

COMMISSION MEMORANDUM

TO: Honorable Mayor Dan Gelber and Members of the City Commission

FROM: Alina T. Hudak, City Manager

DATE: May 12, 2021

SUBJECT: **A RESOLUTION OF THE MAYOR AND CITY COMMISSION OF THE CITY OF MIAMI BEACH, FLORIDA, APPROVING AND AUTHORIZING THE CITY MANAGER AND THE CLERK TO EXECUTE AMENDMENT NO. 3 TO THE PROFESSIONAL SERVICES AGREEMENT DATED MAY 28, 2019 WITH SFM SERVICES INC; SAID AMENDMENT: (1) APPROVING ADDITIONAL SITES AND SERVICES, IN THE AMOUNT OF \$111,599.84, EFFECTIVE AS OF OCTOBER 1, 2020; AND (2) APPROVING THE ADDITION OF SWEEPING SERVICES FOR ALL CITY-OWNED SURFACE PARKING LOTS, WITH A TENTATIVE START DATE OF MAY 2021, IN THE TOTAL ANNUAL AMOUNT OF \$906,525.00, INCREASING THE TOTAL CONTRACT PRICE TO AN AMOUNT NOT TO EXCEED \$3,813,691.87 PER YEAR.**

RECOMMENDATION

The Administration recommends that the Mayor and City Commission adopt the Resolution

BACKGROUND

On October 17, 2018, the City adopted Resolution No. 2018-30535 accepting the Administration's recommendation pursuant to Request for Proposal (RFP) No. 2017-070-JC, to simultaneously negotiate with Able Business Services Inc. and with SFM Services, Inc. the first and second ranked proposers respectively, for janitorial services. Said resolution further authorized the City Manager to select a primary contractor and a secondary contractor, based on the determination of the final negotiated proposals that offered the City the best combination of pricing and service. Consequently, on May 16, 2019, the City Mayor and Clerk executed a Professional Services Agreement with Able Business Services Inc. (Able) as the primary contractor for City garages (Zone 4) and City Parks (Zone 6) and serving as the secondary for Zones 2 and Zone 3. Furthermore, on May 28, 2019, the City Mayor and Clerk executed a Professional Services Agreement with SFM Services, Inc. (SFM) as the primary contractor for Zone 2 and Zone 3 and serving as the secondary contractor for Zone 4 and Zone 6 (the Agreement).

On April 22, 2020, the Mayor and City Commission adopted Resolution No. 2020-31227, approving Amendment No. 1, which expanded the scope of the Agreement by retroactively approving the transfer of janitorial services for the City garages (Zone 4) and City parks (Zone 6) from Able Business Services, Inc. to SFM Inc. Further, said amendment expanded the scope by incorporating additional facilities which were not defined as part of RFP No. 2017-070-JC, including new City offices and locations.

On September 16, 2020, the Mayor and City Commission adopted Resolution No. 2020-31403, approving Amendment No. 2, which expanded the scope by incorporating additional facilities which were not defined as part of RFP No. 2017-070-JC, including new City offices and locations. Further, said amendment retroactively approved additional services in response to the COVID-19 pandemic for FY 2019-2020 only. Finally, said amendment also memorialized the living wage increase, under the City's Living Wage Ordinance effective January 1, 2020.

ANALYSIS

Pursuant to Section 49, of the Agreement, "Modification of Sites and Service Levels", the City Manager may request additional goods, services or facilities (items), collectively "Additional Services". In order to improve and maintain sanitary conditions in the City. Additional services were requested for facilities thereby requiring an increase to janitorial service days and hours. The total of these locations is \$ 111,599.84 per year and is more particularly described in Exhibit C-3 to the proposed Amendment No. 3, attached hereto. Furthermore, in order improve the overall cleanliness of City-owned surface parking lots, additional sweeping services in the amount of \$906,525.00 is being recommended. Accordingly, an Amendment is necessary to incorporate and memorialize the additional sites and services.

CONCLUSION

The Administration recommends that the Mayor and City Commission approve and authorize the City Manager and City Clerk to execute Amendment No. 3 to the Professional Services Agreement dated May 28, 2019 with SFM Services, Inc.; said amendment: (1) approving additional sites and services, in the amount of \$ 111,599.84 per year, effective as of October 1, 2020; and (2) approving the addition of sweeping services for all City-owned surface parking lots, with a tentative start date of May 2021, in the total annual amount of \$906,525.00, increasing the a total contract price to an amount not to exceed \$3,813,691.87 per year.