI International, Inc.	<u>Amount</u> \$373,460.00														
<p><u>Brief Scope:</u> The award of the contract established a pool of pre-qualified contractors from whom quotes could be sought for the purchase of Microsoft products, including but not limited to Microsoft Surface products. Pursuant to the Resolution 2020-31295, purchases exceeding \$100,000 require City Commission approval.</p> <p>This item seeks Commission approval of a purchase of 250 Microsoft Surfaces and related items and warranty in the total amount of \$373,460.00.</p>															
<p><u>Justification:</u> The Information Technology Department determined the need to purchase 250 Microsoft Surfaces and related items and warranty. Pursuant to this contract, the Information Technology Department issued an Invitation to Quote (ITQ) to the nine (9) pre-qualified vendors and received a total of six (6) quotes:</p> <table border="1" data-bbox="404 909 1195 1157"> <thead> <tr> <th><u>Contractor</u></th> <th><u>Quote Amount</u></th> </tr> </thead> <tbody> <tr> <td>HPI International, Inc.</td> <td>\$373,460.00</td> </tr> <tr> <td>CDW Government LLC</td> <td>\$380,520.00</td> </tr> <tr> <td>Thomas Consultants, Inc.</td> <td>\$397,585.00</td> </tr> <tr> <td>Mvation Worldwide, Inc.</td> <td>\$400,662.50</td> </tr> <tr> <td>Insight Public Sector, Inc.</td> <td>\$402,697.50</td> </tr> <tr> <td>Microsoft</td> <td>\$409,240.61</td> </tr> </tbody> </table> <p>HPI International, Inc. provided the lowest quote for the products specified. Therefore, based on the justification included herein, this item seeks approval of a purchase order, pursuant to ITB 2020-184-DF, for the purchase of 250 Microsoft Surfaces and related items and warranty.</p>		<u>Contractor</u>	<u>Quote Amount</u>	HPI International, Inc.	\$373,460.00	CDW Government LLC	\$380,520.00	Thomas Consultants, Inc.	\$397,585.00	Mvation Worldwide, Inc.	\$400,662.50	Insight Public Sector, Inc.	\$402,697.50	Microsoft	\$409,240.61
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<u>Agreement No.</u> ITB 2020-044-AY	<u>Title</u> Prequalification Pool for Pressure Washing Services
<u>Contractor</u> Roof Painting byHartzell Green Earth Power Washing Endirt LLC	<u>Amount</u> See Attachment B for amounts.
<p><u>Brief Scope:</u> The award of the contract established a pool of pre-qualified contractors from whom quotes could be sought for pressure washing services. Pursuant to the Resolution 2020-31208, purchases exceeding \$100,000 require City Commission approval.</p> <p>This item seeks Commission approval to issue a purchase order(s) for pressure washing services at various City garages based on quotes received from the prequalified contractors.</p>	
<p><u>Justification:</u> The Facilities and Fleet Management Department requires pressure washing services at various parking garages Citywide. Pursuant to this contract, the Facilities and Fleet Management Department issued an Invitation to Quote (ITQ) to the twelve (12) pre-qualified vendors and received quotes from four (4) contractors (see Attachment B). The contractor submitting the lowest quote for each garage will be selected to do the work as follows: Green Earth Power Washing for 7 Street, Anchor, 17 Street, 42 Street, City Hall, Pennsylvania, Sunset Harbor, Collins Park, and 5 and Alton parking garages; Roof Painting by Hartzell for the 13 Street parking garage; and Endirt</p>	

City Commissioner Memorandum – REQUEST FOR APPROVAL TO EXERCISE TERM RENEWAL OPTIONS ON CONTRACTS AND OTHER ROUTINE OPERATIONAL REQUIREMENTS.

October 8, 2021

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LLC for the 12 Street parking garage. The department anticipates four (4) services to each garage during FY2022. In the event that the contractor offering the lowest quote cannot complete the work, the department will issue a PO to the next lowest contractor.

Therefore, based on the justification included herein, this item seeks approval of a purchase order(s), pursuant to ITB 2020-044-AY, for the purchase of pressure washing services as indicated herein.