



April 8, 2019

Re: Response to HPB Review Comments, **File # HPB19-0296**

673 Collins Avenue, Miami Beach, FL 33139

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RESPONSE TO DRB REVIEW COMMENTS:

HPB PLAN REVIEW	
03/28/2019 Review by James Seiberling	
Response	
First submittal: March 18, 2019 Comments issued: March 29, 2019 Final submittal (CAP & Paper): April 8, 2019 Notice to proceed issued: April 15, 2019 Agenda finalized & all fees paid by: April 17, 2019 Tentative HPB meeting agenda date: June 10, 2019	
SUBJECT: HPB19-0296, 673 Collins Avenue	
1. DEFICIENCIES IN ARCHITECTURAL PRESENTATION	
a. Provide proposed and demolition elevation drawings of the curved corner.	Drawings are provided. Refer to Exist-201 and A-201
2. DESIGN/APPROPRIATENESS COMMENTS	
a. Staff recommends development of a signage program for building.	Signage details provided. Refer to A-301
File Naming All PDF files must be named with the submittal deadline date and the type of document in the following format 'MM-DD-YYYY Document Name'. For example, if the deadline for first submittal is October 29, 2017 the file name would be '10-29-2017 Application'. Use this naming format for first and final CAP submittals. The uploaded file retains the name as it has been saved on your computer. The file name cannot be changed, and the file cannot be deleted once it is uploaded. Please use names for the most common types of files. If the document type is not listed below, please use a document name that clearly identifies the file. Document Name Description Application: Completed Land Use Board Application form including Exhibit A LOI: Letter of Intent Checklist: Pre-application Checklist Labels: Mailing Labels, List of Property Owners, Certified Letter and Map BTR: Copies of Previous Business Tax Receipts Survey: Recent Signed and Sealed Survey Plans: Architectural Plans and Exhibits Landscape: Landscaping Plans and Exhibits HRR: Historic Resources Report Microfilm: Building Card and Microfilm Traffic: Traffic Study Sound: Sound Study All pages of a document must be uploaded in one PDF file. Do not upload individual pages of a document. Documents that have not been revised from first to final submittal do not have to be re-uploaded.	Acknowledged.

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RESPONSE TO DRB REVIEW COMMENTS:

DRB ADMIN REVIEW 03/27/2019 Review by Victor Nunez	Response
Please attach full legal description as "Exhibit A" to the application form.	Please refer to the application.
The following fees are outstanding (tentative) and will be invoiced by April 15. 1. Advertisement - \$1,500 2. Board Order Recording - \$100 3. Posting - \$100 4. Courier - \$70 5. Mail Label Fee (\$4 per mailing label) \$804 Total Outstanding Balance = \$2,574 NOTE: All fees MUST BE PAID by April 17 or the application will not move forward.	By Owner
In addition to the fees, the following shall be provided to the Department no later than April 8th 12:00pm Final Paper submittal deadline: •One (1) original application (Proper signed and notarized affidavits and Disclosures must be provided). •One (1) original Letter of Intent. •One (1) original set of architectural plans signed, sealed and dated. •One (1) original signed, sealed and dated Survey. •Any additional information/documents provided •14 collated sets including copies of all the above: application form, letter of intent, plans, and any additional information/documents provided (plans and survey should be 11x17). •Mailing labels must be provided including Letter certifying the labels, radius map, gummed labels, and Labels CD done with the proper Excel format specified by the Planning Department. •A CD/DVD containing a digital version of the documents and plans submitted. The CD must be in the proper format specified by the Planning Department (each document must be less than 15MB). NOTE: Please make sure you identify the final submittal by the file number -when dropping it.	Acknowledged