

ATTACHMENT C
FY 2020 RECURRING ENHANCEMENTS

Department	Fund	Requested Enhancement	Recommended Enhancement	Year 2 Impact	Positions		Program	Description
					FT	PT		
PARKING								
Living Wage	Enterprise	\$109,000	\$109,000	\$109,000			Administration	This enhancement is being requested in accordance with the recommendation from the Finance and Citywide Projects Committee's April 19, 2019 meeting to continue with the previously approved phase-in approach increasing the minimum living wage rate by \$0.63 per hour for FY 2020.
PROPERTY MANAGEMENT								
Part-Time Trades Worker I Positions	Enterprise	\$72,000		\$74,000	2		Facilities and Operations	This enhancement will allow the department to dedicate 2 Trades workers to the maintenance and repair to all of the City's garages and surface lots. It will also result in decreased response time to an emergencies that may arise.
PUBLIC WORKS - SANITATION								
Living Wage	Enterprise	\$61,000	\$61,000	\$61,000			Administration	This enhancement is being requested in accordance with the recommendation from the Finance and Citywide Projects Committee's April 19, 2019 meeting to continue with the previously approved phase-in approach increasing the minimum living wage rate by \$0.63 per hour for FY 2020.
PUBLIC WORKS - SEWER								
Living Wage	Enterprise	\$3,000	\$3,000	\$3,000			Administration	This enhancement is being requested in accordance with the recommendation from the Finance and Citywide Projects Committee's April 19, 2019 meeting to continue with the previously approved phase-in approach increasing the minimum living wage rate by \$0.63 per hour for FY 2020.

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PUBLIC WORKS - STORM WATER								
Full-Time Assistant Pumping Mechanic Position	Enterprise	\$108,000	\$108,000	\$66,000	1		Pump Station Maintenance & Repair	The PW Operations - Storm Water Division is responsible for the preventive maintenance and repairs of the City's storm water infrastructure, which includes 47 pump stations and others that will soon be added in the near future. Presently, the Division is not properly staffed to meet the demands of the storm water program and only two assistant pump mechanics are tasked to assist the mechanics in maintaining the 47 storm water pump stations, 6 water booster stations, and 23 sewer stations. This enhancement will create one additional full time Assistant Pump Mechanic position within the In-House pump stations preventive maintenance and repairs program, in order to keep up with the demands of the City's storm water program. The Assistant Pump Mechanic position performs and assist mechanics in the installation, construction, inspection, maintenance, and repairs of pump stations equipment and control facilities.
Full-Time Electrician Positions	Enterprise	\$256,000	\$256,000	\$184,000	2		Pump Station Electrical Maintenance	The PW Operations - Storm Water Division is responsible for the preventive maintenance and repairs of the City's storm water infrastructure, which includes 47 pump stations and others that will soon be added in the near future. Presently, the Division is not properly staffed to meet the demands of the storm water program and only two electricians are tasked to maintaining the 47 storm water pump stations, 6 water booster stations, and 23 sewer stations. This enhancement request is to create two additional full time Electrician positions within the In-House pump stations preventive maintenance and repairs program, in order to keep up with the demands of the City's storm water program. These positions require skilled work at the journeyman level as an electrician and perform a variety of skilled and technical mechanical work in the installation, maintenance, and repair of electrical equipment, fixtures, and controls.
Living Wage	Enterprise	\$3,000	\$3,000	\$3,000			Administration	This enhancement is being requested in accordance with the recommendation from the Finance and Citywide Projects Committee's April 19, 2019 meeting to continue with the previously approved phase-in approach increasing the minimum living wage rate by \$0.63 per hour for FY 2020.

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PUBLIC WORKS - WATER								
Living Wage	Enterprise	\$3,000	\$3,000	\$3,000			Administration	This enhancement is being requested in accordance with the recommendation from the Finance and Citywide Projects Committee's April 19, 2019 meeting to continue with the previously approved phase-in approach increasing the minimum living wage rate by \$0.63 per hour for FY 2020.
TOURISM & CULTURAL DEVELOPMENT - CONVENTION CENTER CONTRACTOR (SPECTRA)								
Full-Time Transportation Manager Position (1 Contractor Position)	Enterprise	\$77,000	\$77,000	\$80,000			Miami Beach Convention Center (MBCC)	This enhancement will provide funding for Spectra to add a Transportation Manager position that will be responsible for all transportation logistics at the Miami Beach Convention Center (pre event planning, pre and post event activities, etc.). This will include working closely with the general service contractors (GSC's) and show organizers to ensure a successful transportation plan is created and implemented. This position will also maintain the eastern most lanes of Convention Center Drive to ensure that the various entities (Valet, Ride Share, Taxi and shuttles) are placed in the appropriate locations for each event.
Code/Permitting Professional Services	Enterprise	\$150,000	\$150,000	\$155,000			MBCC	This enhancement will provide funding for Spectra to hire a consultant that will be a liaison between various City of Miami Beach Departments and the show producers for events being held at the Miami Beach Convention Center.
Guest Services Associates/ Curbside Managers	Enterprise	\$117,000	\$117,000	\$121,000			MBCC	This enhancement will provide funding for Spectra to hire Guest Services Associates/Curbside Managers that will serve two functions: (1) manage and monitor the curb on Convention Center Drive to ensure that there is a constant and smooth flow of traffic maintained during ingress and egress of events; (2) responsible for assisting our attendees with any building and event related questions. The associates will be located throughout the lobby and exterior of the building.

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Full-Time Security Supervisor Position (1 Contractor Position)	Enterprise	\$24,000	\$24,000	\$36,000			MBCC	This enhancement will provide funding for Spectra to hire a Security Supervisor for the newly renovated Miami Beach Convention Center (MBCC). The MBCC property encompasses 1.466 million square feet of enclosed space. This position will ensure that all security personnel on the assigned shift are performing their assigned job duties. Additional duties will include patrolling all areas of the property (24/7), securing doors and ensuring the safety of all guests, employees, and contract labor while on premises, as well as securing the MBCC property and equipment during the move in/out of trade shows, conventions, and all other events.
Full-Time Security Officer Positions (2 Contractor Positions)	Enterprise	\$42,000	\$42,000	\$64,000			MBCC	This enhancement will provide funding for Spectra to hire two Security Officers for the newly renovated Miami Beach Convention Center (MBCC). The MBCC property encompasses 1.466 million square feet of enclosed space. This position will be responsible for patrolling all areas of the property (24/7), securing doors, ensuring the safety of all guests, employees, and contract labor while on premises, as well as securing property during move-in/out of trade shows, conventions, and all other events.
Full-Time Plumber Position (1 Contractor Position)	Enterprise	\$41,000	\$41,000	\$63,000			MBCC	This enhancement will provide funding for Spectra to hire a highly skilled Plumber that will be responsible for all aspects of the installation, maintenance, inspection, operation, and repair of the plumbing systems throughout the facility. The incumbent in this classification will perform work under the general supervision of the Chief Engineer.
Full-Time Event Operations Manager Position (1 Contractor Position)	Enterprise	\$41,000	\$41,000	\$63,000			MBCC	This enhancement will provide funding for Spectra to hire an Event Operations Manager that will be responsible for the supervision and direction of the Assistant Operations Manager and Floor Supervisors. This position will be responsible for managing general building cleaning (24/7), event room/hall set-ups and breakdowns as required by clients, as well as creating all event drawings via AutoCAD.

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Social Tables Software (Spectra)	Enterprise	\$16,000	\$16,000	\$12,000			MBCC	This enhancement will provide funding for Spectra to purchase Social Tables software which is an event and sales related software that allows customers to assist with creating floorplans and downloading pertinent information related to event logistics and food and beverage operations. This software is used by over 5,000 customers in 4,700 locations (hotels, arena, stadiums and convention centers). Once the software is implemented, the sales and events team will be able to give the customer a password and they will be able to create diagrams within the Miami Beach Convention Center. The customer will be able to see the diagram in both two dimensional and three dimensional renderings. In addition to creating floor plans, Social Tables will also be used for creating proposals and as a marketing tool.
Living Wage	Enterprise	\$26,000	\$26,000	\$26,000			Administration	This enhancement is being requested in accordance with the recommendation from the Finance and Citywide Projects Committee's April 19, 2019 meeting to continue with the previously approved phase-in approach increasing the minimum living wage rate by \$0.63 per hour for FY 2020.
Full-Time Executive Assistant Position (1 Contractor Position)	Enterprise	\$35,000		\$53,000			MBCC	This enhancement will provide funding for Spectra to hire an Executive Assistant position that will report directly to the Executive Team (General Manager and Assistant General Manager) and will be responsible for answering incoming calls, taking messages, assisting clients with information, scheduling tasks and maintaining appointment calendars. This position will also work on special projects, industry engagement programs, and support directors as necessary.

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TOURISM & CULTURAL DEVELOPMENT - CONVENTION CENTER CONTRACTOR (CENTERPLATE)								
Full-Time Catering Sales Manager Position (1 Contractor Position)	Enterprise	\$88,000	\$88,000	\$92,000			MBCC	This enhancement will provide funding for Centerplate to hire a Catering Sales Manager that will be directly responsible for creating unique dining experiences by selling, upselling, and actively participating in the planning and production of catered functions. Working closely with clients, as well as with the sales, culinary, and operations staff, the Catering Sales Manager will be responsible for ensuring that events are coordinated and executed smoothly and in accordance with all client expectations and specifications. The Catering Sales Manager will support the planning of and preparation for events according to anticipated attendance and will provide hands-on management and oversight in the areas of service and food and beverage operations.
Full-Time Hospitality Director of Banquets/Catering Position (1 Contractor Position)	Enterprise	\$94,000	\$94,000	\$98,000			MBCC	This enhancement will provide funding for Centerplate to hire a Hospitality Director for Banquets/Catering that will be directly responsible for the preparation, set up, service, break-down, and clean up of breakfasts, coffee breaks, luncheons, dinners, receptions, and other contracted functions and catered group events. This position will provide supervision, leadership, and direction to the Banquet department in both front and back of house and will be responsible for ensuring that events are executed smoothly and in accordance with guest and client specifications, to include linens, décor, set up, menu, and all aspects of service.
Full-Time Accounting Manager/Controller Position (1 Contractor Position)	Enterprise	\$75,000	\$75,000	\$78,000			MBCC	This enhancement will provide funding for Centerplate to hire an Accounting Manager/Controller that will take direct responsibility for the financial affairs of the unit by overseeing cash management and credit transactions, general ledger entries, tax and compliance, payroll, accounts payable and receivable, as well as financial analysis and reporting. With guidance from the Corporate Office and under direction of the Regional Controller, the Unit Controller will work in close partnership with the General Manager and will play a key leadership role in running an efficient, effective, and profitable food and beverage operation.
		Grand Total of Positions Recommended			3	0		

RECURRING			
Fund	Requested Enhancement	Recommended Enhancement	Year 2 Impact
Enterprise	\$1,441,000	\$1,334,000	\$1,444,000