



City of Miami Beach, 1700 Convention Center Drive, Miami Beach, Florida 33139, www.miamibeachfl.gov

COMMISSION MEMORANDUM

TO: Mayor Dan Gelber and Members of the City Commission

FROM: Jimmy L. Morales, City Manager

DATE: September 16, 2020

SUBJECT: **A RESOLUTION OF THE BOARD OF DIRECTORS OF THE NORMANDY SHORES LOCAL GOVERNMENT NEIGHBORHOOD IMPROVEMENT DISTRICT ADOPTING THE TENTATIVE OPERATING BUDGET FOR FISCAL YEAR 2021, SUBJECT TO A SECOND PUBLIC HEARING SCHEDULED ON TUESDAY, SEPTEMBER 29, 2020, AT 5:02 P.M.**

ADMINISTRATION RECOMMENDATION

Adopt the Resolution which establishes the tentative operating budget for the Normandy Shores Local Government Neighborhood Improvement District for Fiscal Year 2021 in the amount of \$269,000, subject to a second public hearing scheduled on Tuesday, September 29, 2020, at 5:02 p.m. immediately following the City of Miami Beach's public hearing.

On August 7, 2020, Governor DeSantis signed Executive Order 20-193, extending Executive Order 20-69, which suspended any Florida Statute that requires a quorum to be present in person or requires a local government body to meet at a specific public place and authorized local government bodies to utilize communications media technology, such as telephonic and video conferencing, as provided in section 120.54(5)(b)2., Florida Statutes, until 12:01 a.m. on October 1, 2020.

As a result, the **September 29, 2020** City of Miami Beach Commission Meeting will be held as a **Virtual Meeting** with the Mayor, Commissioners, and City staff participating through video conferencing. The Virtual City Commission Meeting will be broadcast live on Miami Beach TV (MBTV), viewable on the City's website at <https://www.miamibeachfl.gov/government/mbtv/>, as well as on Atlantic Broadband Cable channel 660, AT&T U-verse channel 99, Hotwire Communications channel 395, and ROKU device on PEG.TV channel, and on social media at [facebook.com/cityofmiamibeach](https://www.facebook.com/cityofmiamibeach). To participate or provide comments, the public may join the virtual meeting at: <https://us02web.zoom.us/j/82602220652> or via telephone at: 1.312.626.6799 (U.S.) or 888.475.4499 (Toll Free). The Webinar ID is: 826 0222 0652. Members of the public wanting to speak on an item during the Virtual City Commission Meeting, must click the "raise hand" icon if using the Zoom app or press *9 on the telephone to raise their hand.

BACKGROUND

The Normandy Shores Local Government Neighborhood Improvement District, a dependent taxing district of its principal, the City of Miami Beach, was established in 1994 to provide continual 24-hour security to this gated community; Fiscal Year 2021 represents its twenty-seventh year of operation.

The District was established by Ordinance 93-2881 and has the authority *"to levy an ad-valorem tax on real and personal property of up to two mills, provided that no parcel of property will be assessed more than \$500 annually for such improvements"*. During Fiscal Year 1999, the amount of annual funding to be provided by the City and the dependent status of the District were issues discussed by the Finance and Economic Resiliency Committee (FERC). A determination was reached that the City would fund 35% of the annual cost of the operation of the community gate guard. This cost will eventually be funded from the golf course operation of the Normandy Shores Golf Course. It was further agreed that the City would continue to supplement the District at current levels until both issues were resolved. On August 29, 2002, the Administration met with Normandy Shores Local Government Neighborhood Improvement District representatives and agreed to eliminate the \$500 cap on the highest valued home in the District. This enabling legislation was adopted by the City Commission on September 25, 2002 and ensures that the City's contribution from the General Fund remains at 35% of the operating budget for the District.

PROCEDURE

The operating millage and budget for this dependent special taxing district must be adopted in accordance with Florida Statutes. This procedure requires that this Resolution be considered immediately after the tentative millage for the Normandy Shores Local Government Neighborhood Improvement District has been adopted (see accompanying District Millage agenda item for details).

ANALYSIS

The proposed Fiscal Year 2021 Normandy Shores Local Government Neighborhood Improvement District budget is \$269,000. The budget reflects the following line-items, which were approved by the Normandy Shores Homeowners' Association on July 13, 2020:

Items Included in FY 2021 Expenditures	\$
Contracted Security Guard Services for Guardhouse and Rover	212,000
Gate Maintenance and Repairs	25,000
Project to Modify and Widen the Two Entry Lanes at the Biarritz Guard House Entrance	20,000
Utilities	7,000
Guardhouse Janitorial Services	4,000
OIG Set-aside (based on 0.5% of Contracts Budgeted)	1,000
Total	\$269,000

The proposed FY 2021 budget reflects a decrease of \$28,000, or 9.4%, from the adopted FY 2020 operating budget.

The City of Miami Beach General Fund is required to provide 35% of the total operating expenditures and the City has funded the 35% for each of the twenty-seven years since the District was established. For Fiscal Year 2021, the impact to the City of Miami Beach General Fund is \$93,100, which is \$100, or 0.1%, more than the adopted Fiscal Year 2020 budget impact of \$93,000.

To provide the current level of security required by the Normandy Shores Local Government Neighborhood Improvement District, the Administration recommends a proposed ad valorem millage of 0.7497 mills. This tax levy will generate proceeds of \$181, 995, which will be budgeted at approximately 95.0%, or \$172,900, to account for early payment discounts, appeals, etc. The proposed millage rate is 0.0664 mills, or 8.1%, less than the adopted FY 2020 millage rate of 0.8161 mills, which represents a decrease in property taxes of approximately \$1 to a median homesteaded property owner and an increase of \$1 to an average homesteaded property owner (2020's median and average homesteaded values being \$212,696 and \$545,281, respectively).

The proposed Fiscal Year 2021 operating budget for the District is as follows:

<u>Revenues</u>	
Ad Valorem Tax	\$ 172,900
City's General Fund	93,100
Miscellaneous (interest revenue)	<u>3,000</u>
Total	\$ 269,000
 <u>Expenditures</u>	
Security Services	\$ 212,000
Utilities and Maintenance	36,000
Guard House Improvements	20,000
OIG Set-aside	<u>1,000</u>
Total	\$ 269,000

CONCLUSION

The City Commission, acting in its capacity as the Board of Directors of the Normandy Shores Local Government Neighborhood Improvement District, should adopt the attached Resolution which establishes a tentative operating budget of \$269,000 for Fiscal Year 2021 and schedules the second and final public hearing on Tuesday, September 29, 2020, at 5:02 p.m., which will be held as a **Virtual Meeting** with the Mayor, Commissioners, and City staff participating through video conferencing. The Virtual City Commission Meeting will be broadcast live on Miami Beach TV (MBTV), viewable on the City's website at <https://www.miamibeachfl.gov/government/mbtv/>, as well as on Atlantic Broadband Cable channel 660, AT&T U-verse channel 99, Hotwire Communications channel 395, and ROKU device on PEG.TV channel, and on social media at [facebook.com/cityofmiamibeach](https://www.facebook.com/cityofmiamibeach). To participate or provide comments, the public may join the virtual meeting at: <https://us02web.zoom.us/j/82602220652> or via telephone at: 1.312.626.6799 (U.S.) or 888.475.4499 (Toll Free). The Webinar ID is: 826 0222 0652. Members of the public wanting to speak on an item during the Virtual City Commission Meeting, must click the "raise hand" icon if using the Zoom app or press *9 on the telephone to raise their hand.

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