

DATE: MARCH 11, 2019

TO: MIAMI BEACH PLANNING DEPARTMENT

Response to City Staff First Submittal Comments - Design Review Board

Final DRB Submittal Set – Revision Narrative

FROM: Owner Representative - Joe Deverian

Architect – A.C. Atherton, AIA

Landscape Architect - Andres M. Arcila

SUBJECT: **DRB19-0369 40 Island Avenue**

**The submittal package includes the following:**

1. One (1) Applicant Response Narrative to City Staff Comments
2. One (1) original application
3. One (1) original Letter of Intent.
4. One (1) original set of architectural plans signed, sealed and dated.
5. One (1) original set of landscape architectural plans signed, sealed and dated
6. One (1) original signed, sealed and dated Survey.
7. Two (2) sets of Mailing labels must be provided including Letter certifying the labels, radius map, gummed labels, and Labels CD done with the proper excel format specified by the Planning Department.
8. 14 collated sets including copies of all the above: application form, letter of intent, architectural + landscape plans, survey documents
9. A CD containing a digital version of the documents and plans submitted with each document less than 15MB.
10. Pre-Application Checklist