

Attachment A

<u>Agreement No.</u> ITB 2014-195-LR	<u>Title</u> Grounds Maintenance Services - Parks and Athletic Field.	
<u>Contractor</u> Brightview Landscape Services, Inc.	<u>Current Term</u> 2/3/2018 - 2/2/2019	<u>Renewal Term</u> Month-To-Month
Elan Lawn & Landscape Services	2/3/2018 - 2/2/2019	Month-To-Month
Everglades Environmental	2/3/2018 - 2/2/2019	Month-To-Month
Superior Landscaping & Lawn Service	2/3/2018 - 2/2/2019	Month-To-Month
<u>Brief Scope:</u> The purpose of this Agreement is to provide for grounds maintenance services for recreational areas such as parks and athletic fields.		
<u>Justification:</u> The aforementioned contractors provide grounds maintenance services to all City parks and athletic fields consisting primarily of landscaping, irrigation maintenance, tree and palm pruning, pressure cleaning, and litter service. The Agreements are set to expire on February 2, 2020 with no additional year renewal term available. The Procurement Department is preparing to issue Invitation to Bid (ITB) 2019-150-AY in order to establish a replacement agreement(s). However, the Mayor and City Commission's adoption of the Fiscal Year 2020 budget included the cost avoidance of \$219,000 as a result of extending the current Agreements, at the current rates, through the end of the fiscal year. It is important to note that the extensions are based on current rates, with only an increase as approved by the City Commission for living wage rates. It is the Administration's goal to rebid the current agreements in time to have an award on or around October 1, 2020. Therefore, this item seeks the Mayor and City Commission approval to extend the Agreements, on a month to month basis, until the replacement agreements are executed, and services are transitioned.		

<u>Agreement No.</u> ITB 2015-052-WG	<u>Title</u> For temporary staffing services.	
<u>Contractor</u> Integrity Trade Services, LLC	<u>Current Term</u> 2/26/2019 – 2/25/2020	<u>Renewal Term</u> Month-To-Month
Creative Staffing	3/3/2019 – 3/2/2020	Month-To-Month
Atrium Personnel, Inc	3/3/2019 – 3/2/2020	Month-To-Month
Worksquare, LLC	3/3/2019 – 3/2/2020	Month-To-Month
<u>Brief Scope:</u> The purpose of the Agreements is to provide the City with temporary staffing services on an as needed basis.		
<u>Justification:</u> During the current term of the Agreements, Contractors have provided the City temporary personnel with the skill, knowledge and experience required to perform administrative and industrial type duties, such as: clerical, secretary, customer service representative and service workers. These Agreements are set to expire on February 25, 2020 with no additional year renewal term. The Procurement Department has issued Invitation to Bid (ITB) 2019-174-AY in order to establish a replacement agreement(s). It is anticipated that the award of the replacement ITB can be submitted for the City Commission's consideration at its February 2020 meeting. However, some of the personnel hired through the current Agreements perform critical functions which can have a significant impact to the City's operations if not allowed to continue until the end of the fiscal year. Therefore, this item seeks the Mayor and City Commission approval to extend the Agreements, on a month to month basis, for the remainder of the current fiscal year, in order to allocate enough time to transition the services in the case that a new vendor(s) is awarded ITB 2019-174-AY.		

<u>Agreement No.</u> RFP 2014-127-LR	<u>Title</u> Medical Services.		
<u>Contractor</u> Mount Sinai Medical Center		<u>Current Term</u> 2/16/2019 – 2/15/2020	<u>Renewal Term</u> Month-To-Month (not to exceed 120 days)
<u>Brief Scope:</u> The purpose of the agreement is for the Contractor to provide medical services for pre/post-employment physical examinations, drug and alcohol testing, fitness for duty evaluations, and administer vaccines and other medical services as required by local, state and federal laws.			
<u>Justification:</u> The Contractor has provided the City with pre/post-employment physical examinations, drug and alcohol testing, fitness for duty evaluations, administers vaccines, medical, background and other medical services. The Agreement is currently set to expire in February 15, 2020, with no additional year renewal term available. The Human Resources Department is considering various options for these services moving forward, given that the pool of firms available within the City to perform the required services is very limited. The Human Resources Department will complete the analysis and present a recommendation to the city commission for the services moving forward. Therefore, this item seeks the Mayor and City Commission approval to extend the Agreement, on a month to month basis, for a period not to exceed 120 days, to allow the staff to evaluate the marketplace and present a recommendation moving forward.			