DRB BOARD APPLICATION CHECK LIST - SINGLE FAMILY RESIDENTIAL

A Pre-Application meeting must be scheduled via CSS to obtain a plan case number and for board staff review of all submittals, and review by the Development Review Committee, as needed.

Pre-Application meetings for applications that do not require a traffic study are scheduled on a first come-first served basis and must occur no later that five(5) business days prior to CSS First submittal.

Incomplete, or submittals found to be insufficient will not be placed on a Board agenda.

	SUBMITTAL (VIA CSS) ** To be uploaded online (CSS) by the applicant before 5:00 pm by First submittal deadline. NS MUST BE DIMENSIONED AND LEGIBLE. INCLUDE A GRAPHIC SCALE.	Required
1	Application Fee and Peer review fees shall be paid after Pre-Application meeting and before the First submittal. It is the applicant's responsibility to make this payment, if an invoice is not generated by the CSS system, the applicant should contact staff prior to first submittal to be invoiced and make payment.	
2	Is the property the primary residence & homestead of the applicant/property owner? (If yes, provide office of the Property Appraiser Summary Report).	
3	Copy of signed and dated check list issued at Pre-Application meeting.	~
4	Completed Board Application, Affidavits & Disclosures of Interest (original signatures).	~
5	Signed and dated Letter of Intent. Letter must outline application details and identify hardships if Variances are requested. Letter must also identify design waivers.	~
а	The letter of Intent shall include and respond to all sea level rise and resiliency review criteria per section 133-50 of the City Code.	~
b	The Letter of Intent for Variances shall include and respond to all review guidelines in the code as follows: Section 118- 353 (d) of the City Code for each Variance.	
6	Mailing Labels: Upload property owner's list and copy of original certified letter from provider. See #52 for submittal of Hard copy / originals of these items.	>
7	Copies of all current or previously active Business Tax Receipts if applicable.	
8	Copies of previous recorded final Orders if applicable.	
9	Survey: Electronic version of original signed & sealed, dated no more than six months from date of application. Survey must provide: lot area, grade per Section 114-1 of the City Code. (If no sidewalk exists, provide the elevation of the crown of the road) and spot elevations.	L
а	Existing and Proposed detailed topographic survey depicting existing spot grades (NAVD) as well as all underground/overhead utilities and easements/agreements with recording data.	R
b	Full legal description of the property if not included in survey (for lengthy legal descriptions, attach as a separate document - label clearly).	~
10	Copy of original Building Permit Card, & Microfilm, if available.	>
11	Copy of previously approved building permits. (provide building permit number).	~
12	Architectural Plans and Exhibits (must be 11"x 17")	
а	Cover Sheet with bullet point scope of work, clearly labeled "First Submittal" and dated with First Submittal deadline date.	7
b	Drawing Index	>
С	Copy of the original survey included in plan package. See No. 10 above for survey requirements	
d	Zoning Data Sheet (Use Planning Department zoning data sheet format).	>
e	Context Location Plan, Min 8.5"X11" Color Aerial 1/2 mile radius, identifying project and showing name of streets. (no Google images)	~

Property Address: _____

6/3/21 Date: _____

f	Current color photographs, dated, Min 4"x 6" of project site and existing structures (no Google images)	
	Current color photographs, dated, Min 4"x 6" of context, corner to corner, across the street and surrounding properties with a key directional plan (no Google images)	
h	Existing Lot Coverage and Unit Size Diagrams.	~
i	Proposed Lot Coverage Diagram.	>
j	Proposed Unit Size Diagram for each floor, including roof plan.	~
k	Site Plan (fully dimensioned with setbacks, existing and proposed, including adjacent right-of-way widths).	>
I	Demolition Plans (Floor Plans & Elevations with dimensions)	~
m	Proposed Floor Plans and Roof Plan, including mechanical equipment plan and section marks. Plans shall indicate location of all property lines and setbacks.	
n	Proposed Elevations, materials & finishes noted (showing grade, base flood elevation, heights in NGVD values and free board if applicable)	7
0	Proposed Section Drawings	>
р	Color Renderings (elevations and three dimensional perspective drawings).	~
q	Contextual Elevation Line Drawings, corner to corner, across the street and surrounding properties (dated).	~
r	Axonometric Diagram.	~
S	Required yards open space calculations and shaded diagrams.	~
t	Required yards section drawings.	~
u	Variance and/or Waiver Diagram, if applicable.	✓
13	Landscape Plans and Exhibits (must be 11"x 17")	
а	Tree Survey	✓
b	Tree Disposition Plan	~
С	Landscape Plan- private property and right-of-way areas. Proposed landscaping with landscape legend form, hardscape areas, ground floor equipment, overhead and underground utilities information.	✓
d	Hardscape Plan, i.e. paving materials, pattern, etc.	~
Other*	Waiver #1 Height	~
Other*	Understory Review	7
Other*		
Other*		

* *ADDITIONAL INFORMATION AS MAY BE REQUIRED AT THE PRE-APPLICATION MEETING

Property Address: _____

6/3/21 Date:

FINAL SUBMITTAL (via CSS & PAPER)

Revised and/or supplemented documents and drawings to address staff comments. Plans should be clearly labeled "Final Submittal" and dated with Final Submittal deadline date.

Upload documents online (via CSS) before <u>NOON</u> on final submittal deadline. Staff will review and issue a notice to proceed to Paper Final submittal or to continue submittal to a future meeting if the application is found incomplete.

PAPE	R FINAL SUBMITTAL:	-
1	Original application with all signed and notarized applicable affidavits and disclosures.	~
2	Original of all applicable items.	~
3	One (1) signed and sealed 11"X17" bound, collated set of all the required documents.	✓
4	One (1) CD/DVD with electronic copy of entire final application package (plans, application, Letter of Intent, traffic/sound study, etc.) see CD/DVD formatting attached, for instructions.	
5	Mailing Labels -2 sets of gummed labels and a CD including: Property owner's list and Original certified letter from provider.	•

ADDITIONAL INFORMATION AND ACKNOWLEDGEMENTS

- A. ****** Other information/documentation required for First submittal will be identified during Pre-Application meeting and Development Review Committee Meeting but may be modified based on further analysis.
- B. It is the responsibility of the applicant to confirm that documents submitted via CSS, Paper Submittal set and electronic version on CD are consistent with each other and legible.
- C. All PDF files must be named with the submittal deadline date and the type of document in the following format 'MM-DD-YYYY Document Name'.
- D. Plan revisions and supplemental documentation will not be accepted after the Final Submittal deadline
- E. All documents required for Board applications must be submitted in an electronic format (PDF) via CD in the manner prescribed herein. The CD is considered the "Formal Submission", and must include the electronic version of all hard copy documents associated with the application. A new Updated CD will be required if any modifications are made before or after hearing. Failure to comply with the aforementioned may result in a rehearing before the applicable board at the applicant's expense.

Matthew Amster
Applicant's or designee's Name

Applicant's or designee's signature

6/3/2021

Date

Indicate N/A If Not Applicable



Required

MIAMIBEACH

PLANNING DEPARTMENT

1700 Convention Center Drive, Miami Beach, Florida 33139; Tel: 305.673.7550; Web: www.miamibeachfl.gov/planning

LAND USE BOARD HEARING APPLICATION

The following application is submitted for review and consideration of the project described herein by the land use board selected below. A separate application must be completed for each board reviewing the proposed project.

Application Information	1					
		Is the property the primary residence & homestead of the				
DRD21-0090	RB21-0698 applicant/property owner? □ Yes ■ No (if "Yes," provide office of the property appraiser summar			er summary report)		
Boar	d of Adjustment	<u>,</u>		n Review Bo		
	n of the Land Development Re	gulations	Design review approval			
Appeal of an administrat			□ Variance			
□ Modification of existing B	Board Order		Modification of existing Board Order			
Ple	anning Board		Historic Preservation Board			
Conditional Use Permit			Certificate of Appropriateness for design			
□ Lot Split			Certificate of Appr		r demolition	
	Development Regulations or Ze		☐ Historic District/Si	te Designation		
	rehensive Plan or Future Land	Use Map	□ Variance			
□ Modification of existing £	Board Order		□ Modification of ex	isting Board O	rder	
Other:						
	Please attach Legal Desc	cription as	"Exhibit A"			
ADDRESS OF PROPERTY						
1745 W 24 Street						
FOLIO NUMBER(S)						
02-3228-001-1840						
Property Owner Inform	nation	1 1 2 2 3 3				
PROPERTY OWNER NAME						
SUNSET ISLANDS DE	VELOPMENTS, LLC					
ADDRESS		CITY		STATE	ZIPCODE	
1745 W 24 St		Miami Be	each	FL	33140	
BUSINESS PHONE	CELL PHONE	EMAIL AD				
+56 22 364 3101						
		myoma@	иру.сі			
	if different than owner)					
APPLICANT NAME						
Same						
ADDRESS		CITY		STATE	ZIPCODE	
BUSINESS PHONE	CELL PHONE	EMAIL AD	DRESS	<u> </u>		
			DREGG			
Summary of Request		arting a specie				
PROVIDE A BRIEF SCOPE C	of Request					
Design Review Board approval for new 2-story single family home to replace existing 2-story pre-1942 home. See Letter of Intent for additional details.						
home. See Letter of Ir	itent for additional details	S.				

Is there an existing building(s) on the site?				🗆 No	
If previous answer is "Yes", is the building architecturally significant per sec. 142-108?				No No	
erior or exterior demolition?			Yes 📔	🗆 No	
				6,575 SQ. FT.	
of the new construction (inclue	ding required p	arking and all us	able area).	7,173 SQ. FT.	
roject design					
	Architect	Contractor	□ Landscape Arcl	nitect	
	🗆 Engineer	🗆 Tenant	□ Other		
	CITY		STATE	ZIPCODE	
uite 206	North Miam	i Beach	FL	33160	
CELL PHONE	EMAIL ADDRI	ESS			
	cheryl@pre	schelbassan.o	com		
tive(s) Information (if app	licable)				
	Attorney	Contact			
	□ Agent	□ Other			
	CITY		STATE	ZIPCODE	
Suite 300	Miami		FL	33131	
CELL PHONE	EMAIL ADDRI	ESS			
	mlarkin@brzoninglaw.com				
	Attorney Contact				
	□ Agent	□ Other			
	CITY		STATE	ZIPCODE	
Suite 300	Miami		FL	33131	
CELL PHONE	EMAIL ADDRI	ESS			
	mamster@brzoninglaw.com				
	☐ Attorney	Contact			
ADDRESS			STATE	ZIPCODE	
CELL PHONE	EMAIL ADDRI	ESS	1		
	is the building architecturally prior or exterior demolition? of the new construction. of the new construction (inclue roject design uite 206 CELL PHONE ive(s) Information (if app Suite 300 CELL PHONE Suite 300 CELL PHONE	is the building architecturally significant per series or exterior demolition? of the new construction. of the new construction (including required per roject design	is the building architecturally significant per sec. 142-108? arior or exterior demolition? of the new construction (including required parking and all us roject design	is the building architecturally significant per sec. 142-108? Yes Froior or exterior demolition? Yes Yes Yes Yes Yes Yes Yes Ye	

Please note the following information:

- A separate disclosure of interest form must be submitted with this application if the applicant or owner is a corporation, partnership, limited partnership or trustee.
- All applicable affidavits must be completed and the property owner must complete and sign the "Power of Attorney" portion of the affidavit if they will not be present at the hearing, or if other persons are speaking on their behalf.
- To request this material in alternate format, sign language interpreter (five-day notice is required), information on access for persons with disabilities, and accommodation to review any document or participate in any City sponsored proceedings, call 305.604.2489 and select (1) for English or (2) for Spanish, then option 6; TTY users may call via 711 (Florida Relay Service).

Please read the following and acknowledge below:

- Applications for any board hearing(s) will not be accepted without payment of the required fees. All checks are to be made payable to the "City of Miami Beach".
- All disclosures must be submitted in CMB Application format and be consistent with CMB Code Sub-part A Section 2-482(c):
 - (c) If the lobbyist represents a corporation, partnership or trust, the chief officer, partner or beneficiary shall also be identified. Without limiting the foregoing, the lobbyist shall also identify all persons holding, directly or indirectly, a five percent or more ownership interest in such corporation, partnership, or trust.
- Public records notice All documentation submitted for this application is considered a public record subject to Chapter 119 of the Florida Statutes and shall be disclosed upon request.
- In accordance with the requirements of Section 2-482 of the code of the City of Miami Beach, any individual or group that will be compensated to speak or refrain from speaking in favor or against an application being presented before any of the City's land use boards, shall fully disclose, prior to the public hearing, that they have been, or will be compensated. Such parties include: architects, engineers, landscape architects, contractors, or other persons responsible for project design, as well as authorized representatives attorneys or agents and contact persons who are representing or appearing on behalf of a third party; such individuals must register with the City Clerk prior to the hearing.
- In accordance with Section 118-31. Disclosure Requirement. Each person or entity requesting approval, relief or other action from the Planning Board, Design Review Board, Historic Preservation Board or the Board of Adjustment shall disclose, at the commencement (or continuance) of the public hearing(s), any consideration provided or committed, directly or on its behalf, for an agreement to support or withhold objection to the requested approval, relief or action, excluding from this requirement consideration for legal or design professional service rendered or to be rendered. The disclosure shall: (I) be in writing, (II) indicate to whom the consideration has been provided or committed, (III) generally describe the nature of the consideration, and (IV) be read into the record by the requesting person or entity prior to submission to the secretary/clerk of the respective board. Upon determination by the applicable board that the forgoing disclosure requirement was not timely satisfied by the person or entity requesting approval, relief or other action as provided above, then (I) the application or order, as applicable, shall immediately be deemed null and void without further force or effect, and (III) no application form said person or entity for the subject property shall be reviewed or considered by the applicable board(s) until expiration of a period of one year after the nullification of the application or order. It shall be unlawful to employ any device, scheme or artifice to circumvent the disclosure requirements of this section.
- When the applicable board reaches a decision a final order will be issued stating the board's decision and any conditions imposed therein. The final order will be recorded with the Miami-Dade Clerk of Courts. The original board order shall remain on file with the City of Miami Beach Planning Department. Under no circumstances will a building permit be issued by the City of Miami Beach without a copy of the recorded final order being included and made a part of the plans submitted for a building permit.

The aforementioned is acknowledged by:

Owner of the subject property

Authorized representative

SIGNATURE Miguel Yoma, Vice President **PRINT NAME** 06/14/2021 DATE SIGNED

We are committed to providing excellent public service and safety to all who live, work, and play in our vibrant, tropical, historic community.

OWNER AFFIDAVIT FOR INDIVIDUAL OWNER

STATE OF _____

COUNTY OF ____

I. N/A

_____, being first duly sworn, depose and certify as follows: (1) I am the owner of the property that is the subject of this application. (2) This application and all information submitted in support of this application, including sketches, data, and other supplementary materials, are true and correct to the best of my knowledge and belief. (3) I acknowledge and agree that, before this application may be publicly noticed and heard by a land development board, the application must be complete and all information submitted in support thereof must be accurate. (4) I also hereby authorize the City of Miami Beach to enter my property for the sole purpose of posting a Notice of Public Hearing on my property, as required by law. (5) I am responsible for remove this notice after the date of the hearing.

					SIGNATURE
Sworn to and subscribed before me this day of	,	202	<u>1</u> . Th	e foregoing	instrument was
acknowledged before me by	, who	has	produced	I	as
identification and/or is personally known to me and who did/did not take	an oath	า.			
NOTARY SEAL OR STAMP					
				NC	DTARY PUBLIC

My Commission Expires: _____

ALTERNATE OWNER AFFIDAVIT FOR CORPORATION, PARTNERSHIP OR LIMITED LIABILITY COMPANY

STATE OF FLORIDA

COUNTY OF MIAMI-DADE

Miguel Yoma ____, being first duly sworn, depose and certify as follows: (1) I am the I, (print title) of SUNSET ISLANDS DEVELOPMENTS, LLC (print name of corporate entity). (2) I am Vice President authorized to file this application on behalf of such entity. (3) This application and all information submitted in support of this application, including sketches, data, and other supplementary materials, are true and correct to the best of my knowledge and belief. (4) The corporate entity named herein is the owner of the property that is the subject of this application. (5) I acknowledge and agree that, before this application may be publicly noticed and heard by a land development board, the application must be complete and all information submitted in support thereof must be accurate. (6) I also hereby authorize the City of Miami Beach to enter my property for the sole purpose of posting a Notice of Public Hearing on my property, as required by law. (7) I am responsible for remove this notice after the date of the hearing.

Sworn to and subscribed before me this acknowledged before me by		_ , 20 <u>21</u> . The foregoing instrument was no has produced as
identification and /or is personally known	to me and who did/did not take an o	ath.
NOTARY SEAL OR STAMP	Notary Public State of Florida Maidoly Telleria My Commission GG 359652 Expires 07/28/2023	
My Commission Expires:	<u>}</u>	\$

PRINT NAME

PRINT NAME

We are committed to providing excellent public service and safety to all who live, work, and play in our vibrant, tropical, historic community.

SIGNATURE

POWER OF ATTORNEY AFFIDAVIT

STATE OF FLORIDA

COUNTY OF MIAMI-DADE

Miguel Yoma 1

N/A

I, <u>Miguel Yoma</u>	, being first duly sworn, depose and certify as follows: (1) I am t	he owner or
representative of the owner of the	real property that is the subject of this application. (2) I hereb	y authorize
M. Larkin, M. Amster, C. Bassan to be	my representative before the <u>Design Review</u> Board. (3) I	also hereby
authorize the City of Miami Beach to	enter my property for the sole purpose of posting a Notice of Public He	aring on my
property, as required by law. (4) I am	responsible for remove this notice after the date of the hearing.	2

Miguel Yoma, Vice President **PRINT NAME (and Title, if applicable)**

	_ , 20 <u>21</u> . The foregoing instrument was to has produced as
	ath.
Notary Public State of Florida	plandaly Lellia
Maidoly Telleria My Commission GG 359652 Expires 07/28/2023	
,	Aiguel Yoma , wh me and who did/did not take an oc Notary Public State of Florida Maidoly Telleria My Commission GG 359652 Expires 07/28/2023

CONTRACT FOR PURCHASE

If the applicant is not the owner of the property, but the applicant is a party to a contract to purchase the property, whether or not such contract is contingent on this application, the applicant shall list the names of the contract purchasers below, including any and all principal officers, stockholders, beneficiaries or partners. If any of the contact purchasers are corporations, partnerships, limited liability companies, trusts, or other corporate entities, the applicant shall further disclose the identity of the individuals(s) (natural persons) having the ultimate ownership interest in the entity. If any contingency clause or contract terms involve additional individuals, corporations, partnerships, limited liability companies, trusts, or other corporate entities, list all individuals and/or corporate entities.

NAME		DATE OF CONTRACT
	NAME, ADDRESS AND OFFICE	% OF STOCK
_		

In the event of any changes of ownership or changes in contracts for purchase, subsequent to the date that this application if filed, but prior to the date of a final public hearing, the applicant shall file a supplemental disclosure of interest.

DISCLOSURE OF INTEREST CORPORATION, PARTNERSHIP OR LIMITED LIABILITY COMPANY

If the property that is the subject of the application is owned or leased by a corporation, partnership or limited liability company, list ALL of the owners, shareholders, partners, managers and/or members, and the percentage of ownership held by each. If the owners consist of one or more corporations, partnerships, trusts, partnerships or other corporate entities, the applicant shall further disclose the identity of the individual(s) (natural persons) having the ultimate ownership interest in the entity.

SUNSET ISLANDS DEVELOPMENTS, LLC	
NAME OF CORPORATE ENTITY	
NAME AND ADDRESS See Exhibit B - Disclosure of Interest	% OF OWNERSHIP
J/A	
NAME OF CORPORATE ENTITY	
NAME AND ADDRESS	% OF OWNERSHIP

If there are additional corporate owners, list such owners, including corporate name and the name, address and percentage of ownership of each additional owner, on a separate page.

Page 7 of 8

DISCLOSURE OF INTEREST TRUSTEE

If the property that is the subject of the application is owned or leased by a trust, list any and all trustees and beneficiaries of the trust, and the percentage of interest held by each. If the owners consist of one or more corporations, partnerships, trusts, partnerships or other corporate entities, the applicant shall further disclose the identity of the individual(s) (natural persons) having the ultimate ownership interest in the entity.

N/A	
TRUST NAME	
NAME AND ADDRESS	% INTEREST

COMPENSATED LOBBYIST

Pursuant to Section 2-482 of the Miami Beach City Code, all lobbyists shall, before engaging in any lobbying activities, register with the City Clerk. Please list below any and all persons or entities retained by the applicant to lobby City staff or any of the City's land development boards in support of this application.

NAME	ADDRESS	PHONE
Michael W. Larkin	200 S. Biscayne Boulevard, Suite 300	(305) 374-5300
Matthew Amster	200 S. Biscayne Boulevard, Suite 300	(305) 374-5300
Cheryl Bassan	15805 Biscayne Boulevard, Suite 206	(561) 318-0344

Additional names can be placed on a separate page attached to this application.

APPLICANT HEREBY ACKNOWLEDGES AND AGREES THAT (1) AN APPROVAL GRANTED BY A LAND DEVELOPMENT BOARD OF THE CITY SHALL BE SUBJECT TO ANY AND ALL CONDITIONS IMPOSED BY SUCH BOARD AND BY ANY OTHER BOARD HAVING JURISDICTION, AND (2) APPLICANT'S PROJECT SHALL COMPLY WITH THE CODE OF THE CITY OF MIAMI BEACH AND ALL OTHER APPLICABLE CITY, STATE AND FEDERAL LAWS.

APPLICANT AFFIDAVIT

STATE OF FLORIDA

COUNTY OF MIAMI- DADE

Miguel Yoma

, being first duly sworn, depose and certify as follows: (1) I am the applicant or representative of the applicant. (2) This application and all information submitted in support of this application, including sketches, data, and other supplementary materials, are true and correct to the best of my knowledge and belief.

SIGNATURE

Sworn to and subscribed before me this _	14 day of June	, 20 <u>21</u> Th	e foregoing instrument was
acknowledged before me by	Miguel Yoma	, who has produced	as
identification and/or is personally known to	o me and who did/did not take	an oath.	•
NOTARY SEAL OR STAMP	ş	mblactul	Lellia
My Commission Expires:	Maidoly Telleria Maidoly Telleria My Commission GG 3 Expires 07/28/2023	1 Florida (159652	
	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~	~~~~	PRINT NAME

## Exhibit A

### LEGAL DESCRIPTION:

SURVEY OF THE EAST 2 INCHES OF LOT 22, AND ALL OF LOT 23 , BLOCK 3H, OF THIRD REVISED PLAT OF SUNSET ISLANDS ACCORDING TO THE PLAT THEREOF AS RECORDED IN THE PLAT BOOK 40, PAGE 8, OF THE PUBLIC RECORDS OF MIAMI-DADE COUNTY, FLORIDA.

## Exhibit B

*t* 

Entity	Members / Shareholders	%	Principal Address
Sunset Islands Developments, LLC	Condores 7, LLC	100%	
Condores 7, LLC	Inmobiliaria e Inversiones Santa Valentina S.A.	100%	
Inmobiliaria e Inversiones Santa Valentina S.A.	Inversiones Vilucura S.A.	99.997%	
Innobiliaria e inversiones Ganta Valentina G.A.	Inmobiliaria e Inversiones Proyección Seis Ltda.	0.003%	
Inversiones Vilucura S.A.	Inmobiliaria e Inversiones Proyección Seis Ltda.	79.93%	
inversiones vilucula S.A.	Inmobiliaria Nueva Santa Blanca Limitada	20,07%	The second se
Inmobiliaria e Inversiones Proyección Seis Ltda.	Francisco E. Pérez	1,59%	
Innobiliaria e inversiones Proyección Seis Lida.	Constanza Pérez	8,14%	
	Francisco I. Pérez	8,14%	1
	Josefina Pérez	8,14%	
	Andrés Pérez	8,14%	1
		8,14%	1
	Valentina Pérez	8,14%	
	Catalina Pérez		
	Inmobiliaria FPY Ltda.	49,57%	
Inmobiliaria FPY Ltda.	Francisco E. Pérez	5,00%	
	Inmobiliaria Nueva Santa Blanca Limitada	95,00%	
Inmobiliaria Nueva Santa Blanca Limitada	Inmobiliaria Rio Quilque Uno Ltda.	16,57%	
	Inmobiliaria Rio Quilque Dos Ltda.	16,57%	
	Inmobiliaria Rio Quilque Tres Ltda.	16,57%	
	Inmobiliaria Rio Quilque Cuatro Ltda.	16,57%	
	Inmobiliaria Rio Quilque Cinco Ltda.	16,57%	
	Inmobiliaria Rio Quilque Seis Ltda.	16,57%	
	Horizonte S.A.	0,58%	
Horizonte S.A.	Inversiones Vilucura S.A.	50,00%	
	Inversiones Butamalal S.A.	50,00%	
Inversiones Butamalal S.A.	Inversiones Vilucura S.A.	84,90%	
	Inmobiliaria e Inversiones Proyección Seis Ltda.	15,10%	
Inmobiliaria Rio Quilque Uno Ltda.	Francisco E. Pérez	1,00%	
	Constanza Pérez	99,00%	
Inmobiliaria Rio Quilque Dos Ltda.	Francisco E. Pérez	1.00%	
	Francisco I. Pérez	99.00%	
Inmobiliaria Rio Quilque Tres Ltda.	Francisco E. Pérez	1,00%	
innobilana nio daliquo neo Eda.	Josefina Pérez	99.00%	
Inmobiliaria Rio Quilque Cuatro Ltda.	Francisco E. Pérez	1,00%	
Innobilana No Quique Cuaro Lua.	Andrés Pérez	99,00%	
Inmobiliaria Rio Quilque Cinco Ltda.	Francisco E. Pérez	1,00%	
innobilana Rio Guilque Cinco Etda.	Valentina Pérez	99.00%	
Inmobiliaria Rio Quilgue Seis Ltda.	Francisco E. Pérez	1,00%	
Infitiobiliana Rio Quilque Seis Lida.	Catalina Pérez	99,00%	
		99,0078	Rosario Norte Nº 615, oficina 1601, Las
Francisco E. Pérez			Condes, Santiago, Chile
Caracteriza Désar			Rosario Norte Nº 615, oficina 1601, Las
Constanza Pérez			Condes, Santiago, Chile
Francisco I. Pérez			Rosario Norte Nº 615, oficina 1601, Las
		1911 (A. 1917) (A. 1917)	Condes, Santiago, Chile
Josefina Pérez			Rosario Norte Nº 615, oficina 1601, Las Condes, Santiago, Chile
Andrés Pérez		1.1.1.2	Rosario Norte Nº 615, oficina 1601, Las Condes, Santiago, Chile
Valentina Pérez			Rosario Norte Nº 615, oficina 1601, Las Condes, Santiago, Chile
			Rosario Norte Nº 615, oficina 1601, Las
Catalina Pérez		10000	Condes, Santiago, Chile



200 S. Biscayn e Boulevard Suite 300, Miami, FL 33131

www.brzoninglaw.com

305.377.6236 office 305.377.6222 fax mamster@brzoninglaw.com

### VIA ELECTRONIC SUBMITTAL

July 5, 2021

Michael Belush, Chief of Planning and Zoning Planning Department City of Miami Beach 1700 Convention Center Drive, 2nd Floor Miami Beach, Florida 33139

RE: DRB21-0698 – Design Review Approval for New Single-Family Residence at 1745 W 24 Street, Miami Beach

Dear Michael,

This law firm represents Sunset Islands Developments, LLC (the "Applicant"), owner of the property located at 1745 W 24 Street (the "Property") in the City of Miami Beach (the "City"). The Applicant intends to build a resilient single-family home within the Sunset Islands. Please allow this letter to serve as the letter of intent in connection with a request to the Design Review Board ("DRB") for design review, with a limited 2' height waiver, to replace an existing pre-1942 two-story residence.

<u>Property Description.</u> The Property is a portion of two waterfront lots fronting W 24 Street. The Miami-Dade County Property Appraiser's Office identifies the Property with Folio No. 02-3228-001-1840. <u>See</u> Exhibit A, Property Appraiser Summary Report. As noted on the survey prepared by Nova Surveyors Inc. and dated November 17, 2020, the effectively dual frontage lot is approximately 13,154 square feet in size and the existing yards and home are at low elevations of between approximately 4.5' – 5.5' NGVD and 7.53' NGVD, respectively. This puts the home at risk of flooding, especially when the City's minimum required yard elevations are 1 to 2-feet higher at 6.56' NGVD and new construction must minimally be at 9' NGVD for this area. Additionally, the Property is located within the RS-3, Single Family Residential Zoning District, and not located in local or national historic district. It is important to note that the surrounding area contains varying sizes and styles of single-family homes, the majority of which are two-stories that have been modified over time.

According to the Building Card, on file with City and included in application materials, the existing home was constructed in 1937. Detailed review of historic records shows that the original structure was substantially modified in 1978 and 1992 with rear, east side and partial front additions, and then a parking canopy in the front. The additions significantly altered the style of the front, east and rear façades and roof line.

<u>Proposed Development.</u> The Applicant proposes to construct a Tropical Modern style two-story residence. The overall design is warm and inviting with natural elements. The entrance of the home is intricately designed to break the massing of each level. The understory is an open and airy area with wood louvers to enhance the flow of air and light. The covered steps to the entrance on the first level are bordered with a forty-eight (48) foot long water feature. Wrapping the first level at the front elevation are planters to soften the massing and help to reduce the temperature of the understory.

The purposeful layout of the understory, allows the majority of living spaces towards the rear of the Property and the centrally located second level. Each side elevation is sufficiently distinguished with various materials, doors windows, and additional open space. Specifically, the east side elevation features a frame for the main entrance steps, wood louvers to the entrance, and the continued planters along the first floor balconies. The west elevation continues the wrap around planters to relax the massing, a 17'-2" wide additional open space, which will highlight taller plantings, and additional planters to separate the massing of the lower first level and the further setback second level. The meticulous architecture also considers the waterside view. A pool is located in the rear yard, and a jacuzzi is proposed on the second floor balcony with a beautiful waterfall cascading into the pool.

The Applicant's design complies with the City of Miami Beach Code of Ordinances (the "Code") requirements for all setbacks, unit size, and lot coverage. This ensures minimal impact on the abutting neighbors. The Applicant proposes first and second level front setbacks of 20' and 54'-3" respectively, which is greater than the 20' and 40' front setbacks required. Also, the proposed rear setback is 27' which is greater than the minimum required 26.25' rear setback. The size of the proposed home is approximately 6,575 square feet, which complies with the allowable fifty percent (50%) unit size limit.

The proposed lot coverage also complies with the thirty percent (30%) maximum permitted.

The Property currently contains only palms and no shade trees. The Applicant is preserving and protecting a number of Royal Palms, and will relocate several other palms that exist on the site. Additionally, the Applicant is planting at least two native trees, Gumbo Limbo and Silver Buttonwood, and lining the Property with a variety of lush shrubs and ground covers. The landscape design will contribute to the Tropical Modern esthetic of the architecture, provide an additional layer privacy for the understory, and reduce heat island effects. The overall design sufficiently addresses the intent of the Code with the main massing centrally located and a variety of architectural articulations and materials, along with extensive plantings. The Applicant is not seeking any variances of the Code.

<u>Waiver Request.</u> The Applicant respectfully requests Design Review Board approval pursuant to Code Section 142-105(b)(1), to permit an increased height up to twenty-six (26) feet for a limited volume of home, when twenty-four (24) is permitted for a flat roof. The stepped-back nature of the home, with the second story portion significantly behind the front 1-story portion is purposeful and the additional height, including offset and lower roof overhangs, provides the appropriate proportions without negatively impacting the neighbors. Specifically, the additional height applies only to the centrally located second level, which is setback 54'-3" from the front and well over 26.25' from the rear, which ensures the slight additional height is sensitive to the neighbors and does not occur for the entire length of the home along the property lines. The minimal lengths along the sides, with extensive courtyards and fully compliance additional courtyards further ensure that the height will be compatible with the surrounding area.

The Applicant also proposes to actively address sea level rise and construct an understory and a higher first floor level. The proposed finished floor of the new home at base flood elevation, plus the full five (5) feet of permitted freeboard. The existing home is located well below base flood elevation at only 7.53' NGVD, which is below the minimum required elevation under today's regulations and, therefore, at serious risk of flooding. The Applicant is looking to the longevity and resiliency for the newly design home.

<u>Sea Level Rise and Resiliency Criteria</u>. The new home advances the sea level rise and resiliency criteria in Section 133-50(a) of the Code, as follows:

### **1.** A recycling or salvage plan for partial or total demolition shall be provided.

A recycling and salvage plan for demolition of the existing home will be provided at permitting.

# 2. Windows that are proposed to be replaced shall be hurricane proof impact windows.

Hurricane proof impact windows will be provided.

# 3. Where feasible and appropriate, passive cooling systems, such as operable windows, shall be provided.

The Applicant will provide, where feasible, passive cooling systems.

# 4. Whether resilient landscaping (salt tolerant, highly water-absorbent, native or Florida friendly plants) will be provided.

All landscaping will be Florida friendly and resilient. Specifically, the Applicant is proposing five (5) Gumbo Limbo trees at the front of the Property, as well as four (4) Silver Button Wood trees and fifty-one (51) Simpson Stopper bushes.

# 5. Whether adopted sea level rise projections in the Southeast Florida Regional Climate Action Plan, as may be revised from time-to-time by the Southeast Florida Regional Climate Change Compact, including a study of land elevation and elevation of surrounding properties were considered.

The design is proactively addressing seal level rise projections with an understory for parking. Additionally, incorporating an understory, allows the first floor of the home to be at the base flood elevation of 8' NGVD plus the full 5' of freeboard.

# 6. The ground floor, driveways, and garage ramping for new construction shall be adaptable to the raising of public rights-of-ways and adjacent land.

The raised first-floor ensures that the home is adaptable to the raising of public rightsof-ways and adjacent land in the future.

# 7. Where feasible and appropriate. All critical mechanical and electrical systems are located above base flood elevation.

All mechanical and electrical systems will be located above base flood elevation.

# 8. Existing buildings shall be, where reasonably feasible and appropriate, elevated to the base flood elevation.

The proposed home is entirely new construction located well-above base flood elevation.

### 9. When habitable space is located below the base flood elevation plus City of Miami Beach Freeboard, wet or dry flood proofing systems will be provided in accordance with Chapter of 54 of the City Code.

No habitable space is located below base floor elevation.

### 10. Where feasible and appropriate, water retention systems shall be provided.

Where feasible, water retention systems will be provided.

### 11. Cool pavement materials or porous pavement materials shall be utilized.

Cool pavement materials or porous pavement materials will be utilized where possible.

# **12.** The design of each project shall minimize the potential for heat island effects on-site.

The design provides grassed open spaces, non-air-conditioned understory with louvers to regulate direct sunlight, and large shade trees, which do not currently exist on the site, to strategically minimize the potential for heat island effects on site.

<u>Conclusion.</u> Granting this design review application, with associated waiver for a minimal 2' of additional height, will permit the development of a home that proactively addresses sea-level rise, reduces potential for heat island effects, and complies with the intent of the Code. The innovative design provides a well-protected first floor above max freeboard and utilizes the understory below for parking, without additional massing. The compatible and resilient single-family home will add value to the surrounding neighborhood well into the future. Additionally, the Tropical Modern design features a variety of beautiful natural textures and lush landscaping. The home complies with unit size, lot coverage, and required setbacks, ensuring a minimal impact on abutting neighbors.

We look forward to your favorable review of the application. If you have any questions or comments in the interim, please give me a call at 305-377-6236.

Sincerely,

Matthe

Matthew Amster

Attachment

cc: Michael W. Larkin, Esq. Emily K. Balter, Esq.



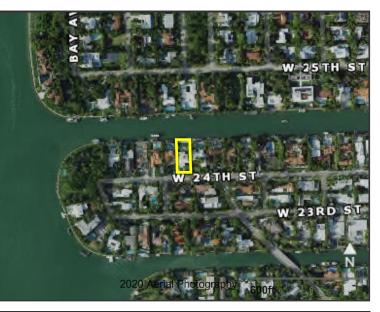
# **OFFICE OF THE PROPERTY APPRAISER**

## Summary Report

Generated On : 6/14/2021

**EXHIBIT A** 

Property Information						
Folio:	02-3228-001-1840					
Property Address:		1745 W 24 ST Miami Beach, FL 33140-4528				
Owner		SUNSET ISLANDS DEVELOPMENTS LLC C/O ERIC J GRABOIS P L				
Mailing Address	N	1666 79 ST CSWY STE 500 NORTH BAY VILLAGE, FL 33141 USA				
PA Primary Zone	0	800 SGL FA	MILY -	1701-1900	SQ	
Primary Land Use		101 RESIDI AMILY : 1 U		- SINGLE		
Beds / Baths / Half	5	/3/0				
Floors	2					
Living Units	1					
Actual Area	4	,507 Sq.Ft				
Living Area		,907 Sq.Ft				
Adjusted Area	3	,946 Sq.Ft				
Lot Size		13,125 Sq.Ft				
Year Built	ear Built Multiple (See Building Info.)					
Assessment Informat	ion					
Year	2021		2020		2019	
Land Value	\$3,927,656 \$3,6		75,000			
Building Value	\$562,30	304 \$454		\$\$20,000		
XF Value	\$42,36	9 \$	42,794	\$		
Market Value	\$4,532,32	329 \$4,172,		\$3,695,000		
Assessed Value	\$4,532,329 \$4,064,500 \$3,695		695,000			
Benefits Information						
Benefit	Туре		2021	2020	2019	
Non-Homestead Cap	Assessment Reduction			\$108,052		
Note: Not all benefits are Board, City, Regional).	applicable to al	I Taxable Va	ilues (i.	e. County, S	School	
Short Legal Descripti	on					
SUNSET ISLANDS-ISLA PB 40-8 LOT 23 & E2IN LOT 22 E LOT SIZE 75.000 X 175 OR 16908-1752 0895 1						



Taxable Value Information					
	2021	2020	2019		
County					
Exemption Value	\$0	\$0	\$0		
Taxable Value	\$4,532,329	\$4,064,500	\$3,695,000		
School Board					
Exemption Value	\$0	\$0	\$0		
Taxable Value	\$4,532,329	\$4,172,552	\$3,695,000		
City					
Exemption Value	\$0	\$0	\$0		
Taxable Value	\$4,532,329	\$4,064,500	\$3,695,000		
Regional	Regional				
Exemption Value	\$0	\$0	\$0		
Taxable Value	\$4,532,329	\$4,064,500	\$3,695,000		

Sales Infor	mation		
Previous Sale	Price	OR Book- Page	Qualification Description
11/30/2020	\$5,650,000	32264-0539	Qual by exam of deed
03/22/2012	\$100	28177-0436	Corrective, tax or QCD; min consideration
07/15/2011	\$2,400,000	27765-1370	Qual by exam of deed
08/01/1995	\$800,000	16908-1752	Sales which are qualified

The Office of the Property Appraiser is continually editing and updating the tax roll. This website may not reflect the most current information on record. The Property Appraiser and Miami-Dade County assumes no liability, see full disclaimer and User Agreement at http://www.miamidade.gov/info/disclaimer.asp

Version:



rdr miami | public hearing notification services

certified lists of property owners within a specific radius + radius maps + mailing labels + mailouts + notice of public hearing site posting rdrmiami.com | diana@rdrmiami.com | 305.498.1614

June 5, 2021

City of Miami Beach Planning Department 1700 Convention Center Dr. Miami Beach, FL 33139

Re: Property owners within 375 feet of: <u>SUBJECT</u>: 1745 W 24 Street, Miami Beach, FL 33140 <u>FOLIO NUMBER</u>: 02-3228-001-1840 <u>ABBREV. LEGAL DESCRIPTION</u>: SUNSET ISLANDS-ISLAND NO 3 PB 40-8 LOT 23 & E2IN LOT 22 BLK 3-H - Please see boundary survey for full Legal Description

This is to certify that the attached ownership list, map and mailing labels are a complete and accurate representation of the real estate property and property owners within 375 feet radius of the external boundaries of the subject property listed above, including the subject property. This reflects the most current records on file in the Miami-Dade County Property Appraisers' Office.

Sincerely,

bli:

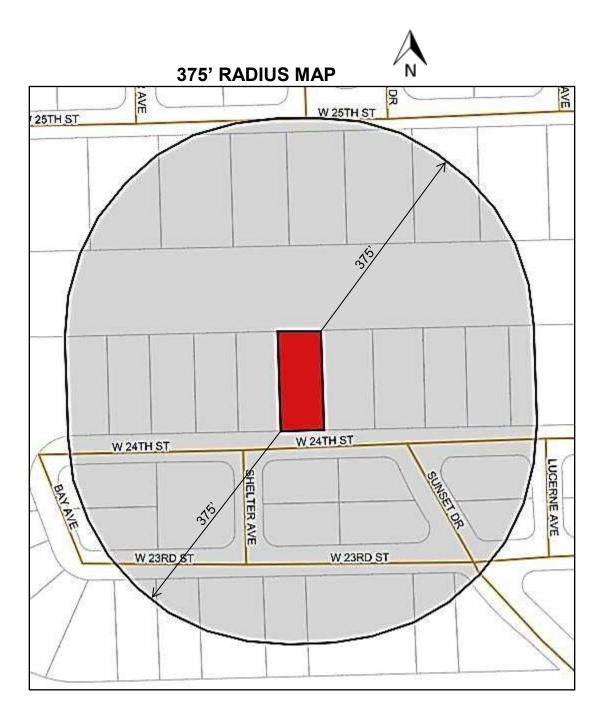
Diana B. Rio

Total number of property owners without repetition: 36, including 0 international



rdr miami | public hearing notification services

certified lists of property owners within a specific radius + radius maps + mailing labels + mailouts + notice of public hearing site posting rdrmiami.com | diana@rdrmiami.com | 305.498.1614



SUBJECT: 1745 W 24 Street, Miami Beach, FL 33140 FOLIO NUMBER: 02-3228-001-1840 ABBREV. LEGAL DESCRIPTION: SUNSET ISLANDS-ISLAND NO 3 PB 40-8 LOT 23 & E2IN LOT 22 BLK 3-H - Please see boundary survey for full Legal Description

Name	Address	City	State	Zip	Country
1600 W 25TH LLC	1825 PONCE DE LEON BLVD 504	CORAL GABLES	FL	33134	USA
1821 W 24TH LLC	1821 W 24 ST	MIAMI BEACH	FL	33140	USA
1825 W 24 ST LLC	1925 NE 118 RD	NORTH MIAMI	FL	33181	USA
1826 W 23 ST LLC C/O MATHIEU MASSA	999 BRICKELL AVE #600	MIAMI	FL	33131	USA
ANDRES ISAIAS	1740 W 25 ST	MIAMI BEACH	FL	33140	USA
ANDREW ANTIN TRS 2009 ANSIN FAMILY TRUST	1401 79 STREET CSWY	NORTH BAY VILLAGE	FL	33141	USA
BIVIO PROPERTY MANAGEMENT INC %ADAM R SCHIFFMAN PA	2999 NE 191 ST SUITE 900	AVENTURA	FL	33180-4927	USA
CHRISTINA GETTY MAERCKS	1730 W 23 ST	MIAMI BEACH	FL	33140	USA
COREY SALTER BLAIR SALTER	5959 COLLINS AVE	MIAMI BEACH	FL	33140	USA
DANA M KAUFMAN &W CHERYL J	2301 SUNSET DR	MIAMI BEACH	FL	33140-4547	USA
DAVID B HABER TRUSTEE DAVID B HABER DECL OR TRUST DAVID B HABER	1831 W 23 ST	MIAMI BEACH	FL	33140	USA
DENNIS ALAN RICHARD &W SUSAN	825 BRICKELL BAY DR #1748	MIAMI	FL	33131-2920	USA
EDUARDO MARQUEZ GABRIELA MARQUEZ	1704 W 25 ST	MIAMI BEACH	FL	33140	USA
FRANCK COHEN AGNES COHEN	1601 W 24 ST	MIAMI BEACH	FL	33140	USA
GLADIS VICTORIA MORA URI SERRUYA	1700 W 24 ST #3	MIAMI BEACH	FL	33140	USA
JEFFREY AKIN &W LISA SCHEJOLA	1839 W 24 ST	MIAMI BEACH	FL	33140-4530	USA
JESUS LOPEZ (TRUST)	1621 W 24 ST	MIAMI BEACH	FL	33140-4526	USA
JONATHAN FRYD &W KAREN	1708 W 25 ST	MIAMI BEACH	FL	33140-4205	USA
JORGE APALMO ALEXANDER VANT NOORDENDE	2300 SUNSET DR	MIAMI BEACH	FL	33140	USA
MELISSA SHEPPARD BROAD	1750 W 24 ST SUNSET ISLAND #3	MIAMI BEACH	FL	33140	USA
MICHAEL C WALKER &W CANICE J LINDSAY	1717 W 24 ST	MIAMI BEACH	FL	33140-4528	USA
MICHAEL SAMUELS &W JUDITH	1830 W 24 ST	MIAMI BEACH	FL	33140-4531	USA
MICHELLE A KAHN TRS MICHELLE A KAHN	1730 W 25 ST	MIAMI BEACH	FL	33140	USA
NICHOLAS TANKSLEY SMITH	1745 W 23 ST	MIAMI BEACH	FL	33140	USA
PETER LURIA &W PAM	1800 W 23 ST	MIAMI BEACH	FL	33140-4521	USA
PREDRAG STOJAKOVIC TRS	1611 W 24 ST	MIAMI BEACH	FL	33139	USA
RENE COMAS TRS RENE COMAS REVOCABLE TRUST	363 7 AVE 18 FLR	NEW YORK	NY	10001	USA
RICHARD ALTER &W ROSALIE	1818 W 23 ST	MIAMI BEACH	FL	33140-4521	USA
SCOTT ROBINS &W DEBORAH	1800 W 24 ST	MIAMI BEACH	FL	33140-4531	USA
SHARI A LEVITAN TRS J WILLIAMSON LAND TRUST	1800 W 25 ST	MIAMI BEACH	FL	33140	USA
STEPHANIE OKA FREED TR	2288 SUNSET DR SUNSET ISLAND III	MIAMI BEACH	FL	33140	USA
STEPHEN P BRADWAY ATHENA H BRADWAY	5410 CARMEL PARK DR	CHARLOTTE	NC	28226-5143	USA
SUNSET 1833 L P	2142 BAY AVE	MIAMI BEACH	FL	33140	USA
SUNSET ISLANDS DEVELOPMENTS LLC C/O ERIC J GRABOIS P L	1666 79 ST CSWY STE 500	NORTH BAY VILLAGE	FL	33141	USA
VINCENZO PERRETTA	1600 W 24 ST	MIAMI BEACH	FL	33139	USA

WILLIAM GOLDSMITH	1820 W 25 ST	MIAMI BEACH	FL	33140-4207	USA
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#### 1600 W 25TH LLC 1825 PONCE DE LEON BLVD 504 CORAL GABLES, FL 33134

1826 W 23 ST LLC C/O MATHIEU MASSA 999 BRICKELL AVE #600 MIAMI, FL 33131

BIVIO PROPERTY MANAGEMENT INC %ADAM R SCHIFFMAN PA 2999 NE 191 ST SUITE 900 AVENTURA, FL 33180-4927

DANA M KAUFMAN &W CHERYL J 2301 SUNSET DR MIAMI BEACH, FL 33140-4547

> EDUARDO MARQUEZ GABRIELA MARQUEZ 1704 W 25 ST MIAMI BEACH, FL 33140

JEFFREY AKIN &W LISA SCHEJOLA 1839 W 24 ST MIAMI BEACH, FL 33140-4530

JORGE APALMO ALEXANDER VANT NOORDENDE 2300 SUNSET DR MIAMI BEACH, FL 33140

MICHAEL SAMUELS &W JUDITH 1830 W 24 ST MIAMI BEACH, FL 33140-4531

PETER LURIA &W PAM 1800 W 23 ST MIAMI BEACH, FL 33140-4521

RICHARD ALTER &W ROSALIE 1818 W 23 ST MIAMI BEACH, FL 33140-4521 1821 W 24TH LLC 1821 W 24 ST MIAMI BEACH, FL 33140

ANDRES ISAIAS 1740 W 25 ST MIAMI BEACH, FL 33140

CHRISTINA GETTY MAERCKS 1730 W 23 ST MIAMI BEACH, FL 33140

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> FRANCK COHEN AGNES COHEN 1601 W 24 ST MIAMI BEACH, FL 33140

JESUS LOPEZ (TRUST) 1621 W 24 ST MIAMI BEACH, FL 33140-4526

MELISSA SHEPPARD BROAD 1750 W 24 ST SUNSET ISLAND #3 MIAMI BEACH, FL 33140

> MICHELLE A KAHN TRS MICHELLE A KAHN 1730 W 25 ST MIAMI BEACH, FL 33140

PREDRAG STOJAKOVIC TRS 1611 W 24 ST MIAMI BEACH, FL 33139

SCOTT ROBINS &W DEBORAH 1800 W 24 ST MIAMI BEACH, FL 33140-4531 1825 W 24 ST LLC 1925 NE 118 RD NORTH MIAMI, FL 33181

ANDREW ANTIN TRS 2009 ANSIN FAMILY TRUST 1401 79 STREET CSWY NORTH BAY VILLAGE, FL 33141

> COREY SALTER BLAIR SALTER 5959 COLLINS AVE MIAMI BEACH, FL 33140

DENNIS ALAN RICHARD &W SUSAN 825 BRICKELL BAY DR #1748 MIAMI, FL 33131-2920

> GLADIS VICTORIA MORA URI SERRUYA 1700 W 24 ST #3 MIAMI BEACH, FL 33140

JONATHAN FRYD &W KAREN 1708 W 25 ST MIAMI BEACH, FL 33140-4205

MICHAEL C WALKER &W CANICE J LINDSAY 1717 W 24 ST MIAMI BEACH, FL 33140-4528

NICHOLAS TANKSLEY SMITH 1745 W 23 ST MIAMI BEACH, FL 33140

RENE COMAS TRS RENE COMAS REVOCABLE TRUST 363 7 AVE 18 FLR NEW YORK, NY 10001

> SHARI A LEVITAN TRS J WILLIAMSON LAND TRUST 1800 W 25 ST MIAMI BEACH, FL 33140

STEPHANIE OKA FREED TR 2288 SUNSET DR SUNSET ISLAND III MIAMI BEACH, FL 33140 STEPHEN P BRADWAY ATHENA H BRADWAY 5410 CARMEL PARK DR CHARLOTTE, NC 28226-5143

SUNSET 1833 L P 2142 BAY AVE MIAMI BEACH, FL 33140

SUNSET ISLANDS DEVELOPMENTS LLC C/O ERIC J GRABOIS P L 1666 79 ST CSWY STE 500 NORTH BAY VILLAGE, FL 33141

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