

# Operations Plan

Private School



Rendering by Shulman + Associates

**224 2<sup>nd</sup> Street**

**Miami Beach, FL 33139**

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# CONCEPT

The vision is to bring a world-class private school to the City of Miami Beach. The curriculum will combine a variety of schools of thought for project based learning, including traditional, Montessori, STEM, and languages. This will truly be a school for the families of South of Fifth neighborhood. Currently, families with young children must travel north of 5th Street, to Fisher Island, or leave Miami Beach for their child to attend a private school. The proposed location is strategically located between a residential neighborhood, businesses, and offices. It is also buffered with City owned parks to the north and west. The property, and proposed design, will foster a safe environment for growth and development of the child.

The school will efficiently utilize every outdoor area of the narrow property. The central courtyard will remain as a flexible, softscape space. The school intends to have students learning inside and outside of the classroom with games, gardening, playing, painting, science experiments, etc.

# STUDENT CAPACITY

The school will begin with a limited enrollment of twenty (20) students. Following the first school year, and depending on capability, the enrollment capacity will increase to twenty-five (25) to thirty (30) students. Then, again depending on capability of the school's resources, potential enrollment capacity will increase to a maximum of forty (40) students. The ages of the students will be between four (4) and seven (7) years old.

## **DROP-OFF/ PICK-UP**

The hours of operation will be between 7:00 AM and 3:00 PM. Although, classes will not begin until 9:00 AM. This intentionally permits sufficient drop-off and pick-up time. Students will be permitted to arrive between 7:00 AM and 9:00 AM, and pick-up will be at 1:00 PM.

Drop-off and pick-up will occur on 2<sup>nd</sup> Street within the four (4) on-street parking spaces abutting the property. The owner will erect signs indicating that the parking spaces are limited to student/passenger loading zone on school days between 7:00 AM and 3:00 PM for a maximum of fifteen (15) minutes. The property will also incorporate 8 bicycle racks for school employees and parents. As a school located within a mix of residential and businesses, the expectation is that a number of parents and guardians will walk to drop-off and pick-up the children.

# STAFFING

In order to accommodate the steadily growing student capacity, the school staff is also projected to increase over time. For the first academic year the staff will be composed as follows:

- Two (2) full-time teachers
- One (1) full-time school administrator
- One (1) part-time staff member for food and snack distributions
- A janitorial service for daily cleaning.

After the first academic year, the staff will increase as follows:

- Four (4) full-time teachers
- One (1) full-time school administrator
- One (1) part-time staff member for food and snack distributions
- A janitorial service for daily cleaning.

## ACCESS & SECURITY

All external access points will be locked during the school hours. Drop-off and pick-up will be strictly located at the parking spaces on 2<sup>nd</sup> Street. Parents and guardians can access the property through the single entrance on 2<sup>nd</sup> Street. Staff will have secured access between the main classroom, courtyard, and lobby area with a keycard or fingerprint. The property will be equipped with video surveillance throughout. Additionally, the school will research hiring off-duty Miami Beach Police Department Officers.

# DELIVERIES & COLLECTIONS

The following procedures will be implemented to ensure minimal impact on local residents and neighboring businesses:

All deliveries will be received on the east side of the property via the alley. Deliveries will only be accepted between the hours of 7:00 AM to 5:00 PM. Due to the nature of use as a modestly sized school, the quantity and frequencies of deliveries will be limited.

Trash collection will similarly occur on the east side of the property via the alley. Collection will be take place during the City's regularly scheduled times for this property.