

EMERGENCY SHELTER ASSISTANCE

Service: Emergency shelter assistance is provided to individuals who are homeless and have been certified as residents of the City of Miami Beach, contingent on shelter space and shelter approval.

Eligibility: Only homeless persons who became homeless in the City of Miami Beach or who have been certified as homeless in accordance with US Department of Housing and Urban Development regulations may receive shelter services from the City of Miami Beach. For those people who have become homeless in another jurisdiction, the City must be able to certify that you have been homeless in Miami Beach for at least 30 days.

Required Documentation for Application: The following documentation must be provided at time of service:

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| <input type="checkbox"/> Valid government-issued identification ¹ | <input type="checkbox"/> City of Miami Beach Consent for Services Form |
| <input type="checkbox"/> Social Security card ¹ | <input type="checkbox"/> City of Miami Beach Request for Services Form |
| <input type="checkbox"/> Homeless Certification Form ² | <input type="checkbox"/> Miami-Dade County HMIS Release Form (optional) |
| <input type="checkbox"/> City of Miami Beach Client Rights Form | <input type="checkbox"/> City of Miami Beach Client Grievance Form |
| <input type="checkbox"/> City of Miami Beach Shelter Request Form | <input type="checkbox"/> City of Miami Beach Care Plan & Agreement for Services |

1—If a client is a US citizen or resident, the City can provide identification and Social Security card replacement.

2—The Homeless Certification Form must be completed by City staff and accompanied by evidence residency or documented encounters with the client for at least 30 days prior to the provision of shelter services.

Approval Process: Once a completed application (including Care Plan & Services Agreement) and supporting documentation is submitted, the City requests approval to place the client from the selected shelter.

If the shelter approves placement, the client is transported to shelter and must ensure compliance with the terms of the Care Plan & Services Agreement in order to remain in shelter. If the shelter declines placement, the process is repeated until either a shelter accepts placement or all shelters with bed availability have been exhausted.

A client who is compliant with his/her Care Plan but has not been able to secure housing within 90 days of placement is subject to reassessment if placed in a City of Miami Beach shelter bed. If placed in a non-City bed, the client is subject to termination within the timeframe established by the shelter.

Clients who fail to adhere to the Care Plan are subject to immediate termination.