

October 23, 2019

The Honorable Dan Gelber
Mayor, City of Miami Beach
1700 Convention Center Drive
Miami, FL, 33139

Subject: Request for Recommendation for Competitive Selection Committee Member on Rapid Mass Transit Solution for the Beach Corridor Trunk Line Committee for the Beach Corridor Trunk Line

Dear Mayor Gelber:

Miami-Dade County advertised competitive Request for Proposals (RFP) No. RFP-01353 on September 17, 2019, to select a proposer to provide a Rapid Mass Transit Solution for the Beach Corridor Trunk Line. The County is establishing a Competitive Selection Committee (CSC) to evaluate proposals received in response to the RFP. The CSC is to be comprised of County staff and representation from key stakeholders, including the City of Miami Beach.

How are CSC Members Appointed?

The CSC will be comprised of seven (7) scoring members, one from each of the key stakeholders and four County representatives from various County departments, as well as technical advisors to provide technical feedback to scoring members. In accordance with Section 4.3 of the RFP, the key stakeholders are to select their own representation.

What Level of Expertise/Experience is suggested for CSC Appointees?

The Beach Corridor Trunk Line is a critical component of the County's Strategic Miami Area Rapid Transit Plan. CSC appointees should have the ability to evaluate proposals in the following six (6) technical and two (2) pricing criteria:

Technical Criteria
Criteria 1: Qualifications and Capabilities
Criteria 2: Technical Proposal
Criteria 3: Project and Solution Approach
Criteria 4: Solution Security
Criteria 5: Interim Agreement
Criteria 6: Local and Small Business Participation Plan
Price Criteria
Criteria 1: Proposed Transaction Structure
Criteria 2: Proposed Pricing

What are the responsibilities?

The appointed member will be asked to review and evaluate all proposal documents received and actively participate in the evaluation process, including attendance at publically noticed evaluation meetings and oral presentations, and to conduct scoring of proposers.

Individuals identified as members of the CSC will be required to attend a Selection Committee Training offered by the Internal Services Department (ISD). The training will further explain their roles and responsibilities as a selection committee member, including the Cone of Silence and conflicts of interests related to the RFP.

The RFP has been advertised, so CSC members must comply with Administrative Order 03-27 Cone of Silence and Section 2-11.1(t) of the Miami-Dade County Code, as amended.

What is the schedule?

Meetings are anticipated to begin in late March 2020 and extend through the end of April 2020.

How can I designate the CSC member?

The County is respectfully requesting that each key stakeholder designate one primary member and one alternate to serve on the CSC. Alternate members will be dismissed from participation following confirmation that no conflicts of interest or other limitation exist for the primary member. To designate your CSC members, please contact Beth Goldsmith of the Miami-Dade County Internal Services Department by telephone at 305-375-5683 or Beth.Goldsmith@miamidade.gov. Please submit your recommendation to Beth Goldsmith by Friday, November 8, 2019.

Your input in the formation of the CSC is greatly appreciated. If you have any questions concerning this matter please do not hesitate to contact Beth Goldsmith, at 305-375-5683.

Sincerely,



Alice N. Bravo, P.E.

Director

Department of Transportation and Public Works

C: Frank Guyamier, P.E., Deputy Director, Department of Transportation and Public Works
Jimmy L. Morales, City Manager, City of Miami Beach
Beth Goldsmith, Chief Negotiator, Internal Services Department, Miami-Dade County
Miami-Dade Clerk of the Board